

# Memorandum of Association

## The Memorandum of Association and the Rules and Regulations of the Wildlife Institute of India

(Revised as per decisions taken in VIII Annual General Meeting of WII-Society held on 5<sup>th</sup> February, 2001 & MoEF letter No. 23-17/84-WL-1 (Vol.I) dated 6.8.2001)

### 1. Name of the Society

The name of the Society shall be

The Wildlife Institute of India

भारतीय वन्यजीव संस्थान

### 2. Registered Office

The registered office of the Society shall be at Dehra Dun. The postal address will be as follows:

Wildlife Institute of India,  
P.O.Box # 18, Chandrabani,  
DEHRADUN, Pin - 248 001  
Uttaranchal.

### 3. Aims and Objectives

The objects and functions for which the Institute is established are:

- i) to develop and conduct various courses in wildlife biology, wildlife management and human aspects of wildlife conservation including:
  - a) for in-service personnel under the Central and State Governments;
  - b) for post-graduate students at M.Sc., M.Phil and Ph.D. levels;
  - c) short-term orientation courses in specialised subjects;
  - d) Orientation courses in any of the subject sectors cited in a), b) and c) above for different target groups.
- ii) to set up facilities for higher studies for those wishing to pursue a career in wildlife research;
- iii) to collaborate with and help a few selected Indian Universities to set up a Department of Wildlife Ecology/ Biology and Wildlife Health, and to train the faculty for such University Departments;

- iv) to act as a deemed university for purposes of awarding post-graduate and doctoral degrees in Wildlife Biology and Management, when authorised by Government of India.
- v) to conduct and promote research in all sectors of wildlife and biodiversity conservation especially applied research of direct relevance to planning and management of wildlife resources;
- vi) to assist, institute and carry out research projects related to wildlife and environmental aspects of natural ecosystems;
- vii) to set up centres of excellence with field stations and laboratories, where necessary;
- viii) to institute and award research grants, fellowships, scholarships, prizes, awards and medals in accordance with the Rules and Regulations or Byelaws of the Institute;
- ix) to create a data bank on Indian wildlife ecosystems and a network for dissemination of research results to the Centre, States and the Union Territories, as well as to the scientific community;
- x) to provide training for faculty members of the Institute on a continuing basis, including overseas fellowships at various levels;
- xi) to develop consultancy service and to provide advice to Central and State Governments, as well as public and private sector organisation, as and when required;
- xii) to develop into a Regional Centre of Research and Training in the field of wildlife conservation for countries in South and South-east Asia;
- xiii) to confer honorary awards and other distinctions;
- xiv) to fix and demand such fees and other charges as may be laid down under the Rules of the Society;
- xv) to establish, maintain and manage the campus of the Society, its buildings, halls, hostels and the residential complex for the residence of students and staff;
- xvi) to create administrative, technical, ministerial and other posts under the Society, other than the post of Director of the Institute, and to make appointments thereto;

- xvii) to cooperate with educational and other institutions and organisations in any part of the world, having objects wholly or partly similar to those of the Society, by exchange of teachers, scholars and generally in such manner as may be conducive to their common objects;
- xviii) to create patronship, affiliation and other classes of professional or honorary membership or office as the Society may consider necessary;
- xix) to make rules and regulations and bye-laws for the conduct of the affairs of the Society and to add, amend, vary or rescind these from time to time;
- xx) to acquire and hold property;
- xxi) to deal with any property belonging to or vested in the Society in such manner as the Society may deem fit for advancing its objects;
- xxii) to raise, accept and expend moneys for all or any purposes of the Society consistent with its objects;
- xxiii) to deposit all such moneys in nationalised banks or to invest them in such manner as the Society may decide;
- xxiv) to prepare and maintain accounts and other relevant records, and to prepare an annual statement of accounts including the balance sheet of the Society;
- xxv) to forward annually to the Central Government the accounts of the Society as certified by the auditors appointed by the Society from year to year;
- xxvi) to do all such things as may be necessary, incidental or conducive to the attainment of all or any of the objects of the Society;
- xxvii) to constitute such committee or committees as it may deem fit for the disposal of any business of the Society or for tendering advice in any matter pertaining to the Institute; and
- xxviii) to delegate any of its powers to the Governing Body or any of the committees constituted by it.

