



भारतीय वन्यजीव संस्थान
Wildlife Institute of India

SPEED POST

No. A/2-1/2007-WII (Vol.X:2016-17/Part-III)

Dated 18.10.2016

To,

Shri N.S.Saun,
Advocate,
Uttarakhand High Court, Nainital,
450, Balliwala, Kanwali Road,
Dehradun - 248 001

Sub.: Information sought under Right to Information Act, 2005- reg.

Ref.: Your RTI Application vide letter dated 25.09.2016, received in this office on 29.09.2016.

Sir,

Please refer to your above cited RTI application (No.38). In this context, the information sought by you has been collected from the concerned authority of the Institute, contained in 9 (nine) pages, is attached herewith.

If you are not satisfied with the aforesaid reply, you may file an appeal before the First Appellate Authority i.e. "Dr. V.B.Mathur, Director, Wildlife Institute of India, P.B.18, Chandrabani, Dehradun - 248 001, Ph. 0135-2640910" within a period of one month.

Thanking you,

Yours faithfully,

स्पीड पोस्ट
SPEED POST

19/10/16

((Ajay Srivastav)

CPIO

Encl: as above.

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WILDLIFE INSTITUTE OF INDIA
CHANDRABANI, DEHRADUN

No. WII/M/2016-17/49

Dated : 17th October 2016

Sub.: Information sought under RTI Act, 2005 – regarding.

Ref.: RTI application dated 25th September, 2016 of Shri N.S. Saun Advocate,
Uttarakhand High Court.

With respect to information sought by Shri N.S. Saun, Advocate, Uttarakhand High Court vide his letter under reference, to provide a certified copy of the corresponding pages (34/c to 42/c) of this office File No. WII/ADM/2015-16/04, are attached as Annexure - 1.

Rajiv
17.10.16
(Rajiv Mehta)
Section Officer

A.O.

Regd

CPT

PA(ESI)

17/10/16

18.10.16

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(I) **How to Apply and Other General Conditions:**

[1] Application should be in the format given in **Annexure-1** typed or on A-4 size or neatly hand written accompanied by application fee in the shape of Demand Draft of the value of Rs.500/- in case of UR and OBC Category Candidates. Candidates belonging to SC/ST/PWD category and women candidates should attach the Demand Draft of Rs. 100/- towards the communication charges. The Demand Draft of any Bank should be drawn in favour of Director, Wildlife Institute of India payable at Dehradun and attached with the application form; failing which their application will not be considered by the Institute. The application should super scribe "**Applications for the post of Assistant III on Direct Recruitment Basis**" on the top of the envelope in bold letter. Applicants are required to paste the one recent passport size self attested photograph at the appropriate place in the application form and attach self attested copies of educational and experience certificate along with application; failing which, their application will not be considered by the Institute.

[2] The headquarter for the above posts would be Wildlife Institute of India (WII), Dehradun. However, the selected candidate would be liable to serve at any location decided by the Institute as per functional needs.

[3] Incomplete applications received without self attested copies of documents and received after due date will not be entertained/considered and will be summarily rejected without any communication. Call letters to the eligible candidates will be sent through post and no representation on non-receipt /delay etc will be entertained by the Institute.

[4] Self attested copies of all certificates and mark sheets pertaining to the educational qualifications as notified, Date of Birth, Caste Certificate (for SC, ST & OBC Candidates), PWD, other additional qualifications must be enclosed with the application, failing which the application will be rejected.

[5] In case, it is found that any of the certificates/marks sheets etc. pertaining to essential qualifications, date of birth, caste certificate etc., are not authentic or are fake, the Director, Wildlife Institute of India reserves the right to reject the candidature of such candidates at any stage.

[6] Candidates working in Govt. Service must submit their applications through proper channel along with the Certificate from their Head of Office/Establishment that no vigilance/or disciplinary action is pending nor contemplated against them and that they have no objection in releasing them in case of selection. Application not accompanied with no objection certificate and received after due date will be summarily rejected without any communication.

[7] Candidates appearing for Written Test, Typing Test and Interview will come at their own expenses. No TA/DA will be paid by the Institute for attending the test and interview.

आ. अधिकारी / Administrative Officer
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[8] The selected candidate will be covered under New Pension Scheme i.e. Defined Contribution Pension of Government of India and is compulsory for all employees who joins the Government service on or after 01.01.2004.

[9] Only selected candidates would be informed of his/her selection in due course after the selection process and no correspondence/enquiry on the subject would be entertained. It may be noted that bringing any outside, extraneous or political influence for getting employment in the Institute shall render a candidate ineligible.

