

A FRAMEWORK FOR TRANSPARENCY AUDIT

The RTI Act under section 4 provides a comprehensive framework for promoting openness in the functioning of the public authorities.

While Section 4(1) (a) provides a general guideline for record management, so that the information could be easily stored and retained, the sub-sections b, c and d of Section 4 relate to the organizational objects and functions. Sub-sections (b), (c) and (d) of Section 4 of the RTI Act and other related information can be grouped under six categories; namely, 1-organisation and function, 2- Budget and programmes, 3- Publicity and public interface, 4- E. governance, 5- Information as prescribed and 6. Information disclosed on own initiative.

1. Organisation and Function

S. No.	Item	Details of disclosure	Remarks/ Reference Points (Fully met/partially met/ not met- Not applicable will be treated as fully met/partially met)
1.1	Particulars of its organisation, functions and duties [Section 4(1)(b)(i)]	(i) Name and address of the Organization Wildlife Institute of India (An Autonomous Body under Ministry of Environment, Forest and Climate Change, Government of India)	Fully Met
		(ii) Head of the organization Director	Fully Met
		(iii) Vision, Mission and Key objectives The aims & objectives of the Wildlife Institute of India are as follows: (a) Build capacity and develop human resources in Wildlife Science. (b) Develop as a centre of excellence in Wildlife Science (c) Provide consultancy and advisory services in Wildlife	Fully Met

		<p>Conservation.</p> <p>(d) Advocate Issues relevant to Wildlife Science and Conservation.</p> <p>(e) Develop as a regional centre for South Asia and South-East-Asia for training and research in Wildlife Conservation.</p> <p>(f) Develop as a Deemed University in Wildlife Science.</p>	
		(iv) Function and duties	Fully Met
		(v) Organization Chart Attached (Annexure-1)	Fully Met
		(vi) Any other details-the genesis, inception, formation of the department and the HoDs from time to time as well as the committees/ Commissions constituted from time to time have been dealt (Annexure-2)	Fully Met
1.2	Power and duties of its officers and employees [Section 4(1) (b)(ii)]	(i) Powers and duties of officers (administrative, financial and judicial) Attached (Annexure-3)	Fully Met
		(ii) Power and duties of other employees	Fully Met
		(iii) Rules/ orders under which powers and duty are derived and Exercised.	Fully Met
		(iv) Work allocation	Fully Met
1.3	Procedure followed in decision making process [Section 4(1)(b)(iii)]	(i) Process of decision making Identify key decision-making points: Chairman, WII Society/ Chairman, Governing Body, WII/Director, WII	Fully Met
		(ii) Final decision-making authority: Chairman, Governing Body, WII	Fully Met
		(iii) Related provisions, acts, rules etc.: Constitution/ Bye-laws of WII	Fully Met
		(iv) Time limit for taking a decision, if any: On immediate basis	Fully Met

		(v) Channel of supervision and accountability: All the eight department of WII are headed by Dean, FWS, WII under the supervision of Director WII, who is responsible to the Chairman, Governing Body, WII	Fully Met
1.4	Norms for discharge of functions [Section 4(1)(b)(iv)]	(i) Nature of functions/ services offered: As provided in the constitution of WII	Fully Met
		(ii) Norms/ standards for functions/ service delivery: As per regulations of Govt. of India	Fully Met
		(iii) Process by which these services can be accessed: By visiting the website of WII as well as Ministry of Environment, Forests and Climate Change, Govt. of India	Fully Met
		(iv) Time-limit for achieving the targets: As prescribed in the directions of Govt. of India	Fully Met
		(v) Process of redress of grievances: As mentioned in the Manual of Office Procedure (DoPT)	Fully Met
1.5	Rules, regulations, instructions manual and records for discharging functions [Section 4(1)(b)(v)]	(i) Title and nature of the record/ manual /instruction: As per Compendium of Rules and Regulations of WII	Fully Met
		(ii) List of Rules, regulations, instructions manuals and records: As per Compendium of Rules and Regulations of WII	Fully Met
		(iii) Acts/ Rules manuals etc: As per Compendium of Rules and Regulations of WII	Fully Met
		(iv) Transfer policy and transfer orders: As per Institute's needs.	Fully Met
1.6	Categories of documents held by the authority under its control [Section 4(1)(b) (vi)]	(i) Categories of documents: Service records of the employees, accounts records, documents related to Academics and documents related to Projects	Fully Met
		(ii) Custodian of documents/categories: Deputy Registrar, Finance Officer, Academic Officer, Principal Investigators of concerned Projects	Fully Met
1.7	Boards, Councils, Committees and other Bodies	(i) Name of Boards, Council, Committee etc.: Governing Body, WII Society, Training Research and Academic Council (TRAC)	Fully Met

	constituted as part of the Public Authority [Section 4(1)(b)(viii)]	(ii) Composition: Chairman, Members, Member Secretary	Fully Met
		(iii) Dates from which constituted: Refer Annexure-2	Fully Met
		(iv) Term/ Tenure: Three Years	Fully Met
		(v) Powers and functions: Absolute Powers	Fully Met
		(vi) Whether their meetings are open to the public? No	Fully Met
		(vii) Whether the minutes of the meetings are open to the public? No	Fully Met
		(viii) Place where the minutes if open to the public are available? WII, Dehradun through intranet	Fully Met
1.8	Directory of officers and employees [Section 4(1) (b) (ix)]	(i) Name and designation: Attached (Annexure-4)	Fully Met
		(ii) Telephone, fax and email ID: Telephone Directory (Annexure-5)	Fully Met
1.9	Monthly Remuneration received by officers & employees including system of compensation [Section 4(1) (b) (x)]	(i) List of employees with Gross monthly remuneration: Attached (Annexure-6)	Fully Met
		(ii) System of compensation as provided in its regulations: As per G.O I. Regulations.	Fully Met
1.10	Name, designation and other particulars of public information officers [Section 4(1) (b)]	(i) Name and designation of the public information officer (PIO), Assistant Public Information (s) & Appellate Authority: CPIO – Smt. Baljeet Kaur Jolly, Deputy Registrar ACPIO- Shri Rajnish Sharma, Internal Audit Officer Appellate Authority-Dr. S. Sathyakumar, Scientist-G & Registrar	Fully Met

	(xvi)]	<p>(ii) Address, telephone numbers and email ID of each designated official: CPIO: Wildlife Institute of India, Chandrabani, Dehradun-248001 Telephone No. 0135-2646110 E-mail ID: baljeet@wii.gov.in</p> <p>ACPIO: Wildlife Institute of India, Chandrabani, Dehradun-248001 Telephone No. 0135-2646127 E-mail ID: iao@wii.gov.in</p> <p>Appellate Authority: Wildlife Institute of India, Chandrabani, Dehradun-248001 Telephone No. 0135-2646220 E-mail ID: ssk@wii.gov.in</p>	Fully Met
1.11	No. Of employees against whom Disciplinary action has been proposed/taken (Section 4(2))	<p>No. of employees against whom disciplinary action has been:</p> <p>(i) Pending for Minor penalty or major penalty proceedings : Nil</p> <p>(ii) Finalised for Minor penalty or major penalty proceedings : Nil</p>	Fully Met
1.12	Programmes to advance understanding of RTI (Section 26)	<p>(i) Educational programmes: Nil</p> <p>(ii) Efforts to encourage public authority to participate in these programmes: Need did not arise</p> <p>(iii) Training of CPIO/APIO: Nil</p> <p>(iv) Update & publish guidelines on RTI by the Public Authorities concerned: Provided</p>	Fully Met

1.13	Transfer policy and transfer orders [F No. 1/6/2011- IR dt. 15.4.2013]	As and when required	Fully Met

2. Budget and Programme

S. No.	Item	Details of disclosure	Remarks/ Reference Points (Fully met/partially met/ not met- Not applicable will be treated as fully met/partially met)
2.1	Budget allocated to each agency including all plans, proposed expenditure and reports on disbursements made etc. [Section 4(1)(b)(xi)]	(i) Total Budget for the public authority : Not applicable	Fully Met
		(ii) Budget for each agency and plan & programmes : Not applicable	Fully Met
		(iii) Proposed expenditures : Not applicable	Fully Met
		(iv) Revised budget for each agency, if any : Not applicable	Fully Met
		(v) Report on disbursements made and place where the related reports are available : Not applicable	Fully Met
2.2	Foreign and domestic tours (F. No. 1/8/2012- IR dt. 11.9.2012)	(i) Budget: No budget for Foreign Tours. Provision for Domestic Tours mentioned in BE. of every financial year	Fully Met
		(ii) Foreign and domestic Tours by ministries and officials of the rank of Joint Secretary to the Government and above, as well as the heads of the Department. a) Places visited : Attached (Annexure-7) b) The period of visit : As per requirement c) The number of members in the official delegation : Nil d) Expenditure on the visit :	Fully Met
		(iii) Information related to procurements a) Notice/tender enquires, and corrigenda if any thereon: As provided in GFRs & hosted on online e-procure site & also on WII website b) Details of the bids awarded comprising the names of the suppliers of goods/ services being procured: As provided in GFRs & hosted on online e-procure site &	Fully Met

		also on WII website and GeM Portal. c) The works contracts concluded – in any such combination of the above-and : Nil d) The rate /rates and the total amount at which such procurement or works contract is to be executed : Nil	
2.3	Manner of execution of subsidy programme [Section 4(i)(b)(xii)]	(i) Name of the programme of activity : Not applicable	Fully Met
		(ii) Objective of the programme : Not applicable	Fully Met
		(iii) Procedure to avail benefits : Not applicable	Fully Met
		(iv) Duration of the programme/ scheme : Not applicable	Fully Met
		(v) Physical and financial targets of the programme : Not applicable	Fully Met
		(vi) Nature/ scale of subsidy /amount allotted : Not applicable	Fully Met
		(vii) Eligibility criteria for grant of subsidy : Not applicable	Fully Met
		(viii) Details of beneficiaries of subsidy programme (number, profile etc) : Not applicable	Fully Met
2.4	Discretionary and non-discretionary grants [F. No. 1/6/2011-IR dt. 15.04.2013]	(i) Discretionary and non-discretionary grants/ allocations to State Govt./ NGOs/other institutions : Not applicable	Fully Met
		(ii) Annual accounts of all legal entities who are provided grants by public authorities : Not applicable	Fully Met
2.5	Particulars of recipients of concessions, permits of authorizations granted by the public authority [Section 4(1) (b) (xiii)]	(i) Concessions, permits or authorizations granted by public authority : Not applicable	Fully Met
		(ii) For each concessions, permit or authorization granted a) Eligibility criteria : Not applicable b) Procedure for getting the concession/ grant and/ or permits of authorizations : Not applicable c) Name and address of the recipients given concessions/ permits or authorisations : Not applicable	Fully Met

		d) Date of award of concessions /permits of authorizations : Not applicable	
2.6	`CAG & PAC paras [F No. 1/6/2011- IR dt. 15.4.2013]	CAG and PAC paras and the action taken reports (ATRs) after these have been laid on the table of both Houses of the Parliament : ATR on all the 05 paras have been submitted to MoEF&CC for further action. Out of these 5 paras, 2 paras have been closed by the audit in case of Wildlife Institute of India.	Fully Met

