

59

SPEED POST

No. A/2-1/2007-WII (Vol. X: 2016-17/Part1)

Dated 3rd May 2016

To,

**Shri Balwant Singh,
House: Manju Manjil
Village: Balawala (Near Radha Krishna Mandir),
PO: Balawala,
Dehradun – 248161 (Uttarakhand)**

Sub.: Information under Right to Information Act, 2005- reg.

Ref.: Your RTI Application No. Nil, dated 04.04.2016, received on 04.04.2016

Sir,

Please refer to your RTI application cited above regarding the information asked by you under RTI Act, 2005. In this connection, the required information as asked under your above RTI application has been collected and contained in 35 pages. The same is being sent to you by speed post.

The total photocopying charges related to your information comes to Rs. 70.00 (35 pages x Rs. 2). You have already deposited an amount of Rs. 20/- against the RTI fee of Rs. 10/=. You are, therefore, requested to send an amount of Rs.50/- (Rupees fifty only) in the form of DD/IPO in favour of Director, Wildlife Institute of India payable at Dehradun to enable us to provide you the required information as per the provisions of the RTI Act, 2005, and balance of Rs. 20 will be adjusted from the amount of Rs. 30/= deposited by you while applying for RTI information.

Thanking you,

Yours faithfully,

(Aseem Shrivastava)

CPIO

Encl: Information of 35 pages.

SP
3/5/16

o/c

WILDLIFE INSTITUTE OF INDIA
CHANDRABANI DEHRADUN

No.A/2-31/2005-WII-VOL-III

Dated 26 April 2016

Office Note

Sub: Information sought under RTI Act, 2005 by Shri Balwant Singh Rawat, Balawala, Dehradun – regarding.

- (a) **Information sought:** Procedure for employment of Ex-servicemen on contract basis in WII.

Reply: A copy each of advertisement and letter addressed to Soldier Board are enclosed vide Annexure -1. The information covered in 3 (three) pages.

- (b) **Information sought:** Name of Ex-servicemen employed on contract after 2008 in the proforma.

Reply: A copy each of contractual engagement are enclosed vide Annexure - 2. The information covered in 7 (seven) pages.

- (c) **Information sought:** Copy of advertisement letter under which Shri Kehar Singh, Ex-servicemen was appointed (First Time) on contract basis.

Reply: A copy each of advertisement and requisition letter sent to Distt. Sainik Kalyan & Rehabilitation Office attached vide Annexure -3. The information covered in 8 (eight) pages.

- (d) **Information sought:** Copy of appointment letter given to Shri Kehar Singh, Ex-servicemen (First Time) on contract basis.

Reply: The desired information attached vide Annexure -4. The information covered in 4 (four) pages.

- (e) **Information sought:** Salary given to Shri Kehar Singh, Ex-servicemen (First Time) on contract basis.

Reply: The desired information covered under (d) above.

- (f) **Information sought:** Date of resignation of Shri Kehar Singh, Ex-serviceman (First Time) from Contract engagement.

Reply: The desired information attached vide Annexure -5. The information covered in 1 (one) page.

- (g) **Information sought:** Last salary given to Shri Kehar Singh, Ex-serviceman at the time resignation (First Time).

Reply: The desired information attached vide Annexure -6. The information covered in 1 (one) page.

PA (211)
Name put up.
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- (h) **Information sought:** Forward a copy of Advertisement letter under which Shri Kehar Singh, Ex-serviceman was appointed (Second Time) on contract basis. (51)

Reply: No advertisement was issued. (36)

- (j) **Information sought:** Forward a copy of committee constituted for appointment of Shri Kehar Singh, ex-serviceman (second time) on contract basis.

Reply: The approval of competent authority for giving fresh engagement to Shri Kehar Singh enclosed vide note page No.3 to 5 of file No.A/2-18/2007-WII (File Subject: Personal File of Shri K.S. Shilpar, Clerk (on contract). The information is attached vide Annexure-12.

- (k) **Information sought:** Forward a copy of appointment letter given to Shri Kehar Singh, Ex-serviceman (Second Time) on contract basis.

Reply: The desired information attached vide Annexure - 7. The information covered in 1 (one) pages.

- (l) **Information sought:** Salary given to Shri Kehar Singh, Ex-Serviceman (Second Time) appointed on contract basis.

Reply: The information covered under (k) above.

- (m) **Information sought:** Forward a copy of Advertisement letter under which Shri Kehar Singh, ex-serviceman was appointed Administrative Officer in UNESCO C2C on contract basis.

Reply: The desired information attached vide Annexure - 8. The information covered in 4 (four) pages.

- (n) **Information sought:** Forward a copy of committee constituted for appointment of Shri Kehar Singh, ex-serviceman as Administrative Officer in UNESCO C2C on Contract basis.

Reply: The desired information attached vide Annexure -9. The information covered in 2 (two) pages.

- (o) **Information sought:** Forward a copy of graduation certificate submitted by Shri Kehar Singh, Ex-serviceman for appointment of Administrative Officer in UNESCO C2C on contract basis.

Reply: The desired information attached vide Annexure -10. The information covered by 1 (one) pages.

- (p) **Information sought:** Forward appointment letter of Shri Kehar Singh, Ex-serviceman as Administrative Officer in UNESCO C2C on contract basis.

Reply: The desired information attached vide Annexure -11. The information covered in 4 (four) pages.

- (q) **Information sought:** Please intimate salary given to Shri Kehar Singh Ex-serviceman as Administrative Officer in UNESCO C2C on Contract basis.

Reply: The desired information covered under (p) above. The information covered by 4 (four) pages.

Rajiv Mehta
(Rajiv Mehta)
Assistant

A.O. *Agus*
27/4/16

Regr

Alh
27.4.16

- Nim

Annexure - 1

182
192



भारतीय वन्यजीव संस्थान
Wildlife Institute of India

No.A/2-24/2005-WII

Dated the 20th Nov., 2006

56

To

M/s Harnal Classifieds,
17 Araghar,
Dehradun

Sub: Publication of Advertisement.

Sir,

Please find enclosed herewith advertisement No.A/2-24/2005-WII for its publication in the next issue of Doon Classified on mutually agreed rates.

Please forward your bill in duplicate along with a copy of published ad in which they appear for arranging payment.

Yours faithfully,

(P.K. Aggarwal)

Administrative Officer

Encl. As above.

Copy to: Shri Rajesh Thapa, System Manager with the request to placed the above advertisement in the website of the Institute.

