



भारतीय वन्यजीव संस्थान  
Wildlife Institute of India

Wildlife Institute of India, Chandrabani, Dehra Dun - 248002

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(An Autonomous Institution of Ministry of Environment, Forest and Climate Change,  
Government of India)

### Advt. No. WII/ADVT. 2/RP-CELL/ July, 2025

The Wildlife Institute of India (WII) is an internationally acclaimed Institution that works towards strengthening wildlife conservation and management through capacity building, research, academics and advisory services. The institute is actively engaged in research across the breadth of the country on biodiversity-related issues. WII invites applications from **INDIAN NATIONALS** for one contractual position of Consultant – C. The selected candidate will be posted at WII, Dehradun.

Duly filled-in Application-Form along with all self-attested documents and application/processing fee shall be addressed by Indian Post/ Courier Services to **The Nodal Officer, Research Recruitment & Placement Cell, Wildlife Institute of India, Chandrabani, Dehradun – 248 001 (Uttarakhand)** and, the same must reach the Institute latest by **1700hrs on 14 August, 2025**. The period of contractual term, EQ, DQ, Monthly Emoluments and other details of the advertised positions are given below:

Project Sl. No.	01
Title of the Project	Building climate resilience in India by initiating the National Adaptation Plan process and scaling up adaptation finance
Position Advertised/ Code	Consultant – C
No. of Position(s)	One (01)
Monthly Emoluments	1,00,000/- (Consolidated)
Age Limit	50 years
Project Duration	One year
Essential Qualification(s)	Master's degree in Science/ Bachelor's Degree Engineering/ Technology/ Ph.D from a recognized University <b>AND more than five to ten years' experience</b> in Research/Development/Design /Academic/ Government Institutions/Organizations in environment/ forestry/ infrastructure/ medical sector or equivalent.
Desirable Qualification(s)	<ul style="list-style-type: none"> <li>• Ph.D. in relevant field.</li> <li>• Familiarity with UNFCCC processes, National Action Plans, or State Action Plans on Climate Change.</li> <li>• Experience in ecosystem-based adaptation (EbA), climate vulnerability assessments, or adaptation project formulation.</li> <li>• Strong analytical and writing skills, with a proven record of publications or technical reports.</li> <li>• Proficiency in stakeholder engagement and coordination with</li> </ul>

	Ministries, UN agencies, and research institutions. • Experience in geo-informatics
Description of Work	• Lead the development and finalization of the Ecosystems and Biodiversity Chapter of India's National Adaptation Plan (NAP). • Coordinate with line ministries, national and international experts, and partner institutions. • Review and synthesize existing literature, sectoral policies, and adaptation priorities. • Support in scaling up adaptation finance through identification of potential funding mechanisms and alignment with national priorities. • Draft high-level reports, policy briefs, and provide inputs for donor reporting and inter-ministerial meetings.

### **GENERAL TERMS & CONDITIONS**

1. **Applicant(s) are advised to carefully read stated terms & conditions and strictly follow the instructions while filling the application. Educational details should be entered strictly as per mark sheets of education board/university.**
2. Applications (application without age proof, without proof for Education Qualification, without proof for research experience from employer/ guide/ supervisor, without all self-attested documents, without passport size photograph, late applications and applications not in the prescribed format as per **Annexure– I** are liable to be rejected.
3. Duly filled-in hard copy of Application-Form with appropriate signature (not photocopy/ digital signature) along with all self-attested documents and application along with processing fee shall be addressed **by Indian Post/ Courier Services** to **The Nodal Officer, Research Recruitment & Placement Cell, Wildlife Institute of India, Chandrabani, Dehradun – 248001 (Uttarakhand)** and, the same must reach the Institute latest by **1700hrs on 14 August, 2025**.
4. An Application Fee of **Rs. 500/- (Rupees Five Hundred only)** for the applicant(s) belonging to **General Category** shall have to be deposited through an online mode. However, candidate belongs to category **SC/ST/OBC/EWS (Non-General Category)** and **Physically Challenged (PC)** are exempted from the said Application Fee but shall have to pay **Rs.100/-** as '**Application Processing**' Fee and shall be payable through **Online/ Electronic Mode** to the following Bank Account:

**Account Name: RRP Cell Revolving/ Director Wildlife Institute of India**  
**Name of the Bank: Union Bank of India**  
**Branch: Wildlife Institute of India, Chandrabani, Dehradun – 248 001**  
**Account No.: 518502010059776**  
**IFSC Code: UBIN0551856**

***Note:** Before paying through online/ electronic mode kindly ensure the Account Holder Name "RRP Cell Revolving/ Director Wildlife Institute of India". We never suggest applicant to pay application processing fee using Mobile No./ Contact Number (+91 9456745562). It is recommended to use "**Bank Transfer**" option for online payment from mobile app namely Google Pay, Phonepe, Paytm etc.*

5. Applicant shall also have to attach a copy of the Application Processing Fee(s) deposited in the above-mentioned account along with the Application Form. Failing to attach the same shall lead to rejection of the application. Application/ Processing Fee are non-refundable once paid, even if the application is later rejected/ not short-listed or the applicant withdraws their application.
6. The subject on centre top of the envelope carrying application, must clearly mention “**Application for Advt. No. WII/ADVT. 2/RP–CELL/ July, 2025 at WII**” and at right-top side of the envelope also mention the Project Name, Project Serial No. & Position applied for.
7. Shortlisting of applicants for online interview will be based on essential qualification, age limit, percentage of marks in Bachelor’s/ Master’s Degree, specialization relevance in Masters, research experience and (Publications- Paper published in journals, books Paper Presented in Workshops/ Seminars/ Symposiums/Conferences), as per WII rules).
8. The selection of short-listed candidates for online interview(s) shall be done for different positions as per criteria stated below:

UGC/CSIR /ICAR NET with JRFship/WI I- NET Passed*	% Marks in Post Graduation ( <i>As per EQ of the advertised post</i> )	Research/Work Experience	Publications in journal Conference, book chapter etc.	Total Marks
<b>5 Marks</b>	<b>25 Marks</b>	<b>10 Marks</b>	<b>10 Marks</b>	<b>50 Marks</b>

9. A check-list of following self-attested documents shall be duly filled in the attached application form viz., Documents/testimonials; Copies of relevant research publications; Extracurricular activities etc.
10. **Mere fulfilment of the minimum advertised qualification and experience requirement DOES NOT automatically entitle an applicant to be called for an interview.** The decision of the Institute in all matters relating to eligibility, acceptance, or rejection of the application and mode of selection will be final and binding on the candidates. No inquiry or correspondence will be entertained from individual or agency.
11. Based on the above stated screening criteria, top ten (10) short-listed candidates against respective advertised project/position shall be called for interview(s).
12. A duly constituted Selection Committee will conduct the recruitment process.
13. All original documents/certificates must be produced at the time of joining for necessary verification.
14. At the time of the verification of original documents or even after selection, if it is found that the applicant has attempted to wilfully conceal, misrepresent or canvass the facts, such applicant will not be considered for selection, and due action will be taken. Relaxation in the upper age limit shall be allowed in accordance with the Government of India, Ministry of Personnel, Public Grievances and Pensions (Department of Personnel & Training) OM No. 15012/2/2010- Estt. (D)dated 27.03.2012, as amended from time to time.  
However, the categories of upper-age relaxations are as follows:
  - a. Scheduled Castes and Scheduled Tribes up to 5 years.
  - b. Other Backward Class (OBC) up to 3 years.
15. The positions advertised are purely temporary/contractual for the project period as specify in the advertisement. They will stand abolished after the completion of the project.
16. Candidates not found suitable for a particular post as advertised may be considered for a

position at a lower grade as per recommendations of the Interview Committee. In this regard, recommendations/approval of the Interview Committee shall be considered as final.