3. Publicity Band Public interface

S. No.	Item	Details of disclosure	Remarks/ Reference Points (Fully met/partially met/ not met- Not applicable will be treated as fully met/partially met)
3.1	Particulars for any arrangement for consultation with or representation by the members of the public in relation to the formulation of policy or implementation there of [Section 4(1)(b)(vii)] [F No 1/6/2011-IR dt. 15.04.2013]	Arrangement for consultations with or representation by the members of the public	Fully Met
		(i) Relevant Acts, Rules, Forms and other documents which are normally accessed by citizens : Nil	
		(ii) Arrangements for consultation with or representation by	Fully Met
		a) Members of the public in policy formulation/ policy implementation : Not required	
		b) Day & time allotted for visitors : Any time	
		c) Contact details of Information & Facilitation Counter (IFC) to provide publications frequently sought by RTI applicants : Provided	
		Public- private partnerships (PPP)	Fully Met
		(i) Details of Special Purpose Vehicle (SPV), if any : Nil	
		(ii) Detailed project reports (DPRs) : Nil	Fully Met
		(iii) Concession agreements : Nil	Fully Met
		(iv) Operation and maintenance manuals : Nil	Fully Met
		(v) Other documents generated as part of the implementation of the PPP : Nil	Fully Met
		(vi) Information relating to fees, tolls, or the other kinds of revenues that may be collected under authorisation from the government : Nil	Fully Met
		(vii) Information relating to outputs and outcomes : Nil	Fully Met
		(viii) The process of the selection of the private sector party (concessionaire etc.) : Nil	Fully Met
		(ix) All payment made under the PPP project : Nil	Fully Met

3.2	Are the details of policies / decisions, which affect public, informed to them [Section 4(1) (c)]	Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive; (i) Policy decisions/ legislations taken in the previous one year : Nil	Fully Met
		(ii) Outline the Public consultation process : Nil	Fully Met
		(iii) Outline the arrangement for consultation before formulation of policy : Nil	Fully Met
3.3	Dissemination of information widely and in such form and manner which is easily accessible to the public [Section 4(3)]	Use of the most effective means of communication (i) Internet (Institute's website): https://wii.gov.in	Fully Met
3.4	Form of accessibility of information manual/ handbook [Section 4(1)(b)]	Information manual/handbook available in (i) Electronic format : WII Website	Fully Met
		(ii) Printed format : Yes	Fully Met
3.5	Whether information manual/ handbook available free of cost or not [Section 4(1)(b)]	List of materials available (i) Free of cost : On WII website	Fully Met
		(ii) At a reasonable cost of the medium : Nil	Fully Met

4. E. Governance

S.No.	Item	Details of disclosure	Remarks/ Reference Points (Fully met/partially met/ not met- Not applicable will be treated as fully met/partially met)
4.1	Language in which Information Manual/Handbook Available [F No. 1/6/2011-IR dt. 15.4.2013]	(i) English : Not applicable	Fully Met
		(ii) Vernacular/ Local Language --	Fully Met
4.2	When was the information Manual/Handbook last updated? [F No. 1/6/2011-IR dt 15.4.2013]	Last date of Annual updation : Not applicable	Fully Met
4.3	Information available in electronic form [Section 4(1)(b)(xiv)]	(i) Details of information available in electronic form : As provided in the Institute's website	Fully Met
		(ii) Name/ title of the document/record/ other information : As provided in the Institute's website	Fully Met
		(iii)Location where available : As provided in the Institute's website	Fully Met
4.4	Particulars of facilities available to citizen for obtaining information [Section 4(1)(b)(xv)]	(i) Name & location of the faculty : As provided in the Institute's website	Fully Met
		(ii) Details of information made available : As provided in the Institute's website	Fully Met
		(iii)Working hours of the facility : Available any time	Fully Met
		(iv) Contact person & contact details (Phone, fax email) : As provided in the Institute's website	Fully Met
		Registrar, WII, Telephone No. 0135-2646220, E-mail:	

		registrar@wii.gov.in	
4.5	Such other information as may be prescribed under section 4(i) (b)(xvii)	(i) Grievance redressal mechanism : It is in place	Fully Met
		(ii) Details of applications received under RTI and information: provided (Annexure-8)	Fully Met
		(iii) List of completed schemes/ projects/ Programmes: Not applicable	Fully Met
		(iv) List of schemes/ projects/ programme underway: Not applicable	Fully Met
		(v) Details of all contracts entered into including name of the contractor, amount of contract and period of completion of contract: Not applicable	Fully Met
		(vi) Annual Report : Being published every year & hosted on WII website	Fully Met
		(vii) Frequently Asked Question (FAQs) : Nil	Partially Met
		(viii) Any other information such as : a) Citizen's Charter : Yes	Fully Met
		b) Result Framework Document (RFD) : Not applicable	Fully Met
		c) Six monthly reports on the : Not applicable	Fully Met
		d) Performance against the benchmarks set in the Citizen's Charter : Yes	Fully Met
4.6	Receipt & Disposal of RTI applications & appeals [F.No 1/6/2011-IR dt. 15.04.2013]	(i) Details of applications received and disposed : (Details available in Annexure-8)	Fully Met
		(ii) Details of appeals received and orders issued : provided (Annexure-8)	Fully Met
4.7	Replies to questions asked in the parliament [Section 4(1)(d)(2)]	Details of questions asked and replies given : Not applicable	Fully Met

5. Information as may be prescribed

S. No.	Item	Details of disclosure	Remarks/ Reference Points (Fully met/partially met/ not met- Not applicable will be treated as fully met/partially met)
5.1	Such other information as may be prescribed [F.No. 1/2/2016-IR dt. 17.8.2016, F No. 1/6/2011-IR dt. 15.4.2013]	<p>(i) Name & details of</p> <p>(a) Current CPIOs & FAAs:</p> <p>CPIO: Mrs. Baljeet Kaur Wildlife Institute of India Dehradun-248001 Ph. No. 0135-2646110</p> <p>FAA: Dr. S. Sathyakumar Wildlife Institute of India Dehradun-248001 Ph. No. 0135-2646220</p> <p>(b) Earlier CPIO & FAAs from 1.1.2015:</p> <p>CPIO: Shri Aseem Srivastava (year 2015-16) Wildlife Institute of India Dehradun-248001</p> <p>FAA: Dr. V.B. Mathur (year 2015-16) Wildlife Institute of India Dehradun-248001</p> <p>CPIO: Shri Aseem Srivastava (year 2016-17) Wildlife Institute of India Dehradun-248001</p> <p>FAA: Dr. V.B. Mathur (year 2016-17) Wildlife Institute of India</p>	Fully Met