4. Area of activity

In order to fulfil the aforementioned aims and objectives, the activities of the Society may be taken up anywhere in India.

5. The Central Government may issue such directives to the Institute as it may consider necessary, for the furtherance of the objects of the Institute and for ensuring its proper and effective functioning and the Institute shall comply with such directives.

6. The names, addresses and occupations of the first members of the Governing Body of the Institute to which by the rules of the Institute, the management of its affairs is entrusted are:

Sl. No.	Name	Address	Designation	Occupation
1.	Secretary to the Govt. of India, Department of Environment & Wildlife	Bikaner House, 1, Shahjahan Road, New Delhi 110 001	Chairman	Government Service
2.	Dr. Salim Ali Representative of the Indian Board for Wildlife	B.N.H.S., Hombill House, Shaheed Bhagat Singh Road, Bombay 400 023	Member	Non- official
3.	Lt. Col. Fatehsingh Rao P. Gaekwad	7 Duplex Lane, New Delhi 110 001	Member	Conservationist Non-official
4.	Prof. R.Misra	C/o Dr. P.N. Tiwari D-II/4, IARI, PUSA, New Delhi-2	Member	Scientist Non-official
5.	Shri J.C. Daniel	B.N.H.S., Hombill House, Shaheed Bhagat Singh Road, Bombay 400 023	Member	Scientist Non-official
6.	Shri M.A. Partha Sarathy	HAMSINI, 1,12th Cross, Rajmahal, Bangalore 560 080	Member	Naturalist Non-official
7.	Financial Advisor & Joint Secretary to the Government of India, Department of Environment, Forests & Wildlife	Bikaner House, 1, Shahjahan Road, New Delhi -110001	Member	Government Service
8.	Nominee of the Ministry of Education, Govt. of India	Shastri Bhawan, New Delhi 110 001	Member	Government Service

Sl. No.	Name	Address	Designation	Occupation
9.	Chief Secretary, Government of Uttar Pradesh	Lucknow	Member	Government Service
10.	Special Secretary & Inspector General of Forests, Govt. of India, Deptt. of Environment, Forests & Wildlife	Krishi Bhawan, New Delhi 110 001	Member	Government Service
11.	Joint Secretary & Ex-Officio Director, Wildlife Preservation, Govt. of India, Deptt. of Environment, Forests & Wildlife	Krishi Bhawan, New Delhi 110 001	Member	Government Service
12.	President, Forest Research Institute & Colleges	At & PO New Forest, Dehradun -248 006	Member	Government Service
13.	Member Faculty, Wildlife Institute India	At & PO New Forest, Dehradun -248 006	Member	Government Service
14.	Director, Wildlife Institute of India	At & PO New Forest, Dehradun -248 006	Member-Secretary	Government Service

7. We, the several persons whose names and addresses are given below, having associated ourselves for the purpose described in the Memorandum of Association set out our several and respective hands hereunto and form ourselves into a society under the Societies Registration Act, 1960 (Act 21 of 1860), as applicable to the State of Uttar Pradesh, this Thirteenth day of February, one thousand and nine hundred eighty six.

Sl. No.	Name, address & occupation of Member	Signature of member	Name, address & occupation of witness	Signature of witness
1.	Shri T.N. Seshan Secretary to Government of India, Government of India, Deptt. of Environment, Forests & Wildlife , Bikaner House, New Delhi 110 001 Government Service	sd/-	Dr. D.K. Biswas Director, Deptt. of Env., Forests & Wildlife, Bikaner House, New Delhi 110 001 Government Service	sd/-
2.	Shri J.A. Kalayanakrishnan, Chief Secretary to Government of Uttar Pradesh, Government Service	sd/-	P.D. Gupta Chief Wildlife Warden, UP, 17 Rana Pratap Marg, Lucknow, Government Service	sd/-