(P.K. Aggarwal)

Administrative Officer

N. P. Saini

1/ copy



भारतीय वन्यजीव संस्थान
Wildlife Institute of India

P.O. Box # 18, Chandrabani, Dehra Dun - 248 001
Tel. No.: 0135-2640111 to 115, Fax No.: 0135 - 2640117

Advertisement No. A/2-24/2005-WII

Requirement of Clerks on Contract Basis

This Institute requires the services of few Ex-servicemen to work as Clerks on contract basis for a fixed period of one year on consolidated emoluments of Rs.6000.00 (Rupees six thousand only) per month. The contractual engagement is likely to extend depending upon need. The candidate should be Havildar (Clerk/G.D.) or equivalent rank in Defence Forces and below the age of 55 years as on 1.11.2006. Essential qualification for the post is Senior Secondary School Certificate (Intermediate). The candidate should also have the basic knowledge of computer for word processing. The application should reach the undersigned within a period of one week from the date of publication of this advertisement in the following format:

- (i) Advertisement No. (ii) Name in full (iii) Date of birth (iv) Nationality (v) Father's name (vi) Address for correspondence (vii) Phone/Mobile & e-mail (viii) Educational/professional qualification and (ix) Details of previous employment.

**Administrative Officer
Wildlife Institute of India**



भारतीय वन्यजीव संस्थान
Wildlife Institute of India

NO :A/2-24/2005-WII

Dated 21 September 2006

To

The Secretary,
Distt, Sainik Kalyan and Rehabilitation Office,
Kutchery Compound,
Dehradun

Sub: Requirement of Secretarial Assistant in Wildlife Institute of India, Dehradun.

Sir,

The Institute is an Autonomous Institution under Government of India, Ministry of Environment of Forests and required the services of two to three Ex-serviceman to work as Secretarial Assistant in the Institute on contract basis for a period of one year. The basic requirements are as under :-

- | | |
|-----------------------|---|
| Rank | : Havildar (Clerk/G.D.) or equivalent rank |
| Age | : Below 55 years age as on 01.09.2006 |
| <u>Qualifications</u> | |
| Essential | : SSSC Passed but preference will be given to Graduate from any recognized University/Army. |
| Desirable | : Should have the basic knowledge of computer for word Processing. |
| Emoluments | : Rs. 6000.00 |
| Duration | : Fixed duration for a period of one year. |

You are, therefore, requested to supply a list of atleast 20 ex-serviceman for the selection to be done based on the their experience and performance in personal interview.

Yours faithfully,

(P.K. Aggarwal)
Administrative Officer

Annexure - 2

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WILDLIFE INSTITUTE OF INDIA
CHANDRABANI, DEHRADUN

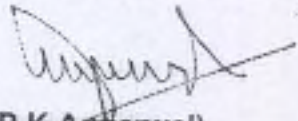
No : A/24/2005-WII

Dated 12th July, 2012

OFFICE MEMORANDUM

1. Pursuant to his application dated 03rd March, 2012 and With the approval of the Competent Authority, Shri Ravinder Nath is hereby offered a contractual engagement at this Institute to work as a Office Assistant on a consolidated emoluments of Rs 10,000/- (Rupees Ten Thousand Only) per month. The period of contractual engagement will be one year from the date of his joining on the terms and conditions attached herewith. The said emoluments payable for the duration of the contractual engagement will be charged from the Grant-in-Aid of the Wildlife Institute of India.

2. In case the contract engagement on the enclosed terms and conditions is acceptable Shri Ravindera Nath he is to sign and submit the same as a token of his acceptance thereof, failing which this offer will be treated as cancelled and will stand withdrawn automatically.


(P.K. Aggarwal)
Administrative Officer

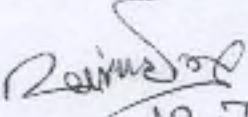
To

Shri Ravinder Nath,
Vill & PO : Mohabbewala
Behind SBI Mohabbewala (Chandrabani Chowk)
Dehradun - 248003 (Uttarakhand)

O/c

Copy to:-

1. PA to Director, WII
2. Finance Section
3. Guard File


12.7.12

(179) (45)
(52) (29)

WILDLIFE INSTITUTE OF INDIA
CHANDRABANI DEHRADUN

No.A/2-1/2007-WII

Dated the 2 April 2013

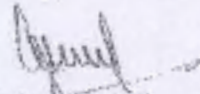
Office Order

With reference to his application dated 01.04.2013 and with the approval of the Competent Authority **Shri K.S.Shilpkar** is hereby engaged at a consolidated emoluments of **Rs. 11939.00** (Rupees eleven thousand nine hundred thirty nine only) for a period from 02.04.2013 to 31.03.2014 for the following job:

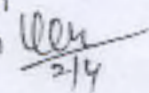
1. To provide Secretarial Assistance
2. To maintain files related to the Dean Office.
3. Word processing and Data entry
4. Scanning of documents
5. Drafting of letters
6. Any other work assigned by the controlling officer

The terms and conditions of the above contractual engagement is enclosed herewith. In case the enclosed terms and conditions is acceptable to him, he is to sign and submit the same as token of his acceptance thereof; failing which this offer will be treated as cancelled and will stand withdrawn automatically. The above amount shall be debited under the budget head of WII-Grant-in-Aid sub-head "Salary & Wages".

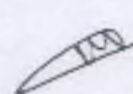
This issues with the approval of the Competent Authority.


(P.K.Aggarwal)

Administrative Officer

Shri K.S. Shilpkar
Upper Sainik Basti
Kaulagarh
Dehradun 

Copy to :

- 1 Dean, FWS
 - 2 Finance Officer
 - 3 Personal File
 - 4 Guard File
- 

WILDLIFE INSTITUTE OF INDIA
CHANDRABANI, DEHRADUN

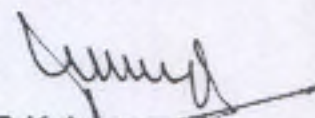
No: A/2-18/2007-WII

dated: 26 February, 2014

OFFICE ORDER

With reference to his application dated 27.01.2014 Shri Kehar Singh Shilpkar, on contract is hereby informed that the Competent Authority has accepted his resignation from the contractual services of Wildlife Institute of India, Dehradun w.e.f.28th February, 2014 (A.N).

Shri Kehar Singh Shilpkar will be relived from WII on 28th February, 2014 (A.N).on receipt of No Dues certificate from all concerned department of the Institute.


(P.K. Aggarwal)
Administrative Officer

To,
Shri Kehar Singh Shilpkar,
Upper Sainik Basti
Kaulagarh, Dehradun

Copy to:

1. Finance Officer: with the request that the emoluments in respect of Shri Kehar Singh Shilpkar, on contract may kindly be released upto 28th February, 2014.
2. Guard File

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भारतीय वन्यजीव संस्थान
Wildlife Institute of India

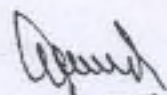
No.A/11-15/94-WII

Dated the 27th June 2014

Offer of Appointment

With reference to his application dated 11.04.2014 and with the approval of the Competent Authority **Shri Ved Prakash Jadli** is hereby offered contractual engagement to work as Office Assistant at a consolidated emoluments of Rs. 10000.00 (Rupees ten thousand only) for a period of one year from the date of his joining in the Wildlife Institute of India, Dehradun.