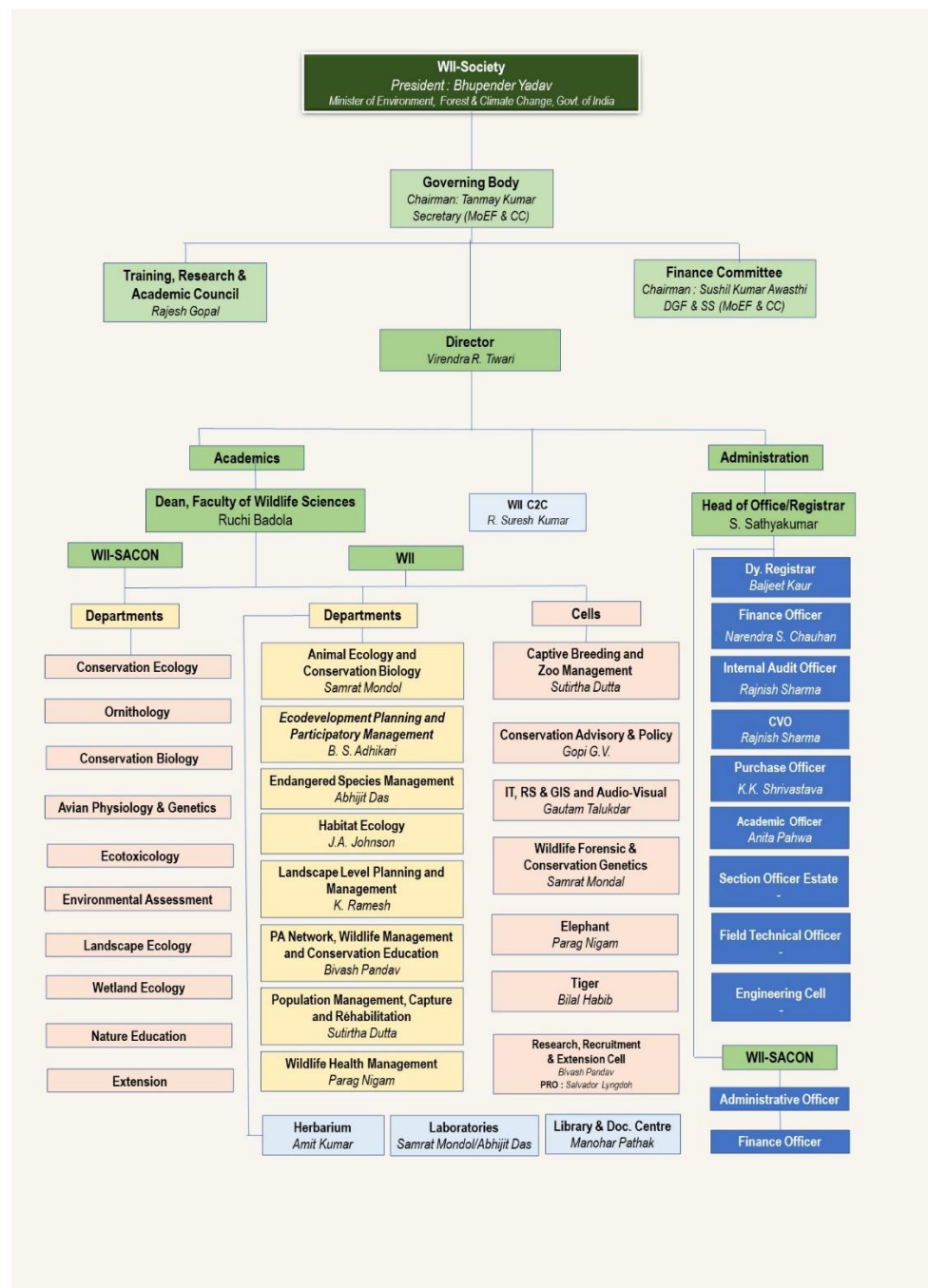
		<p>Dehradun-248001</p> <p>CPIO: Dr. Anju Baroth (year 2017-18 & 2018-19) Wildlife Institute of India Dehradun-248001</p> <p>FAA: Dr. V.B. Mathur (year 2017-18 & 2018-19) Wildlife Institute of India Dehradun-248001</p> <p>CPIO: Dr. Anju Baroth (year 2019-20) Wildlife Institute of India Dehradun-248001</p> <p>FAA: Dr. G. S. Rawat (year 2019-20) Wildlife Institute of India Dehradun-248001</p> <p>CPIO: Shri P.K. Aggrawal (year 2020-21) Wildlife Institute of India Dehradun-248001</p> <p>FAA: Dr. Dhananjai Mohan (year 2020-21) Wildlife Institute of India Dehradun-248001</p> <p>CPIO: Shri P.K. Aggrawal (year 2021-22) Wildlife Institute of India Dehradun-248001</p> <p>FAA: Dr. Dhananjai Mohan (year 2021-22) Wildlife Institute of India Dehradun-248001</p> <p>CPIO: Shri Rajiv Mehta (year 2022-23) Wildlife Institute of India Dehradun-248001</p> <p>FAA: Dr. Y.V. Jhala (year 2022-23) Wildlife Institute of India Dehradun-248001</p> <p>CPIO: Shri Rajiv Mehta (year 2023-24) Wildlife Institute of India</p>	
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		Dehradun-248001 FAA: Dr. Y.V. Jhala (year 2023-24) Wildlife Institute of India Dehradun-248001	
		(ii) Details of third party audit of voluntary disclosure : The Institute's accounts are audited by Comptroller Audit General of India, Govt. of India, New Delhi. The audit of WII accounts of 2024-25 by C & AG is being carried out. (a) Dates of audit carried out : Intimation for Audit received and actual date is to be decided. (b) Report of the audit carried out : Available after Audit	Fully Met
		(iii) Appointment of Nodal Officers not below the rank of Joint Secretary/ Additional HoD : Nil (a) Date of appointment : Nil (b) Name & Designation of the officers : Nil	Fully Met
		(iv) Consultancy committee of key stake holders for advice on suo-moto disclosure (a) Dates from which constituted : Nil (b) Name & Designation of the officers : Nil	Fully Met
		(v) Committee of PIOs/FAAs with rich experience in RTI to identify frequently sought information under RTI (a) Dates from which constituted : Nil (b) Name & Designation of the Officers : Nil	Fully Met

6. Information Disclosed on own Initiative

S. No.	Item	Details of disclosure	Remarks/ Reference Points (Fully met/partially met/ not met- Not applicable will be treated as fully met/partially met)
6.1	Item / information disclosed so that public have minimum resort to use of RTI Act to obtain information	WII website	Fully Met
6.2	Guidelines for Indian Government Websites (GIGW) is followed (released in February, 2009 and included in the Central Secretariat Manual of Office Procedures (CSMOP) by Department of Administrative Reforms and Public Grievances, Ministry of Personnel, Public Grievance and Pensions, Govt. Of India)	<p>(i) Whether STQC certification obtained and its validity : Yes, 29th March 2019. As the new website has been developed, the revised STQC certification is under process.</p> <p>(ii) Does the website show the certificate on the Website? : Yes</p>	Fully Met

Annexure-1



No. WII/22-6/2022/WL

Dated: 16th December, 2022

Office Memorandum

Sub: Re-Constitution of the Wildlife Institute of India's Training, Research & Academic Council (TRAC) - reg.

With the approval of the Competent Authority the Re-constitution of Training, Research & Academic Council (TRAC) of WII was made with the following members for a period of three years w.e.f. 26-06-2022:

1. A person of eminence in the field of Wildlife research, education and management with prolonged experience in the field of Wildlife conservation

Dr. Rajesh Gopal : Chairman
Secretary General,
Global Tiger Forum
New Delhi

**2. Director (Wildlife Preservation)/
Additional Director General (Wildlife)
Ministry of Environment, Forest & Climate Change
Government of India
Indira Paryavaran Bhavan
Jor Bagh Road
New Delhi – 110003** : Member

**3-14 Chief Wildlife Wardens on a regional-rotation basis
for a period of three years** : Member

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|--|---|-----------------------------------|
| 3-4. Northern Region (2 Representatives) | - | Delhi, Himachal Pradesh |
| 5. Eastern Region (1 Representative) | - | Bihar |
| 6. Central India (1 Representative) | - | Uttar Pradesh |
| 7-8. Western Region (2 Representatives) | - | Rajasthan , Goa |
| 9-10. Southern Region (2 Representatives) | - | Andhra Pradesh, Tamil Nadu |
| 11-13 North-eastern Region (3 Representatives) | - | Assam, Tripura, Arunachal Pradesh |
| 14. Permanent Invitee | - | Uttarakhand |




15-17 Three Representation from organization/Institution

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|-----|---|---|--------|
| 15. | Director,
Botanical Survey of India,
Ministry of Environment, Forest & Climate Change
C.G.O Complex, 3 M.S.O Building
Block- F, 5 th & 6 th Floor, DF Block
Sector –I Salt Lake City
Kolkata
West Bengal | : | Member |
| | | | |
| 16. | Director,
Zoological Survey of India,
Prani Vigyan Bhawan
M-Block, New Alipore
Kolkata- 700053
West Bengal | : | Member |
| | | | |
| 17. | Member Secretary,
Central Zoo Authority
B-1 Wing, 6 th Floor
Pt. Deendayal Antyodaya Bhawan
CGO Complex, Lodhi Road
New Delhi – 110003
cza@nic.in | : | Member |

(18-19) Two Representatives from Universities, who are member of WII- Society

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| 18. | Prof. Sanjeev Puri
Biotechnology Branch,
University Institute of
Engineering & Technology
(UIET),
Punjab University,
Chandigarh- 160014, | : | Member |
| | | | |
| 19. | Prof. K. Sivakumar
Department of Ecology and
Environment, Science
Pondicherry University
Pondicherry | : | Member |



Three eminent Scientist/Conservationists/ Socio-economists/ Professional wildlife with experience relevant to wildlife science.

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| 20. | Dr. Gopal Singh Rawat
Retd. Dean
Wildlife Institute of India,
Doon Officers Enclave,
Dehradun | : | Member |
| 21. | Dr. Himmat Singh Negi
E3/ 20 Floor
DLF Valley
Panchkula, Haryana-134103 | : | Member |
| 22. | Prof. Madhusudan Hiraram Fulekar
Prof. & Dean, School of Environment
& Sustainable Development
Central University, Gandhinagar
Gujarat | : | Member |
| 23. | A Representative of the Indian
Council of Forest, Research &
Education (ICFRE)
P.O New Forest
Dehradun – 248006
Uttarakhand | : | Member |
| 24. | Dean
Faculty of Wildlife Sciences
Wildlife Institute of India
Chandrabani
Dehradun – 248001
Uttarakhand | : | Member |

25-26 Two senior most Head of Departments

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|-----|---|---|--------|
| 25. | Dr. Ruchi Badola
Head of Eco-Development Planning
& Participatory Management
Wildlife Institute of India
Chandrabani, Dehradun – 248001 | : | Member |
| 26. | Dr. B. S. Adhikari
Head of Habitat Ecology
Wildlife Institute of India
Chandrabani
Dehradun – 248001 | : | Member |



Faculty Member (In-Charge of Research Co-ordination)

27. Dr. Bitapi C Sinha : Member
Scientist-G & Research Co-ordinator
Wildlife Institute of India
Chandrabani
Dehradun – 248001
Uttarakhand

28. Director : Member- Secretary
Wildlife Institute of India
Chandrabani
Dehradun – 248001
Uttarakhand



(Dr. S. P. Yadav)
Member Secretary, WII-Governing Body &
Director, WII

1. All Members, WII- TRAC
2. The Dean FWS, Wildlife Institute of India, Dehradun
3. The Registrar, WII
4. All Faculty Members, Wildlife Institute of India, Dehradun
5. All Sectional Heads, Wildlife Institute of India, Dehradun
6. Guard File



(Dr. S. P. Yadav)
Member Secretary, WII-Society &
Director, WII

No. DWII/580/2005



Dated: 10th October 2022

Office Memorandum

Sub: Re-constitution of the Wildlife Institute of India- Society- reg.