<b>Sl. No.</b>	<b>Name, address &amp; occupation of Member</b>	<b>Signature of member</b>	<b>Name, address &amp; occupation of witness</b>	<b>Signature of witness</b>
3.	Dr. R.N. Mishra, President Wildlife Preservation Society of India, Astley Hall, Dehradun 248 006 Non official	sd/-	D.S. Mishra (Teacher) 11, Saharanpur Road, Dehradun Non official	sd/-
4.	Dr. R.V. Singh, President Forest Research Institute & Colleges, PO New Forest, Dehra Dun 248 006 Government Service	sd/-	Narayan Singh, Dy. Inspector General of Forests, Deptt. of Env., For. & Wildlife, Krishi Bhawan, New Delhi-1 Government Service	sd/-
5.	Dr. M.K. Ranjitsinh Joint Secretary & Director, Wildlife Preservation, Govt. of India, Krishi Bhawan, New Delhi 110 001 Government Service	sd/-	Sh. Kishore Rao, Dy. Director, Deptt. of Env., Forests & WL, Krishi Bhawan, New Delhi-1 Govt. Service	sd/-
6.	Shri A.K. Mathur Financial Advisor & Joint Secretary, Govt. of India, Deptt. of Env., Forests & WL, Bikaner House, New Delhi 110 001 Government Service	sd/-	M.L. Om Prakash Sr. Personal Assistant Deptt. of Ocean Development, Mahasagar Bhavan, New Delhi Government Service	sd/-
7.	Shri H.S. Panwar Director, Wildlife Institute of India, PO Box # 18, Chandrabani, Dehradun 248 001 Government Service	sd/-	J.D.Joshi Personal Assistant Wildlife Institute of India, PO New Forest, Dehradun Govt. Service	Sd/-



## Rules and Regulations of the Society of The Wildlife Institute of India

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### 1. Short title and commencement

- i) These rules may be called the Rules of the Wildlife Institute of India.
- ii) These rules shall come into force from the date of registration of the Society under the Societies Registration Act.

### 2. Definitions

In these rules, unless the context otherwise requires:

- i) "Society" or "Institute" means the Wildlife Institute of India, (hereunder referred to as the Institute).
- ii) "Governing Body" means Body which is constituted as such under Rule 5 of these Rules.
- iii) "President" means the President of the Society.
- iv) "Chairman" means the Chairman of the Governing Body.
- v) "Member-Secretary" means the Member-Secretary of the Society or the Governing Body, as the case may be
- vi) "Director" means the Director of the Institute.
- vii) "Central Government" means the Government of India.
- viii) "Forest Department" means the Forest Department of States and Union Territories.
- ix) "Wildlife Wing" means Wildlife Wings constituted under the Forest Departments of the States and Union Territories, or Wildlife Departments, if any, set up separately by the States and Union Territories.
- x) "IBWL" means the Indian Board for Wildlife.
- xi) "Wildlife Boards" means Wildlife Advisory Boards set up by the States and Union Territories, under the Wildlife (Protection) Act, 1972.

### 3. Registered Office

The Registered Office of the Society shall be situated at Candrabani, Dehra Dun, Uttaranchal State.

### 4. Membership

The Society shall consist of the following Members:

- i) Minister in-charge of the Portfolio of Wildlife Conservation in the Union Cabinet - President of the Society.
- ii) Minister of State/Deputy Minister in charge of Wildlife Conservation in the Union Government (if any) - Vice President of the Society.
- iii) Three Members of the Parliament to be nominated by the Government of India, every three years or upon sooner determination of the Membership of the Parliament of an incumbent member.
- iv) Minister in-charge of the portfolio of Wildlife and/or Forests in the State Government of Uttaranchal (permanent member) and twelve States on a regional rotational basis, at a time for a period of three years, as per Table given below.

NE Region	Eastern Region	Northern Region	Western Region	Central Region	Southern Region
Assam	Bihar	Delhi	Goa	Chhattisgarh	Andhra Pradesh
Arunachal Pradesh	Jharkhand	Haryana	Gujarat	Madhya Pradesh	Karnataka
Meghalaya	Orissa	Himachal Pradesh	Maharashtra	Uttar Pradesh	Kerala
Mizoram	West Bengal	J&K	Rajasthan	-	Tamil Nadu
Manipur	A&N (UT)	Punjab	Daman & Diu (UT)	-	Pondicherry (UT)
Nagaland	-	Chandigarh (UT)	-	-	-
Sikkim	-	-	-	-	-
Tripura	-	-	-	-	-