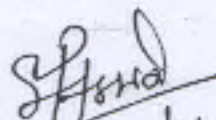
The terms and conditions of the his engagement is enclosed herewith. In case the enclosed terms and conditions is acceptable to him, he is to sign and submit the same as token of his acceptance thereof; and report for duty within a period of 15 days from the issuance of this communication, failing which this offer will be treated as cancelled and will stand withdrawn automatically.


(P.K. Aggarwal)
Administrative Officer

Shri Ved Prakash Jadli
Village Khunibar
PO Nimbuchaur
Thesil Kotwara
Distt. Pauri Garhwal
PIN 246149

Copy to :

1. Finance Officer
2. Personal file
3. Guard File


27/6/14



भारतीय वन्यजीव संस्थान
Wildlife Institute of India

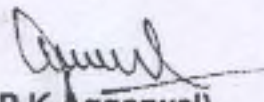
No.A/11-15/94-WII

Dated the 27th June 2014

Offer of Appointment

With reference to his application dated 03.04.2014 and with the approval of the Competent Authority **Shri Karan Singh Negi** is hereby offered contractual engagement to work as Office Assistant at a consolidated emoluments of **Rs. 10000.00** (Rupees ten thousand only) for a period of one year from the date of his joining in the Wildlife Institute of India, Dehradun.

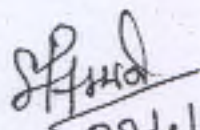
The terms and conditions of the his engagement is enclosed herewith. In case the enclosed terms and conditions is acceptable to him, he is to sign and submit the same as token of his acceptance thereof; and report for duty within a period of 15 days from the issuance of this communication, failing which this offer will be treated as cancelled and will stand withdrawn automatically.


(P.K. Aggarwal)
Administrative Officer

Shri Karan Singh Negi
668 Kamal Printing Press Lane
Village Kharawali
PO Mohhabewala
Dehradun

Copy to :

1. Finance Officer
2. Personal file
3. Guard File


27/6/2014



भारतीय वन्यजीव संस्थान
Wildlife Institute of India

No.A/11-15/94-WII

Dated the 27th June 2014

Offer of Appointment

With reference to his application dated 01.04.2014 and with the approval of the Competent Authority **Shri Dinesh Chandra** is hereby offered contractual engagement to work as Office Assistant at a consolidated emoluments of Rs. 10000.00 (Rupees ten thousand only) for a period of one year from the date of his joining in the Wildlife Institute of India, Dehradun.

The terms and conditions of the his engagement is enclosed herewith. In case the enclosed terms and conditions is acceptable to him, he is to sign and submit the same as token of his acceptance thereof; and report for duty within a period of 15 days from the issuance of this communication, failing which this offer will be treated as cancelled and will stand withdrawn automatically.

(P.K. Aggarwal)
Administrative Officer

Shri Dinesh Chandra
Parvati Sadan, Lane No 1
Badri Kedar Enclave Inderpur
PO Badripur
Dehradun

Copy to :

1. Finance Officer
2. Personal file
3. Guard File

27/6/2014

WILDLIFE INSTITUTE OF INDIA
CHANDRABANI, DEHRADUN

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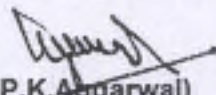
No: A/11-15/94-WII

Dated : 15 September 2014

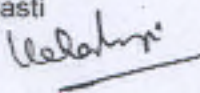
OFFER OF APPOINTMENT

With reference to his application dated 14th September 2014 and with the approval of the Competent Authority Shri Kehar Singh Shilpkar is hereby offered contractual engagement at a consolidated emoluments of Rs. 13,730.00 (Rupees thirteen thousand seven hundred thirty only) for a period from 15.09.2014 to 14.09.2015.

The terms and conditions of the his engagement is enclosed herewith. In case the enclosed terms and conditions is acceptable to him, he is to sign and submit the same as token of his acceptance thereof. The expenditure on this account shall be debited under the budget head of WII-Grant-in-Aid sub-head "Salary & wages"



(P.K. Aggarwal)
Administrative Officer

Shri Kehar Singh Shilpkar
Upper sainik Basti
Kaulagarh
Dehradun



Copy to :

1. PS to Director
2. Finance Officer
3. Personal File
4. Guard File


15/9/14

Annexure - 3



भारतीय वन्यजीव संस्थान
Wildlife Institute of India

No.A/2-24/2005-WII

Dated the 20th Nov., 2006

To

M/s Harnal Classifieds,
17 Araghar,
Dehradun

Sub: Publication of Advertisement.

Sir,

Please find enclosed herewith advertisement No.A/2-24/2005-WII for its publication in the next issue of Doon Classified on mutually agreed rates.

Please forward your bill in duplicate along with a copy of published ad in which they appear for arranging payment.

Yours faithfully,

(P.K. Aggarwal)
Administrative Officer

Encl. As above.

Copy to: Shri Rajesh Thapa, System Manager with the request to placed the above advertisement in the website of the Institute.

(P.K. Aggarwal)
Administrative Officer

N. P. Saini

1 copy



भारतीय वन्यजीव संस्थान
Wildlife Institute of India

P.O. Box # 18, Chandrabani, Dehra Dun – 248 001
Tel. No.: 0135-2640111 to 115, Fax No.: 0135 - 2640117

Advertisement No. A/2-24/2005-WII

Requirement of Clerks on Contract Basis

This Institute requires the services of few Ex-servicemen to work as Clerks on contract basis for a fixed period of one year on consolidated emoluments of Rs.6000.00 (Rupees six thousand only) per month. The contractual engagement is likely to extend depending upon need. The candidate should be Havildar (Clerk/G.D.) or equivalent rank in Defence Forces and below the age of 55 years as on 1.11.2006. Essential qualification for the post is Senior Secondary School Certificate (Intermediate). The candidate should also have the basic knowledge of computer for word processing. The application should reach the undersigned within a period of one week from the date of publication of this advertisement in the following format:

(i) Advertisement No. (ii) Name in full (iii) Date of birth (iv) Nationality (v) Father's name (vi) Address for correspondence (vii) Phone/Mobile & e-mail (viii) Educational/professional qualification and (ix) Details of previous employment.

