

WII/PurchaseCell/23-24/04**Dated: 17 May 2023**

To,

Sub: Quotations for Purchase of Laptop for Range wide river dolphin estimation - reg.

Sir,

The Wildlife Institute of India, Dehradun wishes to procure the **Purchase of Laptop for Range wide river dolphin estimation** at Wildlife Institute of India, Dehradun. The details of equipment, quantity and specifications are given below:

Sl. No.	Description	Qty.
	<u>Item</u>	
1.	<p>Laptops:</p> <ul style="list-style-type: none"> <input type="checkbox"/> Processor: Intel core i5 12th Generation <input type="checkbox"/> RAM: 16 GB DDR4-3200(2 X 8 GB) <input type="checkbox"/> Graphics: Intel Iris Xe Graphics <input type="checkbox"/> Storage: min. 512 GBPCIeNVMe M.2 SSD + min. 1TB SATA HDD <input type="checkbox"/> Display:35.6 cm (14) Diagonal IPS Brightview 250 nits (1920x1080) <input type="checkbox"/> Operating system:Genuine Windows 10 Professional Upgradable to Windows 11 Professional. <input type="checkbox"/> Weight: 1.41Kg max <input type="checkbox"/> Keyboard: Full-size, Backlit. <input type="checkbox"/> Battery:3-cell,43 Wh Li-ion Polymer. <input type="checkbox"/> Features: Fingerprint reader. <input type="checkbox"/> Other T&C: - OEM should have Authorized service center in Dehradun 	5

Terms & Conditions:

1. The specifications of the quoted Equipments should be strictly as per specifications mentioned above.
2. The equipment being quoted should be of Original Equipment Manufacturer (OEM) of reputed company and no non-standard equipment will be accepted by the Institute. The bidder should be an Authorized Distributors of OEM or their authorized dealer in India. An authorization certificate/letter from the OEM or Authorized Distributor to this effect should be attached with the offer.
3. The supplier should indicate brand/make and full details of the equipment

and submit complete technical specifications, without leaving any scope for ambiguity and must also attach technical information literature, leaflets, catalogues, brochures etc. The supplier must ensure that the quotation submitted is in accordance with the requirements/specifications of WII.

4. Offer should be valid for a period of three months from the date of submission of quotations.
5. **Warranty:** You are required to give a warranty for a minimum period of **one year** from the date of satisfactory supply of the equipment. If during warranty period, the equipment supplied fails to give satisfactory performance and found defective, you will rectify the defect within a reasonable time; failing which the equipment should be replaced with new one(s) without any extra cost.
6. **Prices:** You should quote your rates on a fixed price on FOR, WII, Dehradun basis.. The taxes, if any, should be clearly mentioned. The prices should be quoted only in Indian Rupees.
7. You may submit your rates/offer for the item in the following format only. You may use separate sheets, if required.

Sl. No.	Item Description and Specifications	Brand/ Make	Model No.	Unit Price (In Rs.)	GST, if any, with %age	Total Amount	Remarks, if any.

Note: Rates should be quoted only in accordance with the above mentioned table; failing which their offer is liable for rejection.

8. The bidder is required to clearly mention that they agree to all the terms and conditions of this quotation and it should be given on their printed letterhead indicating Sales Tax Registration, FAX, Email, Telephone numbers, etc.
9. Offers of those firms will only be considered by the Institute, whose bids are meeting all the technical specifications/parameters given for the above required equipments. If any of the given specifications/parameters does not meet the required specifications as mentioned above, their offer will not be considered and shall be summarily rejected by the Institute.
10. **Comparison of Rates:** Comparison of Rates shall be made after adding the taxes etc. and given in above Table.
11. **Payment:** Payment shall be released on bill basis after entire supply and inspection and acceptance of the equipment in good condition
12. **Delivery:** Agency would be required to supply the equipments within a period of four weeks from the date of issue of supply order, if placed with your firm. The delivery address is Wildlife Institute of India.
13. **Penalty:** Penalty @ 0.5% per week will be charged for late supply subject to a maximum of 5% on the amount of equipments which have been supplied late.
14. The above quantity of the equipments are approximate, the same may be reduced or increased at the time of issuing supply order(s), depending upon the requirement of the Institute.
15. The Institute reserves the right to accept or reject any of the quotation

straightway without assigning any reasons.

16. **Last Date of Submission of Quotations:** Quotations in all respect in a sealed cover superscribing **for Purchase of Laptop for Range wide river dolphin estimation** should reach the Purchase Officer, Wildlife Institute of India, Chandrabani, Dehradun-248001, Uttarakhand on or before **15 June 2023 upto 1700 hrs.** Quotations received late will not be accepted by the Institute.

Yours faithfully,

(K K Shrivastava)
Purchase Officer