At a time representation from different States would be as follows:

NE India	-	3 States
Eastern India	-	2 States
Western India	-	2 States
Southern India	-	2 States
Northern India	-	2 States
Central India	-	1 State

- v) Five non-officials to be nominated by the President every three years, from amongst persons of eminence as academicians/ scientists in relevant subjects, wildlife managers, wildlife/nature education specialists and wildlife conservationists including those involved with human aspects of wildlife conservation.
- vi) Two retired forest officers not below the rank of PCCF and having substantial experience of wildlife conservation, to be nominated by the President for a period of three years.
- vii) Two representatives, for a period of three years, of such universities which have a Centre/Department of Wildlife/Biosciences, provided that such individuals are actually working in wildlife/biodiversity research and/or education, to be nominated by the President.
- viii) A representative (non-official member) of the Indian Board for Wildlife for a period of three years, to be nominated by Government of India.
- ix) A representative each of the following organisation:
  - a) Bombay Natural History Society.
  - b) World Wide Fund for Nature-India.
  - c) Wildlife Preservation Society of India.
  - d) Centre for Environment Education.
  - e) Any other organisation working in a relevant field(s) to be selected by the President.
- x) Secretary/Secretaries to the Ministry/ Department of Environment, Forests and Wildlife in the Government of India.
- xi) Secretaries to the Central Govt. from the following Ministries/ Departments.
  - a) Ministry of Finance.
  - b) Ministry of Science and Technology.
  - c) Ministry of Human Resource Development.
- xii) A representative of the Planning Commission.
- xiii) A representative of the University Grants Commission.
- xiv) Chief Secretary to the Government of Uttaranchal.
- xv) Director General of Forests, Government of India.
- xvi) Director of Wildlife Preservation, Government of India.

- xvii) Joint Secretary & Financial Advisor, Ministry of Environment & Forests, Govt. of India.
- xviii) Director General, Indian Council of Forestry Research & Education, Dehradun.
- xix) Director, Zoological Survey of India.
- xx) Director, Botanical Survey of India.
- xxi) Two Faculty Members of the Institute to be nominated every three years, by Director of the Institute.
- xxii) Director, Wildlife Institute of India (Member-Secretary).

5. Governing Body

- a) The Governing Body shall be the executive organ of the Society and shall function under the direction, supervision and control of the Society. The members of the Governing Body shall hold office for a period of three years except the ex-officio members whose terms of appointment are controlled by the concerned appointing authority.
- b) The Governing Body shall be responsible for management of the affairs of the Institute. The income and property of Society shall be vested in the Governing Body of the Institute.

6. The Governing Body shall comprise of the following members

- |       |   |     |               |
|-------|---|-----|---------------|
| i)    | Secretary to the Government of India , Ministry of Environment & Forests  | ... | Chairman      |
| ii)   | Director General of Forests, Government of India.   | ... | Vice Chairman |
| iii)  | A representative of the Indian Board for Wildlife who is a member of the Society.                               | ... | Member        |
| iv)   | Five non-official persons from amongst eminent Scientists/  | ... | Member        |
| viii) | Naturalists/Conservationists to be nominated by the President from time to time who are members of WII Society. |     |               |

- ix) Financial Advisor & Joint Secretary to the Government of India, Ministry of Environment & Forests ... Member
- x) Chief Secretary, Government of Uttaranchal or his/her nominee not below the rank of Secretary to the State Govt. ... Member
- xi) Chief Wildlife Warden in the State to Government of Uttaranchal (permanent member) and Five Chief Wildlife Wardens on a regional rotational basis at a time for a period of three years as per Table given below: ... Member

NE Region	Eastern Region	Northern Region	Western Region	Central Region	Southern Region
Assam	Bihar	Delhi	Goa	Chhattisgarh	Andhra Pradesh
Arunachal Pradesh	Jharkhand	Haryana	Gujarat	Madhya Pradesh	Karnataka
Meghalaya	Orissa	Himachal Pradesh	Maharashtra	Uttar Pradesh	Kerala
Mizoram	West Bengal	J&K	Rajasthan	-	Tamil Nadu
Manipur	A&N (UT)	Punjab	Daman & Diu (UT)	-	Pondicherry (UT)
Nagaland	-	Chandigarh (UT)	-	-	-
Sikkim	-	-	-	-	-
Tripura	-	-	-	-	-

