

(URGENT)

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Dated: 29<sup>th</sup> February 2016

To,

The Central Public Information Officer  
Wildlife Institute of India  
Chandrabani  
Dehradun – 248 001  
(Uttarakhand)

**Sub: Application for information under Right to Information Act – 2005**

Sir,

Please provide information on following points under Right to Information Act, 2005

1. Following information in respect of the recruitment of the eleven (11) post of Assistant Grade-III, advertised vide advertisement No. WII/ADM/2015-16/04 dated 4.12.2015 issued by the Wildlife Institute of India (WII), Dehradun:
  - a. Information regarding the date & year about the vacant 11 posts and the respective time & year.
  - b. Information about necessary approval(s) of Governing Body of WII; Ministry of Environment, Forests and Climate Change (MoEF&CC) and Department of Personnel & Training (DoPT), under Ministry of Personnel, Public Grievances and Pensions, Govt. has been obtained for above advertised posts.
  - c. Details of prescribed period to fill an existing vacated post to avoid its abolishing as per existing rules of Government of India. A copy of said rules be provided?
  - d. Information about any post, as advertised is created due to promotion within the Institute, state the details of such post(s), if any.
  - e. Information about conversion of post(s) been done to create eleven (11) post of Assistant Grade-III at WII, If so, copy of the approval of the Competent Authority be provided.
  - f. Information and order regarding conversion of post(s) and/or discretionary powers to downgrade a cadre/post has been delegated under administrative powers as per "Schedule of Delegation of Administrative Powers of Director, WII" by its Governing Body and copy of the order in this regard.

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- g. An extract copy of the Agenda Notes and approved Minutes of the 64<sup>th</sup> WII-Governing Body held on 8<sup>th</sup> April 2015 related to surrendering four posts of Stenographers (Grade Pay 2400 in PB-1) and filling of equal number of posts at the level of Assistant Grade III (Grade Pay 1900 in PB-1) *in lieu* of the four posts of Stenographers (Grade Pay 2400 in PB-1), be provided.
  - h. Information regarding necessary approval on conversion of surrendered posts by MoEF&CC and DoPT, Gol, has been obtained by WII, a copy of the approval, be provided.
  - i. Certified Copy of noting sheets from the initiation of recruitment process of above 11 posts to till date is provided.
2. Year-wise certified copies of the details of sanctioned/vacant posts of WII for the year 2012-13, 2013-14, 2014-15 and 2015-16, submitted to the MoEF&CC.
  3. Information about the order or circular regarding the cadre-review process of Group C & D employees of WII. Number and details of cadre-review processes for Group C & D employees held in the last 20 years at WII, may kindly be provided.

Please provide above information within 48 hours under Section 7 (1) of RTI, Act-2005, as the matter is under consideration of Hon'ble High Court of Uttarakhand, wherein the said advertisement for direct recruitment of Assistant Grade-III is challenged vide Writ Petitions No. WPSS 319/2016 to 331/2016 and next hearing of the case is fixed on Tuesday, 8<sup>th</sup> March 2016.

Requisite RTI fee of Rs. 10/- is attached as IPO No 723022

**WILDLIFE INSTITUTE OF INDIA**  
Right to Information Act, 2005  
Apl. No. 4 Qtr. 4 Year 2015-16  
Fee 10/- Inward Date 29/2/16

*N.S. Saun*  
29/2/16  
(N.S. Saun)  
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