With the approval of the Competent Authority and in pursuance of Rule 4 (Sub-Rule i to xii) of the Rules and regulations of the Memorandum of Association of the Wildlife Institute of India, the WII-Society is hereby re-constituted for a period of three years with effect from the date of issue of the Office Memorandum.

Rule 4 Sub-Rule (i) Minister in-charge of the Portfolio of Wildlife Conservation in the Union Cabinet- President of the Society.

1. Shri Bhupender Yadav, : President
Minister of Environment, Forest & Climate Change
Government of India,
Indira Paryavaran Bhavan
Jor Bagh Road
New Delhi -110003

Rule 4 Sub-Rule (ii) Minister of State/Deputy Minister in-charge of Wildlife Conservation in the Union cabinet (if any) - Vice-President of the Society.

2. Shri Ashwini Kumar Choubey : Vice-President
Minister of State for Environment, Forest & Climate Change
Government of India
Indira Paryavaran Bhavan
Jor Bagh Road
New Delhi -110003

Rule 4 Sub-Rule (iii) Three Members of the Parliament to be nominated by the Government of India, every three years or upon sooner determination of the Membership of the Parliament of an incumbent member.

3. Shri Naresh Bansal : Member
Hon'ble Member of Parliament
Rajya Sabha
New Delhi

Cont...p/2

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| 4. | Hon'ble Member of Parliament
Lok Sabha
New Delhi
(to be nominated) | : | Member |
| 5. | Hon'ble Member of Parliament
Lok Sabha
New Delhi
(to be nominated) | : | Member |

Rule 4 Sub-Rule (iv) Minister In-charge of the portfolio of Wildlife and/or Forests in the State Government of Uttarakhand (Permanent member) and twelve States on a regional rotational basis, at a time for a period of three years

- 6-18** North East India (3 States) - Mizoram, Manipur and Nagaland
 Eastern India (2 States) – Odisha and West Bengal
 Western India (2 States) - Maharashtra and Rajasthan
 Southern India (2 States) – Kerala and Tamil Nadu
 Northern India (2 States) – Himachal Pradesh and Jammu & Kashmir
 Central India (1 State) - Uttar Pradesh
 Permanent Member- Uttarakhand

Rule 4 Sub-Rule (v)* - Five non-officials to be nominated by the President every three years, from amongst persons of eminence as academicians/scientists in relevant subjects, wildlife managers, wildlife/nature education specialists and wildlife conservationists including those involved with human aspects of wildlife conservation.

- | | | | |
|-----|--|---|--------|
| 19. | Prof MH Fulekar,
Prof & Dean, School of Environment &
Sustainable Development Central University,
Gandhinagar, Gujrat | : | Member |
| 20. | Dr. Payal Mago,
Principal,
Shaheed Rajguru College of Applied Sciences for Women (DU) | : | Member |
| 21. | Dr. Ramakrishna,
Retd from ZSI | : | Member |
| 22. | Dr. Himmat Singh Negi,
Retired Forest Officer of MP | : | Member |
| 23. | Dr. Gopal Singh Rawat, Retd. Dean
Wildlife Institute of India,
Doon Officers Enclave, Dehradun | : | Member |



Cont....p/3

Rule 4, Sub- Rule (vi) Two retired forest officers having substantial experience of wildlife conservation, to be nominated by the President of WII-Society for a period of three years.

- | | | | |
|-----|---|---|--------|
| 24. | Shri Kishan Singh Sugara,
PCCF & HoFF, (Retd)
Karnataka | : | Member |
| 25. | Dr. Ranjana Gupta,
PCCF, (Retd)
Assam | : | Member |

Rule 4, Sub-Rule (vii) Two representatives, for a period of three years, of such Universities which have a Centre/Department of Wildlife/Bioscience, provided that such individuals are actually working in wildlife/biodiversity research and/or education, to be nominated by the President.

- | | | | |
|-----|--|---|--------|
| 26. | Prof. Sanjeev Puri, Biotechnology Branch,
University Institute of Engineering & Technology (UIET),
Punjab University,
Chandigarh -160014, India | : | Member |
| 27. | Prof. K Sivakumar,
Dept. of Ecology and Environment
Sciences, Pondicherry University,
Pondicherry | : | Member |

Rule 4, Sub Rule (viii) : A representative (non-official members) of the Indian Board for Wildlife for a period of three years**

- | | | | |
|-----|--|---|--------|
| 28. | Dr. H.S Singh
Former Principal Chief Conservator of Forests,
Government of Gujarat
Plot 44, Sector- 8
Gandhinagar-382010, Gujarat
Mobile: 09978406188
Email: hss.ifs@gmail.com | : | Member |
|-----|--|---|--------|

Rule 4 Sub-Rule (ix) – A representative each of the following organization:

- | | | | |
|-----|---|---|--------|
| 29. | Bombay Natural History Society (BNHS)
Hornbil House, Dr. Salim Ali Chowk,
Shaheed Bhagat Singh Road,
Mumbai – 400023 | : | Member |
|-----|---|---|--------|



Cont....p/4

- | | | | |
|-----|---|---|--------|
| 30. | World Wide Fund for Nature-India (WWF),
"Secretariat"
172-Lodhi Estate,
New Delhi-110003 | : | Member |
| 31. | Wildlife Preservation Society of India,
7, Astley Hall,
Dehradun-248001 | : | Member |
| 32. | Centre for Environment Education,
Nehru Foundation for Development,
Thaltej Tekra,
Ahmadabad (Gujarat) | : | Member |
| 33. | Dr. Ravi Singh
"Secretary General & CEO, WWF India
172 B, Lodhi Estate
New Delhi- 110003 | : | Member |

Rule 4 Sub-Rule (x)- Secretary to the Ministries/Department of Environment, Forests and Wildlife in the Government of India:

- | | | | |
|-----|--|---|------------------------|
| 34. | Secretary to the Govt. of India,
Ministry of Environment, Forest & Climate Change
Indira Paryavaran Bhavan
Jor Bagh Road,
New Delhi-110003 | : | Member
(Ex-officio) |
|-----|--|---|------------------------|

Rule 4 Sub- Rule (xi) – Secretaries to the Central Government from the following Ministries/Departments:

- | | | | |
|-----|---|---|------------------------|
| 35. | Secretary,
Government of India,
Ministry of Finance,
North Block,
New Delhi-110001 | : | Member
(Ex-officio) |
| 36. | Secretary,
Government of India,
Department of Science and Technology,
Technology Bhavan,
New Mehrauli Road,
New Delhi -110001 | : | Member
(Ex-officio) |
| 37. | Secretary,
Government of India,
Department of Education,
Ministry of Human Resource Development,
Shastri Bhavan, New Delhi-110001 | : | Member
(Ex-officio) |



Cont....p/5

Rule 4 Sub – Rule (xii): A representative of the Planning Commission (Niti Aayog):

38. Representative of Niti Aayog : Member
Yojana Bhavan, (Ex-officio)
Sansad Marg,
New Delhi

Rule 4 Sub–Rule (xiii) A representative of the University Grant Commission (UGC):

39. Representative of the University Grant Commission (UGC), : Member
Bahadur Shah Zafar Marg, (Ex-officio)
New Delhi

Rule 4 Sub – Rule (xiv): Chief Secretary to the Government of Uttarakhand:

40. Chief Secretary, : Member
Govt. of Uttarakhand (Ex-officio)
"Sachivalaya"
Dehradun

Rule 4 Sub – Rule (xv): Director General of Forest, Government of India:

41. Director General of Forest & : Member
Special Secretary to the Government of India, (Ex-officio)
Ministry of Environment, Forest & Climate Change
Indira Paryavaran Bhavan
Jor Bagh Road,
New Delhi -110003

Rule 4 Sub – Rule (xvi): Director of Wildlife Preservation, Government of India:

42. Director of Wildlife Preservation, Government of India : Member
Ministry of Environment Forest & Climate Change (Ex-officio)
Indira Paryavaran Bhavan
Jor Bagh Road, Ali Ganj
New Delhi

Rule 4 Sub – Rule (xvii):

43. Additional Secretary (Finance Advisor), : Member
Ministry of Environment, Forest & Climate Change (Ex-officio)
Indira Paryavaran Bhavan
Jor Bagh Road, Ali Ganj
New Delhi -110003



Cont....6

Rule 4 Sub – Rule (xviii):

44. Director General : Member
Indian Council of Forestry Research & Education, (Ex-officio)
P.O New Forest,
Dehradun

Rule 4 Sub – Rule (xix):

45. Director : Member
Zoological Survey of India, (Ex-officio)
M-Block, New Alipore
Kolkata-700053 (WB)

Rule 4 Sub – Rule (xx):

46. Director : Member
Botanical Survey of India, (Ex-officio)
CGO Complex, 3 MSO Building,
Block F, 5th & 6th Floor, DF Block,
Sector-I, Salt Lak City
Kolkata 0 700064 (W.B)

Rule 4 Sub – Rule (xxi): Two Faculty Members of the Institute to be nominated every three years, by Director of the Institute.