- xvii) Director, Wildlife Preservation, Government of India. ... Member
- xviii) Director General, Indian Council of Forestry Research & Education, Dehradun. ... Member
- xix) Chairman, Training, Research & Academic Council of the Wildlife Institute of India. ... Special Invitee

- |      |   |     |                  |
|------|---|-----|------------------|
| xx)  | One member of the Faculty of the Institute to be nominated every three years by the Director from amongst members of the Institute. | ... | Member           |
| xxi) | Director of the Wildlife Institute of India.  | ... | Member-Secretary |

## 7. Cessation or Termination of Membership

- a) A member of the Society or the Governing Body shall cease to be such a member if he/she,
- i) dies, or
  - ii) resigns his/her membership, or
  - iii) becomes of unsound mind, or
  - iv) is convicted of a criminal offence involving moral turpitude, or
  - v) except in the case of the Director of the Institute and, faculty member of the Institute he/she accepts a full time appointment in the Institute, or
  - vi)
    - a) fails to attend three consecutive meetings of the Society or the Governing Body without the leave of the President/Chairman.
    - b) A member of the Society or the Governing Body (other than ex-officio members) may resign office by a letter addressed to the President and such resignation shall take effect from the date it is accepted by the President.
    - c) An ex-officio member shall cease to be a member of the Society when he/she ceases to hold the office by virtue of which he/she becomes a member of the Society/Governing Body.
    - d) A nominated member shall cease to be a member of the Society when his/her tenure of nomination expires.

## 8. Casual Vacancy

- a) Any casual vacancy in the non-official membership of the Society/Governing Body shall be filled by the appointment or nomination of an individual by the President in like manner and the person so appointed or nominated to fill such casual vacancy shall hold office for the remainder of the term of the member in whose place he/she has been appointed or nominated.
- b) The Society/Governing Body shall function notwithstanding any defect in the appointment or nomination of any of its members and no act or proceeding of the Society/Governing Body shall be called to question, merely by reason of the existence of any vacancy therein or of any defect in the appointment or nomination of any of its members.

## 9. Meeting of the Society

- i) The Society shall ordinarily meet at least once in every year, on such date and at such time and place as may be determined by the President, provided that the President may call a meeting of the Society whenever he/she thinks fit and shall call meeting upon a written requisition of not less than four members.
- ii) The President may call a special/ extra ordinary meeting of the Society for which a notice of at least seven days or shorter shall be given.
- iii) For every meeting, except that called under (ii) herein above of the Society, twenty one days notice shall be given to the members.
- iv) One-third of the members of the Society including the President or Vice-President shall constitute the quorum at any meeting of the Society.
- v) In case of a difference of opinion amongst the members, the opinion of the majority shall prevail.
- vi) Each member of the Society, including the President, shall have one vote and if there be an equality of votes on any question to be determined by the Society, the President shall in addition have and exercise a casting vote.
- vii) Every meeting of the Society shall be presided over by the President, and, in his absence, by the Vice-President.

10. Scope

The Governing Body shall generally pursue and carry out the objectives of the Society as set forth in the Memorandum of its Association and, in doing so, shall follow and implement the policy directions and guidelines given by the Society.

11. Functions

The affairs and funds of the Society shall be managed, administered and controlled subject to rules, bye-laws and the orders/ directions of the Society, by the G.B.

12. Powers

- a) The Governing Body shall exercise all executive and financial powers of the Society, including those vested in or conferred or to be conferred on it by or under any statute, subject to such directions as the Society may give, from time to time.
- b) Subject to the provisions of the Memorandum of Association and the rules, regulations and bye-laws framed thereunder, the Governing Body shall have the powers:
  - i) To prepare plans and programmes for the establishment of the Institute for approval of the Society.
  - ii) To execute detailed plans and programmes for the establishment of the Institute as approved by the Society and to carry on its administration and management after such establishment.
  - iii) Prepare budget estimates for the approval of the Society and sanction expenditure in accordance with such approved budget.
  - iv) To incur expenditure on unforeseen items not included in the budget estimates, in anticipation of the approval of the Society.
  - v) To receive grants and contributions and to have custody of the funds of the Society.
  - vi) To prescribe and conduct courses of study, training and research in areas relevant to furthering the objects of the Society.
  - vii) To prescribe rules and regulations for the admission of candidates to the various courses of study in accordance with the policy laid down by the Society.