[10] The women candidates fulfilling the requirement for applying the above posts are allowed to avail the benefits available to women as mentioned in the Ministry of Personnel, DOPT OM No.13018/4/2009-Estt. (L) dated 08 July 2009.

[11] The candidates should submit applications in the prescribed proforma (Annexure-1) completed in all respect alongwith self attested copies of all required documents/caste certificate etc. so as to reach the **Administrative Officer, Wildlife Institute of India, Post Box # 18, Chandrabani, Dehradun-248001** latest by **01.02.2016**. Applications from abroad and from those in the Andaman & Nicobar Islands, Lakshadweep State/Union Territories in the North Eastern Region, Ladakh division of the Jammu & Kashmir State, Sikkim, Panaji Sub-division of Chamba, Lahaul & Spiti Districts of Himachal Pradesh should reach the Institute upto **10 February, 2016**. Incomplete applications shall not be considered.

[12] **Caste Certificate:** Caste Certificate by candidate seeking reservation as SC/ST/OBC, in the prescribed proforma from the competent authority indicating clearly the candidate's caste, the Act/Order under with the caste is recognized as SC/ST/OBC and the village/town, the candidate is ordinarily a resident of. A declaration in the prescribed format by candidate seeking reservation as Other Backward Class (OBC), that he/she does not belong to the Creamy Layer on the crucial date, in addition to the community certificate (OBC). The OBC Certificate should not be more than one year old i.e. the OBC Certificate should be on or after 01 January, 2015.

Persons with Disability (PWD) candidate will submit a Certificate in prescribed proforma issued by the competent authority. The competent authority to issue Physically Handicapped Certificate shall be a Medical Board duly constituted by the Central or a State Government. The Central/State Government may constitute Medical Board(s) consisting of at least 03 members out of which at least 01 shall be a specialist in the particular field for assessing locomotor/cerebral/visual/hearing disability, as the case may be.

[13] Candidates are required to bring all documents in original along with one passport size photograph along with self attested photo copies of all certificates while appearing for the written test/typing test and interview. In case of reserved category candidates, the original valid certificate should also be produced; failing which their candidature for the written test and interview will not be allowed. Candidates of 'OBC Category' need to bring the OBC original

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certificate which should not be prior to the last one year. In case of old OBC certificate prior to last one year, their candidature will not be considered.

[14] The documentation/certificates in case of the candidates who are called for test and interview will be checked/verified from the originals certificates. In case, it is found that an attempt has been made by the applicant to willfully conceal or misrepresent the facts and does not fulfill the eligibility criteria, his/her candidature will not be considered and will not be allowed to appear for the interview and in such an event no claim of whatsoever will be considered. Candidates are required to furnish the declaration form as given in the prescribed application form.

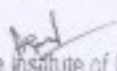
(P.K. Aggarwal)
Administrative Officer
Wildlife Institute of India
Dehradun

[15] The schedule of dates for written exam, typing test and interview shall be intimated to eligible candidates in due course by speed post at ~~their~~ ^{their} postal address given in their application form. The list of eligible candidates ^{at each stage} and the ~~same~~ schedule will also be displayed on the website of the Institute < wii.gov.in >.

Attested
Upad

प्रशा. अधिकारी / Administrative Officer
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Annexure-1

APPLICATION FOR THE POST OF ASSISTANT GRADE – III

1. Applicant's Name (in Block Letter)
2. Father's Name (in Block Letter)
3. Residential Address
4. Date of Birth (DD/MM/YY)
Age as on 01.02.2016: Year ____ Months ____ Days ____
5. Gender
6. Whether SC/ST/OBC/PWD
7. Applied for the category SC/ST/OBC/PWD
(please specify)
8. Choice of Typing Test (English OR Hindi):
(to be indicated clearly).
9. Telephone No./Mobile No./E mail

Paste recent
Self Attested
Passport size
Photograph

10. Educational Qualifications:

Sr. No.	Board/University	Educational Qualification	Year of Passing

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11. Experience, if any

Name of Organization	Designation	Nature of Duty	Period of Service		Pay scale OR Amount in Rupees
			From	To	

12. Details of Bank Draft (should attach with the application):

Declaration:

I, declare that I fulfill all the conditions of eligibility criteria given in the advertisement for the post of Assistant Grade-III. I declare that all statements made in the application form are true, complete and correct to the best of my knowledge and belief. I understand that in the event of any information being found suppressed/false or incorrect or ineligibility being detected before or after the examination, my candidature/appointment is liable to be cancelled.