47. Dean : Member
Faculty of Wildlife Sciences
Wildlife Institute of India
Dehradun-248001
48. Registrar : Member
Wildlife Institute of India
Dehradun-248001

Rule 4 Sub – Rule (xxii): Director of the Wildlife Institute of India:

49. Director, : Member-Secretary
Wildlife Institute of India
Dehradun-248001



Cont....7

Permanent Invitee:

50. Inspector General of Forest (WL)
Ministry of Environment, Forest & Climate Change
Indira Paryavaran Bhavan
Jor Bagh Road, Ali Ganj
New Delhi-110003
51. Member Secretary
National Tiger Conservation Authority
B-1 Wing, 7th Floor
Paryavaran Bhavan
CGO Complex
New Delhi- 110003
Phone-011-24367835
Email-ms-ntca@nic.in
52. Director (Project Elephant)
Ministry of Environment, Forest & Climate Change
Indira Paryavaran Bhavan
Jor Bagh Road, Ali Ganj
New Delhi-110003

The tenure of members nominated under Rule 4, Sub-Rule (i) at Serial No. 3-5 shall be co-terminus with their term as Member of Parliament.

The Members of Parliament will be entitled to get TA/DA with the provision of Salary, Allowance and Pension of Members of Parliament Act, 1954 as amended from time to time and the rules made thereunder.

The Non-official Members of the Society would be entitled for Travelling/Daily Allowance for attending the meetings of Society/Governing Body as applicable to Grade I officers of the Central Government.

The Terms of Reference and functioning of the WII- Society will be in accordance with Memorandum of Association and the Rules & Regulations of the WII-Society. A copy of Memorandum of Association and Rules & Regulations of the Wildlife Institute of India-Society is attached.



(Dr. S.P Yadav)
Member Secretary, WII-Society &
Director, WII

Encl: as above

Cont....8

Distribution:

1. PS to Minister of Environment & Forests and Climate Change (Independent Charge) & President, WII-Society, Ministry of Environment, Forest and Climate Change, Indira Paryavaran Bhavan, Jor Bagh Road, Ali Ganj, New Delhi-110003.
2. PS to Minister of State Environment & Forest & Vice-President, WII-Society, Ministry of Environment, Forest and Climate Change, Indira Paryavaran Bhavan, Jor Bagh Road, Ali Ganj, New Delhi-110003
3. PPS to Secretary & Chairman, WII-Governing Body, Ministry of Environment, Forest and Climate Change, Indira Paryavaran Bhavan, Jor Bagh Road, Ali Ganj, New Delhi-110003
4. PPS to DGF & Special Secretary to the Government of India, and Vice Chairman, WII-Governing Body, Ministry of Environment, Forest and Climate Change, Indira Paryavaran Bhavan, Jor Bagh Road, Ali Ganj, New Delhi-110003
5. PPS to Addl. DGF(WL) & Director, Wildlife Preservation, Ministry of Environment, Forest and Climate Change, Indira Paryavaran Bhavan, Jor Bagh Road, Ali Ganj, New Delhi-110003
6. All Members, WII-Society
7. All Members, WII-Governing Body.
8. The Dean FWS, Wildlife Institute of India, Dehradun
9. The Registrar, Wildlife Institute of India, Dehradun
10. All Faculty Members, Wildlife Institute of India, Dehradun
11. All Sectional Heads, Wildlife Institute of India, Dehradun
12. Guard File



(Dr. S. P. Yadav)
Member Secretary, WII-Society &
Director, WII

* The members nominated under Rule 4, Sub-Rule (v) at Serial No 19 to 23 above shall also be members of the Governing Body of the Institute.

** The member nominated under Rule 4, Sub-Rule (viii) at Serial No. 28 above shall also be the member of the Governing Body of Institute. The term of the member shall be co-terminus with the term as member of the National Board for Wildlife (NBWL)

No. DWII/580/2005

Dated: 10 October, 2022

Office Memorandum

Sub: Re-Constitution of the Wildlife Institute of India-Governing Body-reg.

With the approval of the Competent Authority and in pursuance of Rule 6 (Sub-Rule i to xxi) of the Rules & Regulations of the Memorandum of Association of the Institute, the Wildlife Institute of India-Governing Body is hereby re-constituted for a period of three years with effect from the date of issue of this office Memorandum.

Rule 6 Sub-Rule (i) & (ii)

- | | | | |
|----|--|---|---------------|
| 1. | Secretary to the Govt. of India
Ministry of Environment, Forest & Climate Change
Indira Paryavaran Bhavan
Jor Bagh Road
New Delhi – 110003 | : | Chairman |
| 2. | Director General of Forest &
Special Secretary to the Government of India,
Ministry of Environment, Forest & Climate Change
Indira Paryavaran Bhavan
Jor Bagh Road
New Delhi – 110003 | : | Vice Chairman |

Rule 6 Sub-Rule (iii) A representative of the Indian Board for Wildlife who is the member of the Society:

- | | | | |
|----|---|---|--------|
| 3. | Dr. H.S Singh
Former Principal Chief Conservator of Forests,
Government of Gujarat
Plot 44, Sector- 8
Gandhinagar-382010, Gujarat
Mobile: 09978406188
Email: hss.ifs@gmail.com | : | Member |
|----|---|---|--------|

Rule 6 Sub-Rule (iv to viii) Five non-official persons from amongst eminent Scientists/Naturalists/Conservationists to be nominated by the President from time to time who are members of Wildlife Institute of India Society.

- | | | | |
|----|--|---|--------|
| 4. | Prof MH Fulekar,
Prof & Dean, School of Environment &
Sustainable Development Central University,
Gandhinagar, Gujrat | : | Member |
|----|--|---|--------|

- | | | | |
|----|--|---|--------|
| 5. | Dr. Payal Mago,
Principal,
Shaheed Rajguru College of Applied Sciences for Women (DU) | : | Member |
| 6. | Dr. Ramakrishna, Retd from ZSI | : | Member |
| 7. | Dr. Himmat Singh Negi, Retired Forest Officer of MP | : | Member |
| 8. | Dr. Gopal Singh Rawat, Retd. Dean
Wildlife Institute of India,
Doon Officers Enclave, Dehradun | : | Member |

Rule 6 Sub-Rule (ix) : Financial Advisor & Joint Secretary to the Government of India, Ministry of Environment, Forest & Climate Change.

- | | | | |
|----|--|---|--------|
| 9. | Financial Advisor & Additional Secretary,
Ministry of Environment, Forest & Climate Change
Indira Paryavaran Bhavan
Jor Bagh Road
New Delhi – 110003 | : | Member |
|----|--|---|--------|

Rule 6 Sub-Rule (x) : Chief Secretary, Government of Uttarakhand or his/her nominee not below the rank of Secretary to the State Government.

- | | | | |
|-----|---|---|--------|
| 10. | Chief Secretary,
Govt. of Uttarakhand
"Sachivalaya"
Dehradun | : | Member |
|-----|---|---|--------|

Rule 6 Sub-Rule (xi to xvi) : Chief Wildlife Warden in the state Government of Uttarakhand (Permanent Member) and Five Chief Wildlife Wardens on a regional rotational basis at a time for a period of three years as per table given below

- | | | | |
|-----|----------------------|---|------------------|
| 11. | North Eastern Region | - | Manipur |
| 12. | Eastern Region | - | Odisha |
| 13. | Northern Region | - | Himachal Pradesh |
| 14. | Western Region | - | Gujarat |
| 15. | Southern Region | - | Karnataka |
| 16. | Permanent Member | - | Uttarakhand |

Rule 6 Sub-Rule (xvii) :

- | | | | |
|-----|---|---|--------|
| 17. | Director
Wildlife Preservation,
Ministry of Environment, Forest & Climate Change
Indira Paryavaran Bhavan, Jor Bagh Road, New Delhi – 110003 | : | Member |
|-----|---|---|--------|



Rule 6 Sub-Rule (xviii) :

18. Director General : Member
Indian Council of Forestry Research and Education,
PO New Forest, Dehradun

Rule 6 Sub-Rule (xix) Chairman, Training, Research and Academic Council of the Wildlife Institute of India.

19. Dr. Rajesh Gopal : Member
Chairman, WII-TRAC &
Secretary General, Global Tiger Forum
New Delhi

Rule 6 Sub – Rule (xx) One member of the faculty of the Institute of the Institute to be nominated by the Director, Wildlife Institute of India.

20. Dr. Ruchi Badola : Member
Scientist G & Registrar, WII

Rule 6 Sub- Rule (xxi)

21. Director, : Member-Secretary
Wildlife Institute of India
Dehradun-248001

Permanent Invitee:

22. Inspector General of Forests (WL)
Ministry of Environment, Forest & Climate Change
Indira Paryavaran Bhavan
Jor Bagh Road
New Delhi – 110003
23. Member Secretary
National Tiger Conservation Authority
B-1 Wing, 7th Floor, Paryavaran Bhavan
CGO Complex, New Delhi- 110003
24. Director (Project Elephant)
Ministry of Environment, Forest & Climate Change
Indira Paryavaran Bhavan, Jor Bagh Road
New Delhi – 110003

The tenure of the Non-official members nominated would be for a period of three years from the date of issue of this O.M.



The tenure of the member nominated under Rule 6 Sub-Rule (iii) at Ser. No. 3 shall be co-terminus with the term as member of the National Board for Wildlife (NBWL).

The Non-official Members of the Governing Body would be entitled for Traveling/Daily Allowance for attending the meetings of Governing Body as applicable to Grade I officers of the Central Government.