- viii) To lay down standards of proficiency to be demonstrated before the award of diplomas, certificates and other distinctions in respect of the courses offered by the Institute.
- ix) To provide for and supervise the residence, health, discipline and well-being of the students/ trainees, faculty and staff of the Institute.
- x) To cooperate with any other organisation in the matter of research education and training in management and allied subjects.
- xi) To enter into co-operative or collaborative arrangements with other organisations for and on behalf of the Society. However, while entering into arrangements or agreements with foreign/international agencies or organisations, prior approval of the appropriate authority in Government of India will be obtained.
- xii) To appoint Committees or Sub-Committees for the disposal of any business of the Society or for tendering advice in any matter pertaining to the Society.
- xiii) To delegate to such extent as it may deem necessary, any of its power to any officer or Committee(s).
- xiv) To make, adopt, amend, vary or rescind, from time to time, the rules
  - (a) for the conduct of the business of the Governing Body and the Committees to be appointed by it; (b) for delegation of its powers; or (c) for fixing the quorum.
- xv) Entering into and execution of contracts, investment of funds of the Society, sale or alternation of such investment and accounts and audit.
- xvi) To sue and defend all legal proceedings on behalf of the Society.
- xvi) Subject to the prior approval of the Society and provisions of these rules, the Governing Body shall have the power to frame, amend or repeal bye-laws for the administration of the affairs of the Society, in particular to provide for the following matters:
  - a) Conduct of business by committees of experts to be appointed from time to time alongwith their powers, functions and the term of office of their members.
  - b) Creation of posts, term and tenure of appointments,

emoluments, allowances, rules of discipline and other conditions of staff and officers of the Society.

Emoluments structure, i.e., adoption of pay scales, allowances and revision thereof and creation of posts above the pay level of Rs.14,300/- per month or an equivalent level upon revision of pay scales from time to time would need the prior approval of the Government of India in consultation with the Ministry of Finance (Department of Expenditure).

- c) Terms and conditions governing scholarships, fellowships, deputations, grants-in-aid, research schemes and projects and establishment of research centres; and
- d) Such other matter as may be necessary for the administration of the affairs of the Society.

### 13. Meeting of the Governing Body

- i) The Governing Body may meet as often as necessary but at least once in six months, provided that the Chairman shall on a written requisition of not less than seven members, call for a special meeting.
- ii) One-third of the members of the Governing Body, including the Chairman, shall constitute the quorum for any meeting of the Governing Body.
- iii) In case of difference of opinion among the members, the opinion of the majority shall prevail.
- iv) Each member of the Governing Body, including the Chairman, shall have one vote and if there shall be an equality of votes on any question to be determined by the Governing Body, the Chairman shall in addition have and exercise a casting vote.
- v) Every meeting of the Governing Body, shall be presided over by the Chairman or in his absence by the Vice-Chairman, provided that, in the absence of both a member chosen from amongst themselves by the members present at the meeting shall preside over such meeting.
- vi) Any resolution, except such as may be placed before the meeting of the Governing Body, may be adopted by circulation among all its members and any resolution so circulated and adopted by a majority of the members who have signified their approval of such resolution shall be as effective and binding as if such resolution has been passed at a meeting of the Governing Body, provided that in every such case

at least seven members of the Governing Body shall have recorded their approval of the resolution.

- vii) The notice of the meeting would be served on the members of the Governing Body at least two weeks before the date of the meeting.
- viii) The Chairman of the Governing Body shall have the power to invite any person or persons, not being members of the Governing Body, to attend the meetings of the Governing Body, but such invitees shall not be entitled to vote at the meeting.

#### 14. Delegation of the power of the Governing Body

The Governing Body may, by resolution to the effect, delegate to a committee appointed by it, or to the Chairman, Director or other officer of the Institute, such of its powers for the conduct of the affairs of the Institute as it may consider necessary and desirable from time to time.