**Administrative Officer
Wildlife Institute of India**

Telephone: 2626091

No. ZSK/RR02/69
Zila Sainik Kalyan Evam Punarvas,
Dehradun

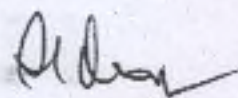
Dated : 15 Nov 2006

WILDLIFE INSTITUTE OF INDIA
POST BOX NO 18, CHANDRABANI
DEHRADUN -248001

Subject : REQUIREMENT OF SECRETARIAL ASSISTANT IN WII DEHRADUN

Sir,

1. Kindly refer to your letter No A/2-24/2005-WII dated 08th Oct 2006.
2. List of Ex-servicemen (Clerk (GD) as asked vide for your office letter under reference is enclosed as desired please.
3. It is also requested, that this office may please be inform about the result of selected candidate for updating records and cancellation of their registration.



(S.S. Rawat)
Col. (Retd)
Zila Sainik Kalyan Adhikari

Urgent
Enclosure : ~~Two~~ ^{One} only

negi

Adm. Office

*Pl. take n'g follow-up
action.*

Pl. dears

VMC
21/11/06

Opnd
27/11/06

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22/11/06
FILE

Appendix 'A'

LIST OF COMPUTER OPERATORS

Sl. No.	Army No.	Rank	Name	Village	Post	Tehsil	District	Date of Birth	Date of Retirement	Regn. No.	Qualification
1	6375704P	HAV	YASPAL SINGH NEGI Late Sh. K S NEGI	S/o SUMAN VIHAR, BAPU GRAM	VIRBHADRA	RISHIKESH	Dehradun	03.07.59	30.09.04	CL-24/2004	12th
2	694406S	SGT	GIRISH CHANDRA DABRAL S/o LATE Sh. KRISHNA DABRAL	2- MALVIYA MARG (TELEPHONE- 9897178070)	VIRBHADRA (RISHIKESH)	RISHIKESH	Dehradun	29.11.66	31.10.2004	CL-29/2004	M.COM, LLB
3	4071087P	NK	SANJAY KUMAR SHARMA, S/o Sh. RAMESH CHAND SHARMA	JEETGARH (TELEPHONE- 9837566876 & 01360-29846) 233015	KHERA	VIKASNAGAR	DEHRADUN	02.07.67	31.01.2004	CL-11/2005	B.COM
4	1463550F	Hav	MADAN LAL SHARMA S/o Late Sh. B D SHARMA	DUNALI	RANIPOKHRI	RISHIKESH	DEHRADUN	20.10.58	31.08.05	CI-18/2005	12th
5	8032857Y	HAV	PURAN SINGH THAPA S/O LATE SH GOVERDHAN THAPA	PAURWALA (TELEPHONE-2694497)	RAJAWALA	DEHRADUN	DEHRADUN	08.07.67	28.02.06	CL-11/2006	12TH



(Signature)
 जिला सैनिक कल्याण
 एवं पुनर्वासि अधिकारी
 देहरादून (उत्तरांचल)

LIST OF JCOS CLERK (GD) COMPUTER OPERATORS

Appendix 'B'

No.	Rank	Name	Village	Post	Tehsil	District	Date of Birth	Date of Retirement	Regn. No.	Qualification
3228P	SUB	KANWAR SINGH S/O LATE SH MANGAL SINGH RANA TELE NO-2780014	NEW COLONY (RANJHAWALA)	RANJHAWALA	DEHRADUN	DEHRADUN	06 DEC 55	29 FEB 04	CL-05/05	12TH
3715W	SUB	SATISH CHAND S/O LATE SH PRABHU DAYAL TELE NO-2771111	WING NO 7, BARACK NO- 20/5 PREM NAGAR	PREM NAGAR	DEHRADUN	DEHRADUN	11 JAN 55	31 JAN 05	CL-09/05	12TH
2904M	SUB	SUNDER SINGH S/O LATE SH TEJ SINGH TELE NO-9897420599	SHYAMPUR	AMBIWALA (PREM NAGAR)	PREM NAGAR	DEHRADUN	05 JAN 56	30 JUN 05	CL-10/05	12TH
2264N	SUB	RANBIR SINGH S/O LATE SH KIRT SINGH	AMAR BHARTI	MOHEBEWALA	DEHRADUN	DEHRADUN	05 NOV 55	31 DEC 2002	CL-01/03	12TH
3085M	NB SUB	MAHENDER SINGH S/O LATE SH GULAB SINGH RAWAT TELE NO-3997431	JHAJARA	JHAJARA	VIKASNAGAR	DEHRADUN	25 NOV 61	31 AUG 05	CL-13/05	12TH
3422k	SUB	SURENDRA SINGH S/O LATE SH AVTAR SINGH TELE NO-9358135430	KANHARWALA	BHANIAWALA	RISHIKESH	DEHRADUN	28 DEC 56	31 AUG 05	CL-14/05	12TH
3457L	NB SUB	INDRAJIT THAPA S/O LATE SH DIL BAHADUR THAPA TELE NO-2698591	TELPURA	SELAKUI	VIKASNAGAR	DEHRADUN	10 NOV 58	31 AUG 05	CL-19/05	12TH
2684N	SUB	GANESH PRASAD DEOLI S/O LATE SH BACHI RAM TELE NO-2607137	GOVIND NAGAR SHAHASTRADHARA ROAD	KANDOLI	DEHRADUN	DEHRADUN	07 AUG 55	31 OCT 05	CL-21/05	12TH
3899Y	SUB	RADHA KRISHAN S/O LATE SH B P BHATT TELE NO-9897329291	TALLI KANDOLI	KANDOLI (RAJPUR ROAD)	DEHRADUN	DEHRADUN	17 OCT 58	28 FEB 05	CL-22/05	12TH



[Signature]
जिला सैनिक कार्यालय
एवं पुनर्वास अधिकारी
देहरादून (उत्तरांचल)