(Dr. S. P. Yadav)

**Member Secretary, WII-Governing Body &
Director, WII**

1. PS to Minister of Environment & Forests and Climate Change & President, WII-Society, Ministry of Environment, Forest and Climate Change, Indira Paryavaran Bhavan, Jor Bagh Road, Ali Ganj, New Delhi-110003.
2. PS to Minister of State for Environment & Forest and Climate Change & Vice-President, WII-Society, Ministry of Environment, Forest and Climate Change, Indira Paryavaran Bhavan, Jor Bagh Road, Ali Ganj, New Delhi-110003
3. PPS to Secretary & Chairman, WII-Governing Body, Ministry of Environment, Forest and Climate Change, Indira Paryavaran Bhavan, Jor Bagh Road, Ali Ganj, New Delhi-110003
4. PPS to GDF & Special Secretary to the Government of India, and Vice Chairman, WII-Governing Body, Ministry of Environment, Forest and Climate Change, Indira Paryavaran Bhavan, Jor Bagh Road, Ali Ganj, New Delhi-110003
5. PPS to Addl. DGF(WL) & Director Wildlife Preservation, Ministry of Environment, Forest and Climate Change, Indira Paryavaran Bhavan, Jor Bagh Road, Ali Ganj, New Delhi-110003
6. All Members, WII-Society
7. All Members, WII-Governing Body.
8. The Dean FWS, Wildlife Institute of India, Dehradun
9. The Registrar, WII
10. All Faculty Members, Wildlife Institute of India, Dehradun
11. All Sectional Heads, Wildlife Institute of India, Dehradun
12. Guard File



(Dr. S. P. Yadav)

**Member Secretary, WII-Society &
Director, WII**



भारतीय वन्यजीव संस्थान
Wildlife Institute of India

(An Autonomous Institute under Ministry of Environment, Forest & Climate Change, Govt. of India)
पत्रावेदी सं०/Post Box No. 18, चन्द्रबनी, देहरादून/Chandrabani, Dehradun - 248001, उत्तराखण्ड, भारत/ Uttarakhand, INDIA



WII/ADM/2022/50

Dated 9th November, 2022

Sub: Reconstitution of Institute's Committee for Selection and Assessment Promotion (ICSAP) for the Recruitment & Assessment Promotion in respect of Group-A Scientific Posts in Wildlife Institute of India, Dehradun – reg.

In accordance with Rule 6.4 (i) of Recruitment & Assessment Promotion Rules of Group-A Scientific Posts-2019, there shall be a single Institute's Committee for Recruitment and Assessment Promotion of all Group A Scientific posts (Scientist-B to Scientist- G level). With the approval of the Competent Authority, the ICSAP is hereby reconstituted as follows:-


- | | | | |
|-------|--|---|-------------|
| (i) | Dr. Erach Bharucha
Principal,
Institute of Environment Education & Research
Pune- Satara Road, Dhanakwadi Campus,
Pune-411043
Email-bvieer@vsnl.com, erach.bharucha@bvieer.edu.in | : | Chairperson |
| (ii) | Dr. Mewa Singh
Professor and J.C Bose Fellow
University of Mysore
Manasagangotry, Mysore -570006
Email: mewasinghltm@gmail.com | : | Member |
| (iii) | Dr. Rajeev K Srivastava
Former PCCF, Government of Tamil Nadu
C-1403,TAISHA
Nateshan Nagar West,
Virigambakkam, Chennai – 600092
Email- srivastavraj3@yahoo.com | : | Member |
| (iv) | Prof. Sukanya Sharma
Head, Department of Humanities & Social
Sciences,
Indian Institute of Technology, Guwahati
Email-sukanya@iitg.ac.in | : | Member |
| (v) | Additional Director General of Forests (Wildlife)
Ministry of Environment, Forest & Climate Change,
Indira Paryavaran Bhawan,
Ali Ganj, Jor Bagh Road,
New Delhi-1100036
(For Recruitment & Assessment Promotion at the level
of Scientist –G & above) | : | Member |

- | | | | |
|-------|---|---|------------------|
| (vi) | Inspector General of Forest (Wildlife)
Ministry of Environment, Forest & Climate Change,
Indira Paryavaran Bhawan,
Ali Ganj, Jor Bagh Road,
New Delhi | : | Member |
| (vii) | Director
Wildlife Institute of India
Chandrabani, Dehradun | : | Member Secretary |

In addition to above, two Subject Matter Specialists (SMS) would be co-opted as per requirement of each recruitment or assessment promotion with the approval of Chairperson ICSAP.

The terms of reference and functioning of the Institute's Committee for Selection, Assessment and Promotion (ICSAP) will be as follows:

- (i) The Committee shall consider the eligibility of candidates for recruitment and assessment promotion in accordance with the Recruitment and Assessment Promotion Rules of Group A Scientific post-2019.
- (ii) The selection of the individuals to be taken on deputation to fill up the deputation quota will also be done by the ICSAP.
- (iii) The tenure of ICSAP will be three years from the date of issue of this notification. The Subject Matter Specialists will not have any fixed tenure and will be invited on a need basis.
- (iv) The non-official members will be entitled to TA/honorarium as per rules and regulations of the Wildlife Institute of India, Dehradun.


 (Dr. S.P. Yadav)
 Member –Secretary-ICSAP and
 Director

Distribution:

- (i) Chairperson of Institute's Committee for Selection and Assessment Promotion (ICSAP)
- (ii) All Members of Institute's Committee for Selection and Assessment Promotion (ICSAP)

Copy to:

- (i) PPS to Chairman, WII Governing Body,
- (ii) All Members of WII Governing Body
- (iii) All Faculty Members & Sectional Heads
- (iv) Guard File.

Wildlife Institute of India

Chandrabani, Dehradun

No.: DWII/532(1b)/2001 (Part)**Dated 30.05.2024****OFFICE MEMORANDUM**

In supersession to all earlier orders, placement of faculties in different departments and cells will be as below, in institutional interest.

DEPARTMENTS

Name of Department	Head	Faculty Members
Animal Ecology & Conservation Biology Department.	Dr. S.K. Gupta, Scientist-F (Upto 30.06.2024) Dr. Samrat Mondol, Scientist -E (From 01.07.2024)	Dr. Bilal Habib, Scientist-F Dr. Samrat Mondol, Scientist-E Dr. K. Vishnupriya, Scientist-D
Eco-development Planning & Participatory Mgmt. Department	Dr. B.S. Adhikari, Scientist -G (Upto 30.04.2026)	Dr. Ashish Jha, Scientist-C Sh. Ritesh Kumar Gautam, Scientist-C
Endangered Species Management Department.	Dr. G.V. Gopi, Scientist-F (Upto 31.10.2024) Dr. Abhijit Das, Scientist-E (From 01.11.2024)	Dr. S. Sathyakumar, Scientist -G Dr. R. Suresh Kumar, Scientist -G Dr. Abhijit Das, Scientist -E Dr. Anukul Nath, Scientist-C
Habitat Ecology Department.	Dr. J.A. Johnson, Scientist-F (Upto 31.03.2026)	Dr. Amit Kumar, Scientist -D Ms. Chinmaya Ghanekar, Scientist-C
Landscape Level Planning & Management Department.	Dr. K. Ramesh, Scientist-F (Upto 31.12.2025)	Dr. Salvador Lyngdoh, Scientist -E Dr. Nehru Prabakaran, Scientist-C Sh. Prashant Mahajan, Scientist-C
Population Mgmt., Capture & Rehab. Department.	Dr. Sutirtha Dutta, Scientist-E (Upto 31.03.2026)	Sh. Qamar Qureshi, Scientist -G Dr. C. Ramesh, Scientist -E
Protected Area Network, WL Management & Conservation Education Department.	Dr. Bivash Pandav, Scientist -G (Upto 31.03.2026)	Dr. G.H. Talukdar, Scientist-F Sh. Varun Kher, Scientist-C
Wildlife Health Management Department.	Dr. Parag Nigam, Scientist -G (Upto 31.05.2026)	Dr. Lallianpuii Kawlni, Scientist -D

Name of Cell	Nodal Officer / Associated Nodal Officer	
Research Recruitment and Placement Cell	Dr. Bivash Pandav, Scientist-G, Nodal Officer and Research Coordinator Dr. K. Vishnupriya, Scientist-D, Associate Research Coordinator and Nodal Officer Annual Report and Newsletters (English) Dr. Amit Kumar, Scientist-D Annual Report (Hindi)	Dr. J.A. Johnson, Scientist-F, Nodal Officer (Recruitment & Placement)
Academic Cell	Dr. B.S. Adhikari, Scientist-G, Nodal Officer Dr. Salvador Lyngdoh, Scientist-E, Associate Nodal Officer	
Herbarium	Dr. Amit Kumar, Scientist-D, Nodal Officer Dr. Nehru Prabakaran, Scientist-D., Associate Nodal Officer	
Pashmina Certification Centre	Dr. S.K. Gupta, Scientist-F, Nodal Officer	
Journal of Wildlife Sciences	Dr. Bilal Habib, Scientist-F, Nodal Officer Dr. Samrat Mondol, Scientist-F, Associate Nodal Officer Dr. K. Vishnupriya, Scientist-D, Associate Nodal Officer Sh. Varun Kher, Scientist-C, Associate Nodal Officer	
WII-CSR Coordinators	Dr. Bilal Habib, Coordinator Dr. Sutirtha Dutta, Scientist-E, Co-Coordinator Sh. Varun Kher, Scientist-C, Co-Coordinator	
Cultural Activities Coordinator	Ms. Chinmaya Ghanekar, Scientist-C	

This order will come into force w.e.f 01.06.2024.



