

No. WII/Purchase Cell/23-24/233

Dated: 06.11.2023

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Sub: Quotations for Purchase of Laptop for MSRDC Project – reg.

Sir,

The Wildlife Institute of India, Dehradun wishes to procure the following items for MSRDC Project. The details of the item, quantity and specifications are given below:

Sl. No.	Item	Qty.
1.	Laptop Specification: <b>Processor</b> - Intel Core i7-1255U (12MB L3 cache, 10 cores, 12 threads, up to 4.70 GHz Turbo) <b>Operating System</b> – Windows 11 <b>Memory</b> - 16 GB DDR4-3200 MHz RAM (2 x 8 GB) <b>Hard Drive Description</b> - 1 TB PCIe® NVMe™ M.2 SSD <b>Display</b> - 35.6 cm (14) diagonal FHD display <b>Display</b> - 35.6 cm (14) diagonal, FHD (1920 x 1080), IPS, micro-edge, BrightView, 250 nits, 45% NTSC <b>Graphics</b> - Intel® Iris® X® Graphics <b>Ports</b> - 1 SuperSpeed USB Type-C® 10Gbps signaling rate (USB Power Delivery, DisplayPort™ 1.4, HP Sleep and Charge); 2 SuperSpeed USB Type-A 5Gbps signaling rate; 1 HDMI 2.1; 1 AC smart pin; 1 headphone/microphone combo (Bag required with laptop) <b>Wireless</b> - MediaTek Wi-Fi 6 MT7921 (2x2) and Bluetooth® 5.2 combo (Supporting Gigabit data rate) <b>Power Supply Type</b> - 65 W Smart AC power adapter <b>Warranty</b> – 1 Year Onsite Warranty	03 Nos.

**Terms & Conditions:**

1. The specifications of the quoted item should be strictly as per the specifications mentioned above.
2. The items being quoted should be from the Original Equipment Manufacturer (OEM) of a reputed company and no non-standard items will be accepted by the Institute.
3. The supplier should indicate the brand/make and full details of the equipment and submit complete technical specifications, without leaving any scope for ambiguity must also attach technical information literature, leaflets, catalogues, brochures etc. The supplier must ensure that the quotation submitted is in accordance with the requirements/specifications of WII.
4. The offer should be valid for a period of three months from the date of submission of quotations.
5. **Warranty:** You are required to give a warranty for a minimum period of **one year** from the date of satisfactory supply of the item or as per OEM. If during the warranty period, the item supplied fails to give satisfactory performance and is found defective, you will rectify the defect within a reasonable time; failing which the equipment should be replaced with new one(s) without any extra cost.
6. **Prices:** You should quote your rates on a fixed price on FOR, Wildlife Institute of India, Chandrabani, Dehradun basis. The agency would be required for its delivery to the Institute. The taxes/VAT, if any should be clearly mentioned. The prices should be

quoted only in Indian Rupees.

7. You may submit your rates/offer for the item in the following format only. You may use separate sheets if required.

Sl. No.	Item Description and Specifications	Brand/ Make	Model No.	Unit Price (In Rs.)	GST	Total Amount	Remarks, if any.

**Note:** Rates should be quoted only in accordance with the above-mentioned table; failing which their offer is liable for rejection.

8. The bidder is required to clearly mention that they agree to all the terms and conditions of this quotation and it should be given on their printed letterhead indicating GST No. Sales Tax Registration, FAX, Email, Telephone numbers, etc.
9. Offers of those firms will only be considered by the Institute, whose bids meet all the technical specifications/parameters given for the above-required equipment. If any of the given specifications/parameters do not meet the required specifications as mentioned above, their offer will not be considered and shall be summarily rejected by the Institute.
10. **Comparison of Rates:** Comparison of Rates shall be made after adding the taxes etc. and given in the above Table.
11. **Payment:** 97% payment shall be released on a bill basis after the entire supply and inspection and acceptance of the equipment in good condition. Balance 3% payment shall be released after the warranty period or against FDR/BG pledged in favour of the Director, Wildlife Institute of India, Dehra Dun.
12. **Delivery:** The agency would be required to supply the equipment within a period of four weeks from the date of issue of the supply order if placed with your firm.
13. **Penalty:** Penalty @ 0.5% per week will be charged for late supply subject to a maximum of 5% on the amount of equipment which has been supplied late.
14. Custom Duty Exemption Certificate issued by the Government of India will be provided by this Institute.
15. The above quantity of the items is approximate, the same may be reduced or increased at the time of issuing supply order(s), depending upon the requirement of the Institute.
16. The Institute reserves the right to accept or reject any of the quotations straightway without assigning any reasons.
17. **Last Date of Submission of Quotations:** Quotations in all respects in a sealed cover super scribing **Quotations for Purchase of Laptop for MSRDC Project** should reach the Purchase Officer, Wildlife Institute of India, Chandrabani, Dehradun-248001, Uttarakhand on or before **05 December 2023 upto 1500 hrs.** Quotations received late will not be accepted by the Institute.

**Yours faithfully,**

**(K.K. Shrivastava)**  
**Purchase Officer**