S.No.	Rank	Name	Village	Post	Tehsil	District	Date of Birth	Date of Retirement	Regn. No.	Qualification
328P	SUB	SHER SINGH ADHIKARI S/O LATE SH H S ADHIKARI TELE NO-9897689716	BILASPUR KEMDALI	GHANGHORA	DEHRADUN	DEHRADUN	01 MAY 58	01 OCT 05	CL-06/06	10TH
316N	HONY SUB MAJ	HARSH SINGH S/O LATE SH HOSHIAR SINGH TELE NO-2685894	VISHNUPURAM COLONY	TUNWALA	DEHRADUN	DEHRADUN	15 JUN 60	31 AUG 05	CL-07/06	BA
3456P	NB SUB	RAJENDRA KUMAR S/O LATE SH JEET SINGH TELE NO-9897179871	NAYA GAON	GARHI CANTT	DEHRADUN	DEHRADUN	14 SEP 59	30 APR 06	CL-13/06	12TH
3016P	SUB MAJ & HONY CAPT	K S SHILPKAR	371 GARHI CANTT	GARHI CANTT	DEHRADUN	DEHRADUN	12 JAN 54	31 OCT 05	CL-17/06	12TH
3068X	SUB	T B THAPA S/O LATE SH J S THAPA TELE NO -2745438	NAYAGAON	GARHI CANTT (ANARWALA)	DEHRADUN	DEHRADUN	01 JAN 58	30 SEP 06	CL-18/06	12TH
3670W	SUB	B C GUPTA	H.NO-244 KENDRIYA KARMCHARI SEHKARI AWAS SAMITI	GUJRARA RAJESHWAR NAGAR PHASE-II SAHAstra DHARA ROAD	DEHRADUN	DEHRADUN	01 APR 58	01 SEP 06	CL-20/06	B.COM
7291L	SUB MAJ & HONY CAPT	M K SUBBA TELE NO -2642325	H.NO-17/1/28 SEWALA KHURD (NAYA GAON)	MOHABEWALA	DEHRADUN	DEHRADUN	21 MAY 55	31 OCT 06	CL-22/06	1ST YEAR BA (HONS)



[Signature]
जिला सैनिक कल्याण
एवं पुनर्वास अधिकारी
देहरादून (उत्तरांचल)



भारतीय वन्यजीव संस्थान
Wildlife Institute of India

No.A/2-24/2005-WII

Dated the 8th Oct., 2006

To

The Secretary,
Distt. Sainik Kalyan and Rehabilitation Office,
Kutchery Compound,
Dehradun

Sub: Requirement of Secretarial Assistant in WII, Dehradun.

Ref: Your letter No.ZSK/RR-02/Punarvas/2006 dated 30.9.2006.

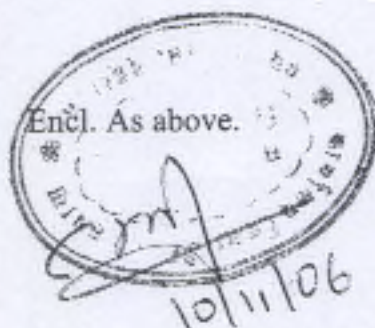
Sir,

Please refer to this Institute's letter of even No. dated 21.9.2006 on the subject (Copy enclosed) wherein a list of 20 ex-serviceman called for. The selection committee will meet on 10.11.2006 to select suitable candidate out of the list supplied by you vide your letter under reference.

Further, the Institute requires to engage 3-4 persons on contract having Educational Qualifications of 12th standard and knowledge of computer for word processing. Hence you are, therefore, requested to supply another list of atleast 20 Ex-serviceman having desired qualifications in order to select suitable candidates.

Yours faithfully,

(P.K. Aggarwal)
Administrative Officer





भारतीय वन्यजीव संस्थान
Wildlife Institute of India

NO :A/2-24/2005-WII

Dated 21 September 2006

To

The Secretary,
Distt, Sainik Kalyan and Rehabilitation Office,
Kutchery Compound,
Dehradun

Sub: Requirement of Secretarial Assistant in Wildlife Institute of India, Dehradun.

Sir,

The Institute is an Autonomous Institution under Government of India, Ministry of Environment of Forests and required the services of two to three Ex-serviceman to work as Secretarial Assistant in the Institute on contract basis for a period of one year. The basic requirements are as under :-

Rank	: Havildar (Clerk/G.D.) or equivalent rank
Age	: Below 55 years age as on 01.09.2006
<u>Qualifications</u>	
Essential	: SSSC Passed but preference will be given to Graduate from any recognized University/Army.
Desirable	: Should have the basic knowledge of computer for word Processing.
Emoluments	: Rs. 6000.00
Duration	: Fixed duration for a period of one year.

You are, therefore, requested to supply a list of atleast 20 ex-serviceman for the selection to be done based on the their experience and performance in personal interview.

Yours faithfully,

(P.K. Aggarwal)
Administrative Officer



39

15

NO: A/2-24/2005-WII

Dated 04th July 2007

OFFICE MEMORANDUM

1. In response to his name sponsored by the District Sainik Kalyan and Rehabilitation Office, Dehradun and with the approval of the Competent Authority **Shri K.S. Shilpkar** is hereby offered a contractual engagement to work as Clerk on a consolidated emoluments of Rs.6000.00 (Rupees six thousand only) per month for a period of one year from the date of joining at this Institute on the terms and conditions attached herewith. The said emoluments payable for the duration of the contractual engagement will be charged from the Grant of the Wildlife Institute of India.

2. In case the contractual engagement on the enclosed terms and conditions is acceptable to **Shri K.S. Shilpkar**, he is to sign and submit the same as a token of his acceptance thereof within a period of two weeks; failing which this offer will be treated as cancelled and will stand withdrawn automatically.

This issues with the approval of Director, Wildlife Institute of India.

(P.K. Aggarwal)
Administrative Officer

Encls: As above

To

Shri K.S Shilpkar,
Upper Sainik Basti,
Kaulagarh,
Dehradun (UA)

Copy to :-

1. PA to Director, WII
2. Finance Officer
3. Personal file of the official concerned
4. Guard File

Annexure - 5

(37)

(163)

(51)

**WILDLIFE INSTITUTE OF INDIA
CHANDRABANI, DEHRADUN**

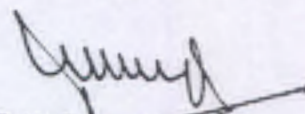
No: A/2-18/2007-WII

dated: 26 February, 2014

OFFICE ORDER

With reference to his application dated 27.01.2014 Shri Kehar Singh Shilpkar, on contract is hereby informed that the Competent Authority has accepted his resignation from the contractual services of Wildlife Institute of India, Dehradun w.e.f. 28th February, 2014 (A.N).

Shri Kehar Singh Shilpkar will be relieved from WII on 28th February, 2014 (A.N). on receipt of No Dues certificate from all concerned department of the Institute.



(P.K. Aggarwal)

Administrative Officer

To,

Shri Kehar Singh Shilpkar,
Upper Sainik Basti
Kaulagarh, Dehradun

Copy to:

1. Finance Officer: with the request that the emoluments in respect of Shri Kehar Singh Shilpkar, on contract may kindly be released upto 28th February, 2014.
2. Guard File

①/4
26/2

Annexure 6

(161)
(45)
(36)
(13)

**WILDLIFE INSTITUTE OF INDIA
CHANDRABANI DEHRADUN**

No.A/2-1/2007-WII

Dated the 2 April 2013

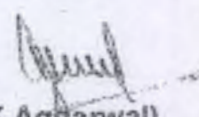
Office Order

With reference to his application dated 01.04.2013 and with the approval of the Competent Authority **Shri K.S.Shilpkar** is hereby engaged at a consolidated emoluments of **Rs. 11939.00** (Rupees eleven thousand nine hundred thirty nine only) for a period from 02.04.2013 to 31.03.2014 for the following job:

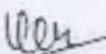
1. To provide Secretarial Assistance
2. To maintain files related to the Dean Office.
3. Word processing and Data entry
4. Scanning of documents
5. Drafting of letters
6. Any other work assigned by the controlling officer

The terms and conditions of the above contractual engagement is enclosed herewith. In case the enclosed terms and conditions is acceptable to him, he is to sign and submit the same as token of his acceptance thereof; failing which this offer will be treated as cancelled and will stand withdrawn automatically. The above amount shall be debited under the budget head of WII-Grant-in-Aid sub-head "Salary & Wages".