Virendra R. Tiwari
(Virendra R. Tiwari)
Director
30/5/2024

Distribution:

1. PPS to DWII
2. PA to Dean
3. All Faculty/Sectional Head
4. Finance Officer
5. Deputy Registrar
6. Personal File
7. Guard File

(Annexure-3)

[Delegation of power](#) (kindly open through hyperlink)

(Annexure- 4)
WILDLIFE INSTITUTE OF INDIA
CHANDRABANI, DEHRADUN
LIST OF EMPLOYEES- 2024-25

S. No.	Name of Official	Designation
1.	Shri Virendra R Tiwari, IFS	Director
2.	Dr. Ruchi Badola	Scientist-G
3.	Dr. S. Sathyakumar	Scientist-G
4.	Dr. B.S. Adhikari	Scientist-G
5.	Dr. Bivash Pandav	Scientist-G
6.	Dr. Parag Nigam	Scientist-G
7.	Dr. Bilal Habib	Scientist – F
8.	Dr. K. Ramesh	Scientist – F
9.	Dr. G.H. Talukdar	Scientist – F
10.	Dr. Gopi G.V.	Scientist – F
11.	Dr. J.A. Johnson	Scientist – F
12.	Dr. S.K. Gupta	Scientist – F
13.	Dr. R. Suresh Kumar	Scientist – F
14.	Dr. Samrat Mondal	Scientist - F
15.	Dr. Sutirtha Dutta	Scientist - E
16.	Dr Salvador Lyngdoh	Scientist - E
17.	Dr. Abhijit Das	Scientist - E
18.	Dr. C Ramesh	Scientist - E
19.	Dr. Vishnupriya Kolipakam	Scientist - D
20.	Dr. Amit Kumar	Scientist - D
21.	Dr. Lallianpuii Kawlani	Scientist - D
22.	Dr. Nehru Prabhakaran	Scientist - D

23.	Dr. Anukul Nath	Scientist - C
24.	Ms. Chinmaya Deepak Ghanekar	Scientist - C
25.	Shri Varun Shriniwas Kher	Scientist - C
26.	Shri Ritesh Kumar Gautam	Scientist - C
27.	Shri Ashish Jha	Scientist - C
28.	Shri Prasant Mahajan	Scientist - C
29.	Ms. Amarjeet Kaur	Scientist - C
30.	Dr. Tanveer Ahmed	Scientist - C
31.	Shri K.K. Shrivastava	Principal Technical Officer
32.	Dr. Panna Lal	Principal Technical Officer
33.	Dr. C.P. Sharma	Principal Technical Officer
34.	Shri Lekh Nath Sharma	Sr. Technical Officer (3)
35.	Smt. Baljeet Kaur	Deputy Registrar
36.	Shri Rajnish Sharma	IAO (deputation)
37.	Shri Narendra Singh Chauhan	Finance Officer (on deputation)
38.	Shri Mohit Kumar Gupta	Assistant Director (OL)
39.	Smt. Anita Pahwa	Academic Officer
40.	Shri Dinesh Singh Pundir	Sr. Technical Officer (2)
41.	Smt. Alka Aggarwal	Sr. Technical Officer (2)
42.	Shri Narinder Singh Bist	Sr. Technical Officer (2)
43.	Shri Harendra Kumar	Sr. Technical Officer (2)
44.	Smt. Sunita Agarwal	Sr. Technical Officer (2)
45.	Shri M.M. Uniyal	Sr. Technical Officer (2)
46.	Smt Vikreshwari Dangwal	Sr. Technical Officer (2)
47.	Shri Manohar Pathak	Sr. Technical Officer (2), Librarian
48.	Shri A Madhan Raj	Senior Technical Officer (1)
49.	Shri Sanjay Kumar Bharti	Section Officer

50.	Shri Vijay Bhaskar	Section Officer (on deputation)
51.	Shri Amit Kumar Prajapati	Section Officer (on deputation)
52.	Smt. Padma Rani	Section Officer
53.	Shri Padam Singh Dhamanda	Section Officer
54.	Shri Balbeer Singh Chauhan	Sr. Technician (2)
55.	Shri Virendra Kumar Sharma	Technical Officer
56.	Smt. Shashi Bala, Uniyal	Technical Officer
57.	Sh. Rakesh Sundriyal	Sr. Technician (2)
58.	Ms. Anushka Uniyal	Technical Assistant (Field)
59.	Dr. Jagat Singh Kathayat	Technical Assistant (2)
60.	Shri Aniket Gupta	Technical Assistant (1)
61.	Shri Arvind Singh	Technical Assistant (Audio/Visual)
62.	Shri Sachin Sharma	Technical Assistant (Eng.)
63.	Shri Gyanesh Chhibber	Junior Stenographer
64.	Shri Kuldeep Chauhan	Junior Stenographer
65.	Shri Sahil Anand	Junior Stenographer
66.	Shri Hemant Goyal	Junior Stenographer
67.	Shri Vinay Kumar Sharma	Stenographer Grade II
68.	Shri Neeraj Kumar Gupta	Stenographer Grade II
69.	Shri G. Muthu Veerappan	Assistant Grade (II)
70.	Shri Pyar Chand Singh Aswal	Assistant Grade (II)
71.	Shri Hari Krishan Gupta	Assistant Grade (II)
72.	Shri Ummed Singh	Assistant Grade (II)
73.	Ms. Nitika Saini	Assistant Grade (II) (on deputation)
74.	Shri Nitin	Technician
75.	Shri Deepak kavi	Technician
76.	Shri Ompal Singh	Technician

77.	Shri Vikas Shah	Technician
78.	Shri Sunil Sundriyal	Assistant Grade (III)
79.	Shri Naved Ali	Assistant Grade (III)
80.	Shri Ashu	Assistant Grade (III)
81.	Shri Rajiv Gupta	Assistant Grade (III)
82.	Shri Jyoti Prasad	Assistant Grade (III)
83.	Shri Rajeev Thapa	Assistant Grade (III)
84.	Shri Anwar Ali	Driver (Special Grade)
85.	Shri Vinod Singh Bisht	Driver Grade- I
86.	Shri Dharam Singh	Driver Grade- I
87.	Shri Pradeep Choudhary,	Driver (Ordinary Grade)
88.	Shri Amit Kumar,	Driver (Ordinary Grade)
89.	Shri Govind Singh Aswal	Driver (Ordinary Grade)
90.	Shri Sanjay Kumar Meena	Driver (Ordinary Grade)
91.	Shri Kheema Nand Bhatt	Cook
92.	Shri Jabbar Singh Rawat	Cook
93.	Shri Chaman Singh	Cook
94.	Shri Devender Prasad Kothari	Lab. Assistant
95.	Shri Rajender Singh Rawat	Lab. Assistant
96.	Shri Birender Singh Rawat	Lab. Assistant
97.	Shri Kishan Singh	Lab. Assistant
98.	Shri Narender Singh Aswal	Lab. Assistant
99.	Shri Rampal Maurya	Lab. Assistant
100.	Shri Ramu Kumar	Lab. Assistant
101.	Shri D.P. Chamoli	Lab. Assistant
102.	Shri Sanjay Chouniyal	Lab Attendant
103.	Shri Vinayak	Lab Attendant

104.	Sh. Shubham Deorari	Lab Attendant
105.	Ms. Ritu	Lab Attendant
106.	Ms. Jagriti Chauhan	Lab Attendant
107.	Shri Anup Singh Chauhan	Lab Attendant
108.	Ms. Priyanka Yadav	Lab Attendant
109.	Shri Piyush Yadav	Lab Attendant
110.	Ms. Richa Joshi	Lab Attendant
111.	Smt. Sarita Rani	MTS
112.	Shri Jitender Singh Rawat	MTS
113.	Smt. Anju Rawat	MTS
114.	Shri Hira Lal Sharma	MTS
115.	Shri Om Prakash Pun	MTS
116.	Shri Ishwar Bahadur Rana	MTS
117.	Shri Niranjana Prasad	MTS
118.	Shri Vasudev	MTS
119.	Shri Ram Singh Gurung	MTS
120.	Shri Prakash Bardeva	MTS
121.	Smt. Anita Devi	MTS
122.	Shri. Kishan Singh Bisht	MTS
123.	Shri Poroma Boro	MTS
124.	Shri Chitrapal Singh Bisht	MTS
125.	Shri Lalit Singh Negi	MTS
126.	Smt Ganeshwari	MTS
127.	Ms. Shricha Pathak	MTS
128.	Shri Santosh Kumar	MTS
129.	Shri Kamal Kumar Verma	MTS