17. The Institute's rules and regulations govern the project's tenure.
18. Canvassing in any form is liable to rejection of the candidature
19. The list of selected candidates for interview will be uploaded in Announcements section of the Institute's website [www.wii.gov.in/](http://www.wii.gov.in/)
20. After announcing the results, the candidate should join the project immediately.
21. The Director, WII, reserves the right to reject any application/candidature because of incomplete information provided by the candidate or for any other reason(s), thereof.

***Registrar***  
***Wildlife Institute of India***

**APPLICATION FORM FOR ADVERTISE  
CONTRACTUAL POSITION OF CONSULTANT – C**

**Advertisement No.: WII/ADVT.2/RP-CELL/ July, 2025**

**Project Sl. No. 01**

**Project Title: Building climate resilience in India by initiating the National Adaptation Plan process and scaling up adaptation finance**

**1. Personal Information:**

<b>a.</b>	Post Applied For		<i>Self-attested recent passport size colour photograph of the candidate</i>
<b>b.</b>	Name of the Applicant (in CAPITAL LETTER)		
<b>c.</b>	Current Designation		
<b>d.</b>	Category (SC/ST/OBC/ GEN)		
<b>e.</b>	Current Pay-Scale ( <i>if any</i> )		
<b>f.</b>	Father's/Husband's Name		
<b>g.</b>	Date of Birth &  Present Age (as on last submission date of application)		
<b>h.</b>	Contact Details	Correspondence Address	
		E-mail ID (in CAPITAL LETTER)	
		Mobile No.	
<b>i.</b>	<b>Application Processing Fee details:</b>		
	(i) Payment Reference/ Transaction ID:		
	(ii) Payment Amount & Date:		Rs. _____; Date: . _____
	(iii) Payment mode (Online Banking/ Mob. App/ Bank):		

***(Note: print copy of payment receipt have to be attach along with the Filled-in Application Form showing all above mentioned details, failing to which your form may be rejected.)***

## 2. Academic Achievements:

Examination Passed	Year	University	Subject	Percentage of marks obtained
Higher Secondary				
Bachelors' Degree				
Masters' Degree				

Examination Passed	Ph.D. Reg. Year	Ph.D. Award Year	University	Subject	Awarded (Yes/ No)
Doctoral Degree (Ph.D.)					

*\* No Objection Certificate (NOC) from PI is mandatory and has to be submitted along with application, whose Doctoral Degree is not awarded. Failing to submit the same, application shall be liable to be rejected.*

## 3. Details of experience in relevant fields

*(Attach self-attested copies of experience letter/certificate):*

Name of Institute/ Organization/ Department	Designation	Monthly Emoluments	Period		Total duration (year & months)
			From	To	

## 4. a) Details of Publications *(please attach separate sheet if needed):*

Category	Number
(1) Peer-reviewed journal articles	
(2) Publication Newsletter/ conference proceedings/ Books/ Book Chapters/ Manuals	
(3) Technical/ Research Reports	
(4) Others	

**4. b) Details of Projects/work experience (*please attach separate sheet if needed*):**

<b>S. No.</b>	<b>Projects</b>	<b>Nature of Duties (<i>Roles and responsibilities held by applicant</i>)</b>

5. Candidate passed UGC/CSIR/ICAR NET/GATE (*JRFship/Assistant Professor*) should provide details.
6. Seminar/Symposium/Workshop/Conference attended. (Details may be given in a separate sheet).
8. Extracurricular activities. (Details may be given in a separate sheet).
9. Details of National Parks, Sanctuaries & Forest areas visited (if any).

**DECLARATION BY THE APPLICANT**

I hereby declare that the entries in this form and additional particulars (if any) furnished in connection with the application are correct and true to the best of my knowledge & belief and nothing has been concealed therein.

**(Signature of Applicant)**

**Place:** \_\_\_\_\_

**Date:** \_\_\_\_\_