#### 15. Powers of Central Government

The Central Government may issue such directives to the Institute as it may consider necessary, for the furtherance of the objectives of the Institute and for ensuring its proper and effective functioning and the Institute shall comply with such directives.

#### 16. Director

- i) The Director shall be appointed by the Central Government after taking into account the recommendations of a Committee to be nominated by the Society.
- ii) The tenure of the Director shall normally be five years, and may, on the recommendation of the Society, be extended for such period, as the Society may recommend, but not going beyond the age of superannuation prescribed for Scientific Service of the Institute.
- (iii) Subject to these rules and regulations, bye-laws and to any orders of the Governing Body, the Director shall be responsible for the administration and management of the Institute under the direction and guidance of the Governing Body.

17. Travel by Members

The non-government members of the Governing Body or of any Committees appointed by the Governing Body, shall be entitled to such travelling and daily allowance(s) as may be provided in the rules and bye-laws in this behalf in respect of any journeys undertaken by such members for attending the meetings of the Governing Body or of the Committees or in connection with any other business of the Institute. Travelling and daily allowance(s) in respect of Government representatives for the journeys undertaken by them for similar purposes shall be borne by the Institute, if the Central or the concerned State Government are unable to bear such expenditure.

18. Funds of the Society

The funds of the Society shall consist of the following:

- i) Recurring and non-recurring grants made by the Central Government.
- ii) Grants made by the Government of the State and Union Territories.
- iii) Contributions and benefactions from other sources.
- iv) Income from investments and other sources, including consultancy services. No benefaction shall be accepted by the Governing Body which, in its opinion, involves conditions or obligations opposed to the spirit and objects of the Institute.

19. Financial year report of working

- i) The financial year of the Society shall be from the 1<sup>st</sup> April to & audited accounts 31<sup>st</sup> of March of the following year.
- ii) The Director shall maintain proper accounts and other relevant records and prepare an annual statement of accounts including the balance sheet in such form as may be prescribed by the Central Government, in consultation with the Comptroller and Auditor General of India.
- iii) The accounts of the Society shall be audited annually by the Comptroller and Auditor General and any expenditure incurred in connection with the audit of accounts of the Society, shall be payable by the Society.
- iv) The Comptroller and the Auditor General shall have the same rights, privilege and authority in connection with the audit of the accounts of

the Society as the Comptroller and Auditor General has in connection with the audit of Government accounts and, in particular shall have the rights to demand the production of books, accounts, connected vouchers and other documents and papers and to inspect any of the offices of the Society.

- v) The accounts of the Society, as certified by the Comptroller and Auditor General, together with the audited report thereon, shall be forwarded to the Central Government and the Government shall cause the same to be laid before the Houses of Parliament, along with the annual report of the Society.

## 20. Powers to amend the rules

The Society can make, adopt, amend, vary or rescind, from time to time, the objects regulations and the Rules and Regulations for any purpose connected with the management and administration of the affairs of the Society or the Institute and for the furtherance of its objects. Any change in the objects of the Society, shall be subject to the approval of the Government of India.

## 21. Taking over by Central Government

In case the Central Government is satisfied that the Society is not functioning properly, the Central Government shall have the powers to take over the administration and assets of the Institute and the Society.

## 22. Winding up or dissolution of Society

If on winding up or dissolution of the Society, there shall remain after the satisfaction of all its debts and liabilities, any assets and property whatsoever, the same shall be dealt with in such manner as the Central Government may determine.

## 23. Authority for Legal Action

For the purpose of Section 6 of the Societies Registration Act, the person whose name the Society/Institute may sue or be sued shall be the Director of the Institute.