This issues with the approval of the Competent Authority.


(P.K.Aggarwal)

Administrative Officer

Shri K.S. Shilpkar
Upper Sainik Basti
Kaulagarh
Dehradun 
2/4

Copy to :

- 1 Dean, FWS
- 2 Finance Officer
- 3 Personal File
- 4 Guard File

WILDLIFE INSTITUTE OF INDIA
CHANDRABANI, DEHRADUN

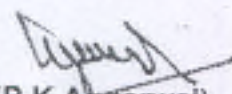
No: A/11-15/94-WII

Dated : 15 September 2014

OFFER OF APPOINTMENT

With reference to his application dated 14th September 2014 and with the approval of the Competent Authority Shri Kehar Singh Shilpkar is hereby offered contractual engagement at a consolidated emoluments of Rs. 13,730.00 (Rupees thirteen thousand seven hundred thirty only) for a period from 15.09.2014 to 14.09.2015.

The terms and conditions of the his engagement is enclosed herewith. In case the enclosed terms and conditions is acceptable to him, he is to sign and submit the same as token of his acceptance thereof. The expenditure on this account shall be debited under the budget head of WII-Grant-in-Aid sub-head "Salary & wages"


(P.K. Aggarwal)
Administrative Officer

Shri Kehar Singh Shilpkar
Upper sainik Basti
Kaulagarh
Dehradun

Copy to :

1. PS to Director
2. Finance Officer
3. Personal File
4. Guard File



भारतीय वन्यजीव संस्थान
Wildlife Institute of India

(An Autonomous Institution of Ministry of Environment, Forests and Climate Change,
Government of India)

Chandrabani, Dehra Dun - 248 001, INDIA

EPBAX: 0135-2640111 to 2640112, FAX: 2640117

Web site: www.wii.gov.in E-MAIL: pka@wii.gov.in

Advt. No. WIL/DWII/UNESCO/C2C/ADMIN/29/2014

**Contractual Engagement of Information Technology Officer,
Administrative Officer and Finance Officer**

The Wildlife Institute of India (WII), a premier national institution under the Ministry of Environment, Forests and Climate Change, Government of India, invites applications from bright candidates and citizens of India for the following posts on contractual basis for the newly established UNESCO Category 2 Centre on World Natural Heritage Management and Training for the Asia-Pacific Region: (a) **Information Technology Officer**, (b) **Administrative Officer** and (c) **Finance Officer**. The contractual period shall initially be of one year duration, which may be extended depending upon the requirement and performance of the candidate.

The details of the posts, Essential Qualifications, Desired Qualifications, emoluments offered, and application form in prescribed format is available in the Wildlife Institute of India website www.wii.gov.in. Filled up application form, complete in all respects, accompanied by a Bank Draft for Rs. 1000/- made out in the name of Director, Wildlife Institute of India, payable at Dehradun should be attached with the application form. Last date of receipt of application is **31st January 2015 upto 1700 hrs**

Sd/-
Administrative Officer,
Wildlife Institute of India,
Chandrabani, Dehradun-248001



भारतीय वन्यजीव संस्थान
Wildlife Institute of India

(An Autonomous Institution of Ministry of Environment, Forests and Climate Change,
Government of India)

Chandrabani, Dehra Dun - 248 001, INDIA

EPBAX: 0135-2640111 to 2640112, FAX: 2640117

Web site: www.wii.gov.in E-MAIL: pka@wii.gov.in

Advt. No. WII/DWII/UNESCO/C2C/ADMIN/29/2014

**Contractual Engagement for the post of Information Technology Officer, Administrative
Officer and Finance Officer**

The Wildlife Institute of India (WII) is a premier national institution working towards strengthening Wildlife Conservation and Management through research, training and education. Considering the significant contribution that WII has made in the area of world natural heritage conservation, the UNESCO has granted approval for the establishment of UNESCO Category 2 Centre on World Natural Heritage Management and Training for the Asia-Pacific Region at WII, under the Ministry of Environment, Forests and Climate Change, Government of India. This is the world's first centre on natural heritage management and training to be established and has started functioning from April, 2014 onwards. The overall goal of the Centre is to strengthen the implementation of UNESCO's World Heritage Convention in the Asia-Pacific region with particular focus on natural heritage conservation. The objectives of the Category 2 Centre (C2C) are to (a) Contribute to the strengthening of capacities in the management of World Natural Heritage in the region; (b) Contribute to the achieving of a more balanced representation of properties from Asia and the Pacific on the World Heritage List; (c) Raise awareness of the importance of World Natural Heritage and of the need to protect it among the general public and the youth in particular; and (d) Foster international cooperation on World Natural Heritage initiatives.

To accomplish the objectives of the C2C, the Wildlife Institute of India would like to engage competent candidates for the posts of Information Technology Officer, Administrative Officer and Finance Officer. The Essential Qualifications (EQ), Desired Qualifications (DQ) and other details are as under:

A	Position	Information Technology Officer
	Essential Qualifications (EQ)	Graduate degree in Science with at least ten years of working experience in the area of computer applications in reputed organizations.
	Desirable Qualifications (DQ)	i. Proficiency in use of softwares Pagemaker and Corel Draw ii. Proven experience in preparation of scientific reports and powerpoint presentations
	Age	Not more than 45 years as on 31/1/2015
	Consolidated Emoluments	Rs. 32,000/ month

158
 32
 9

B	Position	Administrative Officer
	Essential Qualifications (EQ)	Graduate Degree with 15 years of experience of handling administrative/ training/ accounting responsibilities with good service record in reputed organizations.
	Desirable Qualification (DQ)	i. Proficiency in computer applications (MS Word, Excel) ii. Proven skills in routine administration organization of office events etc. iii. Knowledge and skills of noting and drafting of official/ demi official letters
	Age	Not more than 45 years in case of general candidates as on 31/1/2015 Not more than 65 years in case of Ex-serviceman candidates as on 31/1/2015
	Consolidated Emoluments	Rs. 30,000/ month
C	Position	Finance Officer
	Essential Qualifications (EQ)	Graduate degree in Commerce with at least 15 years of working experience in the area of accounting and financial management in any reputed organizations
	Desirable Qualifications (DQ)	i. Proficiency in use of account softwares Tally ERP ii. Experience in preparation of Integrated Pay Roll, Balance sheets. etc.
	Age	Not more than 45 years in case of general candidates as on 31/1/2015 Not more than 65 year in case of Ex-serviceman candidates as on 31/1/2015
	Consolidated Emoluments	Rs. 30,000/ month

Method of Recruitment:

(A) Information Technology Officer:

Skill cum Proficiency Test: 50 marks and Interview: 50 marks

Candidates who fulfil eligibility criteria would be required to appear in Skill cum Proficiency Test in MS Office, Pagemaker, Corel Draw, Powerpoint software, Internet, email use.