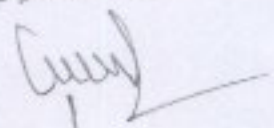
Dated :

(Signature of Candidate)

Unsigned application will be rejected


Note : Attach self attested copy of Birth/Educational/Experience Certificate/Caste Certificate (if relevant), Physically Handicapped Certificate (if relevant) failing which the application will be summarily rejected.

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**FORM OF CERTIFICATE TO BE PRODUCED BY OTHER BACKWARD CLASSES
APPLYING FOR APPOINTMENT TO POSTS UNDER THE GOVERNMENT OF INDIA**

This is to certify that Shri/Smt./Kumari _____ son/daughter of _____ of village/town in District/Division _____ in the State/Union Territory _____ belongs to the _____ community which is recognised as a backward class under the Government of India, Ministry of Social Justice and Empowerment's Resolution No. _____ dated _____. Shri/Smt./Kumari _____ and/or his/her family ordinarily reside(s) in the _____ District/Division of the _____ State/Union Territory. This is also to certify that he/she does not belong to the persons/sections (Creamy Layer) mentioned in Column 3 of the Schedule to the Government of India, Department of Personnel & Training O.M. No. 36012/22/93 - Estt.(SCT)dated 8.9.1993.**

District Magistrate
Deputy Commissioner etc.

Dated:
Seal

* - The authority issuing the certificate may have to mention the details of Resolution of Government of India, in which the caste of the candidate is mentioned as OBC.

** - As amended from time to time.

Note:- The term "Ordinarily" used here will have the same meaning as in Section 20 of the Representation of the People Act, 1950.

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The details of Vacant Posts coming under Deemed Abolished Category
and Live positions of Administrative Cadre

Ser. No.	Name of posts	No of Post	Mode of Recruitment		Date of Vacancy	Live Post	Deemed abolished Post	Remarks
			By Direct Recruitment	By Promotion				
1.	Finance Officer	1	-	promotion		01 Post	-	
2.	Stenographer Grade II	4	D.R.		1 post on 27.7.12 1 post on 21.1.13 1 post on 04.8.14 1 post on 01.12.14	01 Post	03	On promotion of Sh. N.K. Agarwal By retirement of Shri R.N. Tyagi By promotion of Annathurai On retirement of Shri Rajwar
3.	Assistant Grade II	3	-	promotion	1 post on 31.04.09 1 post on 15.11.14 1 post on 01.07.15	3	-	Retirement of Shanti Joshi Death of Shri Pathak
4.	Assistant Grade III	6	DR	-	2 post on 4.9.15 4 posts on 23.07.15	6	-	Retirement of Shri Ram Kumar Post vacant due to promotion to existing staff

Total Vacant Posts: 14 Nos.

Posts under deemed abolished : 3 Nos.
category.

Live vacant Positions as : 11 Nos.

on 12-11-2015

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[Signature]
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[Signature]
12.11.15

[Signature]
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[Signature]
12.11.15

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भारतीय वन्यजीव संरक्षण
WILDLIFE INSTITUTE OF INDIA
पंचसरोवर, चंडीगढ़, हरियाणा

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**WILDLIFE INSTITUTE OF INDIA
CHANDRABANI, DEHRADUN**

No. WII/ADM/2015-16/14

Dated 23rd July 2015

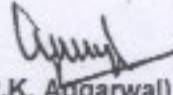
OFFICE ORDER

On the recommendations of Departmental Promotion Committee held on 13th July 2015, the promotion of ministerial staff of Administrative Cadre is made as under with immediate effect:

S. No.	Name	Promotion	
		From	To
1.	Shri Yogesh Bhatt	Assistant Grade III PB-I with Grade Pay 1900	Assistant Grade II PB-I with Grade Pay 2400
2.	Shri Sanjay Bharti	Assistant Grade III PB-I with Grade Pay 1900	Assistant Grade II PB-I with Grade Pay 2400

This order is subject to the decision of Hon'ble High Court of Uttarakhand in Special Appeal filed by Respondent Appellants against Hon'ble High Court Uttarakhand order dated 26th May, 2015 in Civil Writ Petition No. 1580 of 2011.

This issues with the approval of the Competent Authority.



(P.K. Aggarwal)
Administrative Officer

Distribution:


All Concerned

Copy for information to:

1. PA to Director, WII
2. PA to Dean, FWS
3. Finance Officer
4. Guard File

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