24. Training, Research and Academic Council, Wildlife Institute of India

**FUNCTIONS & COMPOSITION**

**A. Functions**

1. To formulate and/or review and approve syllabi of regular courses whether degree, diploma or certificate and whether in service or open, excluding courses which are less than one month in duration or those which address specialised/topical themes.
2. To lay down the standards of examination including the methods of evaluation such as percentage pass marks, percentage for different divisions or to lay down grades based on the performance in written and practical examination and other tasks.
3. To conduct a review once every year of all courses including in para-1 above, imparted by the Institute and advise the Institute for any change in contents/component-emphasis and in any other manner for improving the delivery of the different courses. Such a review should consider feed-back from all sources e.g. course evaluation by participants and suggestions from guest faculty or any other source.
4. To examine the need of initiating any new course or suspending/abandoning of any of the ongoing courses, depending upon the utility and/or the level of participation.
5. To lay down/amend criteria for prioritizing wildlife research with a view to ensuring that while all studies directly or indirectly, on a short term or long term, benefit the field conservation and management, the academic/basic research is not compromised because for long term sound scientific support the latter is essential.
6. To consider projects proposed by the Institute's faculty and accord approvals including financial sanctions subject to budget provisions. Any purchase of automobiles, including motor-cycles, will be subject to approval by the Governing Body.
7. At least once every year to review progress of different research projects, both in terms of scope and standard of work. This would include monitoring of publications namely Ph. D and other dissertations for degree/diploma, reports for use by management as well as publications in scientific journals.

**B. Composition:**

1. A person of eminence in the field of Wildlife research, education or management with prolonged experience in the field of Wildlife Conservation, to be nominated by the President Chairman
2. Director, Wildlife Preservation, Government of India Member
- 3-14 Chief Wildlife Warden in the State to Government of Uttaranchal (permanent member) and Twelve Chief Wildlife Wardens on a regional rotational basis at a time for a period of three years as per Table given below: Members

NE Region	Eastern Region	Northern Region	Western Region	Central Region	Southern Region
Assam	Bihar	Delhi	Goa	Chhattisgarh	Andhra Pradesh
Arunachal Pradesh	Jharkhand	Haryana	Gujarat	Madhya Pradesh	Karnataka
Meghalaya	Orissa	Himachal Pradesh	Maharashtra	Uttar Pradesh	Kerala
Mizoram	West Bengal	J&K	Rajasthan	-	Tamil Nadu
Manipur	A&N (UT)	Punjab	Daman & Diu (UT)	-	Pondicherry (UT)
Nagaland	-	Chandigarh (UT)	-	-	-
Sikkim	-	-	-	-	-
Tripura	-	-	-	-	-

**C. At a time representation from different States would be as follows:**

- NE India - 3 States
- Eastern India - 2 States
- Western India - 2 States
- Southern India - 2 States
- Northern India - 2 States
- Central India - 1 State

15.	Director, Botanical Survey of India	Member
16.	Director, Zoological Survey of India	Member
17.	Member-Secretary, Central Zoo Authority	Member
18 & 19	Two representatives of Universities who are members of WII-Society	Members
20- 22	Three eminent scientists/conservationists/ socio-economists/ professional wildlifer with experience relevant to wildlife science, to be nominated by the President	Members
23	A representative of Indian Council of Forestry Research and Education (ICFRE), Dehra Dun.	Member
24- 26	Three Faculty Heads of Wildlife Institute of India	Members
27	Faculty Member incharge of Research Coordination in WII	Member
28	Director, Wildlife Institute of India	Member Secretary

## 25. FINANCE COMMITTEE - WILDLIFE INSTITUTE OF INDIA

### **FUNCTIONS & COMPOSITION**

#### **A Functions**

1. To examine the annual budget *vis-a-vis* work programme, need of equipment and infrastructure, and make recommendations to Governing Body for approval.
2. To consider the audited annual accounts and audited reports and make observations for discussion in the Governing Body and adoption by the Society.
3. To consider any other major financial matter concerning the Institute referred to it by the Governing Body or the Director.

**B. Composition:**

- |    |   |                     |
|----|---|---------------------|
| 1. | Director General of Forests,<br>Government of India, Ministry of Environment &<br>Forests.      | Chairman            |
| 2. | Chairman, Training, Research and Academic<br>Council  | Member              |
| 3. | Director, Wildlife Preservation, Government of<br>India   | Member              |
| 4. | A non-official member of the WII-Society,<br>to be nominated by the President                   | Member              |
| 5. | Joint Secretary & Finance Advisor, Government<br>of India,<br>Ministry of Environment & Forests | Member              |
| 6. | Additional Director, Wildlife Institute of India  | Member              |
| 7. | Director, Wildlife Institute of India   | Member<br>Secretary |