(B) Administrative Officer:

Skill cum Proficiency Test: 50 marks and Interview: 50 marks

Candidates who fulfil eligibility criteria would be required to appear in Skill cum Proficiency Test in MS Office, Internet, email, typing in English; Office Procedures; Noting and Drafting of official/semi official letters.

(C) Finance Officer:

Skill cum Proficiency Test: 50 marks and Interview: 50 marks

Candidates who fulfil eligibility criteria would be required to appear in Skill cum Proficiency Test in Accounting software TALLY and its applications; MS Office, Excel, Internet and email etc.

First 10 candidates for each post who qualify the Skill cum Proficiency Test (in order of merit) i.e. total marks obtained will be called for interview before the Institute's Selection Committee.

The offer of contractual engagement will be given to the candidates who secure the highest marks by combining the marks of Skill cum Proficiency Test and Interview. The contractual engagement would initially be for a one year period and is likely to be extended for further periods as per requirement and performance of the candidate.

Last date of Receipt of Application

The last date of receipt of application is 31st January, 2015. The application as per proforma provided in **Annexure-1** for each post may be sent by post/courier or by hand to the Administrative Officer, Wildlife Institute of India, Chandrabani, Dehradun 248001. The applications received late i.e. after 31st Jan, 2015 will not be considered by the Institute.

Date of Skill cum Proficiency Test

The candidates who fulfill the EQ/DQ will be called for Skill cum Proficiency Test of one hour duration as follows:

- | | | |
|----|---------------------------------|--|
| A. | Information Technology Officer: | 16 th February, 2015 at 10 am |
| B. | Administrative Officer: | 18 th February, 2015 at 10 am |
| C. | Finance Officer: | 19 th February, 2015 at 10 am |

The candidates will be informed through email/telephone for the skill cum proficiency test. List of candidates qualified in the skill test and called for interview will be displayed on the Notice Board in the evening of 19th February, 2015.

Date of Interview

The interview of qualified candidates (First 10 Candidates for each post in order of merit) for all 3 positions will be held on 20th February, 2015 from 1000 hrs. onwards.

Candidates shortlisted for the Interview should bring all documents in original for verification. No TA/ DA will be paid for attending the Skill cum Proficiency Test and Interview.

The Director, WII, reserves the right to reject any/or all applications without assigning any reasons.

Sd/-
Administrative Officer

Wildlife Institute of India
Dehradun

No. WII/DWII/UNESCO/C2C/ADMIN/29/2014 (Part)

29th January, 2015

CIRCULAR

Sub.: Screening of applications and Computer Skills Test and Interview for the post of Information Technology Officer, Administrative Officer & Finance Officer for UNESCO Category 2 Centre on World Natural Heritage Management and Training for the Asia-Pacific Region -reg.

1. The following duties are assigned in connection with the Contractual engagement for the post of Information Technology Officer, Administrative Officer and Finance Officer for the UNESCO Category 2 Centre on World Natural Heritage Management and Training for the Asia-Pacific Region.

2. Screening of Applications as per details given in the advertisement for Information Technology Officer/Administrative Officer/Finance Officer:

- (i) Dr. Sonali Ghosh
- (ii) Sh. K.K. Shrivastava
- (iii) Sh. D.S. Pundir

3. The applications received within the deadline of 31st January 2015 will be handed over to the above committee, which should submit its report on 05 February, 2015.

4. Skill cum Proficiency Test (as per details given in the advertisement):

(a) Information Technology Officer:

- Date : 16th February, 2015.
- Time : 1000-1100 hrs.
- Venue : Computer Lab
- Responsibility : (i) Dr. Gautam Talukdar
(ii) Dr. Panna Lal
(iii) Sh. D.S. Pundir

5. The results of the above test along with the test paper and evaluation sheets should be submitted to the u/s latest by 1400 hrs. on 16th February, 2015.

(b) Administrative Officer:

- Date : 18th February, 2015.
- Time : 1000-1100 hrs.
- Venue : Computer Lab
- Responsibility : (i) Sh. P.K. Aggarwal
(ii) Sh. Rajesh Thapa
(iii) Sh. K.K. Shrivastava

(1)

6. The results of the above test along with the test paper and evaluation sheets should be submitted to the u/s latest by 1400 hrs. on 18th February, 2015.

- (c) **Finance Officer:**
Date : 19th February, 2015.
Time : 1000-1100 hrs.
Venue : Computer Lab
Responsibility : (i) Sh. P.K. Aggarwal.
(ii) Sh. A.K. Dubey
(iii) Sh. Rajesh Thapa

7. The results of the above test along with the test paper and evaluation sheets should be submitted to the u/s latest by 1400 hrs. on 19th February, 2015.


8. Documents checking : (i) Shri. Rajiv Mehta
(ii) Smt. V. Dangwal

The above officers are requested to check the original documents in respect of Essential and Desirable Qualifications & Age as per advertisement. The candidates for the post of **Information Technology Officer** will report at 0900 hrs. on 16th February, 2015. candidates for the post of **Administrative Officer** will report at 0900h on 18th February, 2015 and the candidates for the post of **Finance Officer** will report at 0900hrs on 19th February, 2015. This process should be carried in the Board Room and the reporting on the above should be communicated to the u/s immediately after the process is completed.

Interview

9. The following committee has been constituted for the conduct of interview for the post of Information Technology Officer, Administrative Officer and Finance Officer 20th February, 2015 from 1000 hrs. onwards in the Board Room:

- | | | |
|-------|-------------------|--------------------|
| (i) | Sh. S. Sen | - Chairman |
| (ii) | Sh. Manoj Nair | - Member |
| (iii) | Dr. Malvika Onial | - Member |
| (iv) | Sh. P.K. Aggarwal | - Member |
| (v) | Dr. Sonali Ghosh | - Member Secretary |


[Dr. V.B. Mathur]
Director

Encl: Copy of Advertisement

Distribution:

1. All concerned
2. PA to Dean, FWS
3. PA to Registrar
4. Administrative Officer
5. Security Supervisor


GRADUATION CERTIFICATE



INDIAN ARMY

1. This is to certify that Number TC- 623016 P Rank Sub Maj / Hon Lt
Name KEHAR SINGH SHILPKAR was enrolled in the
Indian Army on 31 Oct 1973.
2. In terms of Government of India, Ministry of Personal Public Grievances and Pensions (Deptt of Personal & Training) OM.No. 15012/8/82/Estt (D) dated 12 February 1986, Part II, Section (iii) Sub Section (i), an Ex-Serviceman who has put in 15 years of service in the Armed Forces having minimum qualification of Matriculation is considered eligible for appointment to the posts for which the essential educational qualification prescribed is 'Graduation'.
3. Under the provisions of the above Govt of India letter, since (Name) KEHAR SINGH SHILPKAR has put in more than 15 years of service, he may therefore, be considered as an eligible candidate for appointment to any reserved vacancy having educational qualification as 'Graduation'.
4. As per service records, the date of birth of the individual is 12 Jan 1954.




 Major / Lt Col
 सहायक अभिलेख अधिकारी ५८ जी आर
 Senior Record Officer 58 GR
 ओ. आई. सी एनईर ग्रुप
 ५८ NER Group
 For OIC Records
 58 Gorkha Training Centre



Annexure 11 (153)
भारतीय वन्यजीव संस्थान
Wildlife Institute of India

No. WII/DWII/UNESCO/C2C/ADMIN/29/2014/Admin Officer (Part)

(27)

Dated 28th February 2015

OFFICE MEMORANDUM

With reference to his application for the post of Administrative Officer in the UNESCO Category 2 Centre on "World Natural Heritage Management and Training for the Asia-Pacific Region" and with the approval of the Competent Authority Shri Kehar Singh is hereby offered a contractual engagement to work as Administrative Officer on a consolidated emoluments of Rs. 30,000/- (Rupees thirty thousand only) per month for a period of one year from the date of joining of this Institute on the terms and conditions attached herewith.

2. In case the contractual engagement on the attached terms and conditions is acceptable to Shri Kehar Singh, he is required to sign and submit the same as a token of his acceptance thereof within a period of one week, failing which this offer will be treated as cancelled and will stand withdrawn automatically.

This issues with the approval of Director, Wildlife Institute of India.

(P.K. Aggarwal)
Administrative Officer

Encl.: As above.

To,

Shri Kehar Singh
Upper Sainik Basti
Kaulagarh
Dehradun (Uttarakhand)

Copy to:

1. PA to Director, WII
2. Finance Officer
3. PI of the project
4. Guard File

पत्रपेटी सं० 18, चन्द्रबनी, देहरादून - 248 001, उत्तराखण्ड, भारत
Post Box No. 18, Chandrabani, Dehradun - 248 001, Uttarakhand, INDIA
ई.पी.ए.बी.एक्स : +91-135-2640111 से 2640115 फैक्स : 0135-2640117
EPABX : +91-135-2640111 to 2640115 Fax : 0135-2640117
ई-मेल/E-mail : wii@wii.gov.in वेब/Website : www.wii.gov.in

Dated 21st April, 2014

May like to see the application dated 16.4.2014 of Shri Kehar Singh vide page 52/c requesting to join work w.e.f. 1st May, 2014. In this connection, following is submitted:-

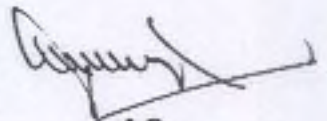
- (i) Shri Kehar Singh, Ex-serviceman was engaged on contract basis in WII in July, 2007 and was placed with Dr. V.B. Mathur, the then DEAN, FWS.
- (ii) The contractual services of Shri Kehar Singh were renewed on annual basis after giving one day break as per practice being followed as in case of all other contractual engages.
- (iii) Shri Kehar Singh vide his application dated 27.01.2014 had submitted resignation from the contractual services w.e.f 28.2.2014 on his personal grounds which was accepted by the competent authority and was relieved from WII services accordingly on 28.2.2014.

Proposal:

- (i) Shri Kehar Singh, Ex-serviceman now wish to withdraw his resignation due to his personal grounds as stated in his application dated 16.4.2014 (page no. 52/c). It is proposed that the same may be considered and allowed to join the Institute on contract basis subject to the condition that -
- (ii) During the contract period 2013-2014 the services rendered by Shri Kehar Singh were found satisfactory and his controlling officer recommends his further contractual engagement in the Institute.
- (iii) In case the above is accepted and recommended by the controlling officer (Dr. V.B. Mathur, the then Dean, FWS and now Director, WII) Shri Kehar Singh may be engaged on contract basis w.e.f. 1st May, 2014 on the last consolidated emoluments of Rs.11,939.00 per month. He may also be allowed the enhancement in emoluments @ 15% which was allowed in case of all other contractual engages for the year 2014-15 and other terms and conditions of the contractual engages. After enhancement of 15% the consolidated emoluments comes to Rs.13,730.00.

- (iv) After contractual engagement of Shri Kehar Singh, the place of his deployment/posting may please be decided.
- (v) In the event of above proposal agreed by the competent authority, the process for engagement of Ex-serviceman/retired person as his replacement will not take place.

Submitted for consideration and orders please.


AO

Registrar

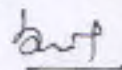
Director

- 1) Since the contractual engagements are on annual basis, the Institute may treat his application for fresh engagement as is done with all other contractual employees.
- 2) Since, his earlier engagement would have automatically lapsed on 31-03-2014, the resignation tendered by Sh. Kehar Singh is infractionous.
- 3) DWII may recommend his engagement on the strength of his performance during the previous year of his engagement and if the performance is found to be good, the application may be considered for fresh engagement on terms and conditions proposed by AO.

DWII OFFICE
DIARY NO.: 321
DATE: 21/04/2014

170
21/4/14

DWII


21/04/14

(24)

The performance of Mr. Khar Singh during the period of contractual engagement and working in Dean's office was excellent. Vide letter dated 14th Sept, 2014 he has informed that due to personal reasons he could not resume duties on 11/10/2014 and has requested that he may be allowed to join duties w.e.f. 11/9/2014.

We may issue a fresh contract as proposed at Ed' P 3/n.

DWII OFFICE
DIARY NO.: 863
DATE: 15/09

Regdhar

for immediate need pl.

14/9
15/09/14

AO

15/9/14

RM

As per the above decision of C.A. draft engagement order @ 13730/p.m. w.e.f. 15-9-14 for a period of one year; prepared and placed for approval/sy.H.

A.O.

15/9/14

15/9/14