NOVEMBER, 2024

	OFF.	RES.			TIGER CELL		DIRECT LINES	OFF.	RES.
DIRECTOR OFFICE			LANDSCAPE LEVEL PLANNING & MANAGEMENT DEPTT.		Dr. Bilal Habib, Scientist 'F', N.O.	283	280		
Sh. Virendra R. Tiwari, Director	101	136	Dr. K. Ramesh, Scientist 'F', Head	241	228	Dr. Vishnupriya Kolipakam, A.N.O.	203	-	2640910
Sh. M.P. Aggarwal, PPS	102	-	Dr. Nehru Prabakaran, Scientist 'D'	337	327	AITE Research Personnel	473/629	-	2640116
Office Staff	103	-	Sh. Prashant Mahajan, Scientist 'C'	332	331	Office Staff	181/472	-	-
Sh. Rajeev Thapa	104	-							OLD HOSTEL
DEAN OFFICE			POPULATION MGMT., CAPTURE & REHAB. DEPTT.		WILDLIFE FORENSIC & CONSERVATION GENETICS CELL				Reception
Dr. Ruchi Badola, Dean (FWS)	112/263	-	Dr. Sutirtha Dutta, Scientist 'E', Head	282	341	Dr. Samrat Mondol, Scientist 'F', N.O.	249	177	Hostel Supdt.
Sh. Vinay Sharma, PA	245	-	Dr. C. Ramesh, Scientist 'E'	309	318	Dr. Vishnupriya Kolipakam, Scientist 'D', A.N.O.	203	-	
REGISTRAR OFFICE			PROTECTED AREA NETWORK, WL MANAGEMENT & CONSERVATION EDUCATION DEPTT.		Dr. C.P. Sharma, PTO	183	-		GUEST HOUSE
Dr. S. Sathyakumar, Registrar	202/230	326	Dr. Bivash Pandav, Scientist 'G', Head	223	-	Sh. A. Madhanraj, STO (I)	264	-	Reception
Sh. Neeraj Kumar Gupta, PA	180	-	Dr. G.H. Talukdar, Scientist 'F'	255	-	Sh. Giridhar Thapa/Office Staff	235	-	Room No. 1
Office Staff	481	-	Sh. Varun S. Kher, Scientist 'C'	311	-				Room No. 2
ADMINISTRATION SECTION			WILDLIFE HEALTH MANAGEMENT DEPTT.		WII CATEGORY 2 CENTRE				Room No. 3
Smt. Baljeet Kaur, Dy. Registrar	110	-	Dr. Parag Nigam, Scientist 'G', Head	219	113	Dr. R. Suresh Kumar, Scientist 'F', N.O.	161	227	Room No. 4
S/Sh. Sanjay/Amit Prajapati, S.O.	117	-	Dr. Lallianpui Kawlini, Scientist 'D'	206	325	Dr. Nehru Prabakaran, Scientist 'D', A.N.O.	337	327	Room No. 5
Office Staff	250	-	Sh. Virendra Sharma, Tech. Officer	258	-	Sh. Anuranjan Roy	299	-	Room No. 6
Despatch Section	118	-				Smt. Poonam Sati	297	-	Room No. 7
FINANCE/ACCOUNTS SECTION			ACADEMIC CELL		RESEARCH AFFILIATE/SMS/INSPIRE/PROJECT FACULTY				Room No. 8
Sh. N.S. Chauhan, Finance Officer	122	-	Dr. B.S. Adhikari, Scientist 'G', N.O.	128	323	Dr. S.P. Goyal	224	-	Room No. 9 (VIP)
Sh. Vijay Negi, S.O.	139	-	Dr. Salvador Lyngdoh, Scientist 'E', A.N.O.	281	345	Dr. A.K. Bhargdwaj	629	-	Room No. 10
S/Sh. Harikrishan / Unmed/Office Staff	124/125	-	Smt. Alka Aggarwal, STO	174	-	CAMPA PROJECT	651/658	-	Meeting Hall
S/Sh. P.S. Dhamanda, S.O.	149	-	Smt. Anita Pawha, Acad. Officer (T&R)	233	-	GANGA PROJECT (NMCWG)	479/480	-	5 Rooms (11-15)
S/Sh. Rajiv Gupta/Kamlinder Singh	265	-	Sh. Gyansh Chhibber/Office Staff	226/116	-	Dr. S.A. Hussain, Project Manager	210	-	
Ms. Padma, S.O./Sh. Rahul Gupta	476	-	CAPTIVE BREEDING & ZOO MANAGEMENT CELL			Smt. Sunita Aggarwal, Librarian	655	-	NEW GUEST HOUSE (GROUND FLOOR)
S/Sh. Arvind / Gaurav Verma	474	-	Dr. Sutirtha Dutta, Scientist 'E', N.O.	282	341	Admin Staff	465	-	Reception
			Dr. Lallianpui Kawlini, Scientist 'D', N.O.	206	325	Project Personnel	290/252/456/457 657/465/477	-	Room No. 21
INTERNAL AUDIT SECTION			CONSERVATION ADVISORY & POLICY CELL			WII-ZSL PROJECT			Room No. 22
Sh. Rajnish Sharma, I.A.O.	127	-	Dr. G.V. Gopi, N.O., Scientist 'F', N.O.	284	289	Dr. Harish Guleria, Project Manager	109	-	Room No. 23
PURCHASE CELL			Dr. Abhijit Das, Scientist 'E', A.N.O.	205	212				Room No. 24
Sh. K.K. Shrivastava, Purchase Officer	253	-	Sh. Narinder Singh Bist, STO	225	-	LIBRARY			Room No. 25
Sh. Mohit Kumar Gupta, Section Officer	324	-	ELEPHANT CELL			Dr. Sutirtha Dutta, N.O., Scientist 'E'	282	341	Room No. 26
Sh. Kuldeep Chauhan	209	-	Dr. Parag Nigam, Scientist 'G', N.O.	219	113	Sh. Varun S. Kher, A.N.O., Scientist 'C'	311	-	Room No. 27
CENTRAL STORES			Dr. Anukul Nath, Scientist 'C', A.N.O.	303	321	Sh. Manohar Pathak, Librarian	151	-	Room No. 28
Sh. Muthu Veerappan	257	-	Project Staff	659	-	Sh. M.M. Uniyal/Smt. Shashi Uniyal	153	-	Room No. 29
Sh. D.C. Joshi/Office Staff	129	-	IT, RS & GIS AND AUDIO VISUAL CELL			Sh. B.S. Chauhan	154	-	Room No. 30
ESTATE & TRANSPORT SECTION			Dr. G.H. Talukdar, Scientist 'F', N.O.	255	-	Dr. J.S. Kathayat	143	-	Kitchen
Dr. B.S. Adhikari, N.O., Scientist 'G'	128	323	Dr. Salvador Lyngdoh, Scientist 'E', A.N.O.	281	345	Reception	157	-	
Ms. Anushka Uniyal, TA (Field)	134	-	Dr. Panna Lal, Section Head	137	-	Lib. 1st Floor (Proj. Personnel)			NEW GUEST HOUSE (1ST FLOOR)
Office Staff	132	-	Sh. Lekh Nath Sharma, PTO	145	-	Hall 1 (A - E)	450/470	-	Reception
ENGINEERING CELL			Sh. Dinesh Singh Pundir, STO	138	-	Hall 2 (F - G)	5003	-	Room No. 31
Sh. Mahesh Rawat, Draughtsman (Civil)	148/656	-	Sh. Harendra Kumar, STO	182	-	LABORATORIES			Room No. 32
ANIMAL ECOLOGY & CONSERVATION BIOLOGY DEPTT.			Sh. Aniket Gupta, Tech. Asstt.	147	-	Analytical Lab.	231	-	Room No. 33
Dr. Samrat Mondol, Scientist 'F', Head	249	177	AV Room	272	-	Conservation Genetics Lab.	107/406/392	-	Room No. 34
Dr. Bilal Habib, Scientist 'F'	283	280	IT Helpdesk/Computer Engineers	159	-	Herbarium	256	-	Room No. 35
Dr. S.K. Gupta, Scientist 'F'	343	344	EIACP CENTRE			IT Computer Teaching Lab.	141	-	Room No. 36
Dr. Vishnupriya Kolipakam, Scientist 'D'	203	-	Dr. K. Ramesh, Scientist 'F', N.O.	241	228	IT RS & GIS Lab.	142	-	Room No. 37
ECODEV. PLANNING & PARTICIPATORY MGMT. DEPTT.			Dr. C. Ramesh, Scientist 'E', A.N.O.	309	318	LEVL Lab. / Staff	623/471	-	Room No. 38
Dr. B.S. Adhikari, Scientist 'G', Head	128	323	Office Staff	221	-	MSRDC Lab.	652	-	Room No. 39
Dr. Ashish Jha, Scientist 'F'	315	346	PASHMINA CERTIFICATION CENTRE			Research Lab.	475	-	Room No. 40
Sh. Ritesh Kumar Gautam, Scientist 'C'	304	317	Dr. S.K. Gupta, Scientist 'F', N.O.	343	344	Teaching Lab. / Sh. Rakesh	237	-	TRAINING GUEST HOUSE (20 ROOMS)
Dr. Tanveer Ahmed, Scientist 'C'	479	-	Dr. C.P. Sharma, PTO	183	-	Forensic Lab.	179	-	Reception
ENDANGERED SPECIES MANAGEMENT DEPTT.			Office Staff	5005	-	NMCWG Lab.	451/461/464	-	
Dr. Abhijit Das, Scientist 'E', Head	205	212	Advanced Pashmina Lab.	453/454	-	NMSHE Database Lab.	653	-	
Dr. S. Sathyakumar, Scientist 'G'	230	326	RESEARCH COORDINATOR			Wildlife Health Lab.	663	-	
Dr. G.V. Gopi, Scientist 'F'	284	289	Dr. Bivash Pandav, Res. Coordinator	223	-	WPDE Lab.	261/266	-	
Dr. R. Suresh Kumar, Scientist 'F'	161	227	Dr. Vishnupriya Kolipakam, N.O. (RC & NL)	203	-	MISCELLANEOUS			
Dr. Anukul Nath, Scientist 'C'	303	321	Dr. Amit Kumar, A.N.O. (AR & NL Hindi)	207	177	Porta Cabin	242	-	
HABITAT ECOLOGY DEPTT.			Sh. Ritesh Kumar Gautam, ANO (AR & NL)	304	317	Auditorium	108/133	-	
Dr. J.A. Johnson, Scientist 'F', Head	285	316	Ms. Amarjeet Kaur, NO (AR & NL)	208	259	Faculty Meeting Room	126	-	
Dr. Amit Kumar, Scientist 'D'	207	177	Sh. K.K. Shrivastava, PTO	253	-	Driver's Room	164	-	
Ms. Chinmaya D. Ghanekar, Scientist 'C'	305	319	RESEARCHERS RECRUITMENT & PLACEMENT CELL			D.G. Set (Utility Service)	169	-	
Ms. Amarjeet Kaur, Scientist 'C'	208	259	Dr. J.A. Johnson, N.O., (Recruitment)	285	316	Security (Main Gate)	172	-	
			Smt. Alka Aggarwal, STO	174	-	Canteen	165	-	
			Sh. Jyoti Nautiyal/Office Staff	106/232	-	Union Bank of India	175 2641778	-	



(Annexure - 6)

WILDLIFE INSTITUTE OF INDIA, CHANDRABANI, DEHRADUN - 248001
SALARY DETAILS AS ON 01 MARCH 2025

Ser No	Employee ID	NAME	Basic Pay	Training Allowance	Deputation Allowance	NPA
1	24	DR. RUCHI BADOLA	2,18,200			
2	26	DR. PARAG NIGAM	1,99,600			37,900
3	27	Dr. S SATHYAKUMAR	2,18,200			
4	32	SH. KRISHNA KUMAR SRIVASTAVA	1,55,900			
5	37	Dr. PANNA LAL	1,55,900			
6	43	MS. PADMA RANI	58,600			
7	45	LEKH NATH SHARMA	1,23,100			
8	54	SH. BALBEER SINGH CHAUHAN	68,000			
9	59	MRS. BALJEET KAUR	99,800			
10	66	MRS. ANITA PAHWA	71,800			
11	69	SH. SANJAY KUMAR BHARTI	58,600			
12	76	Dr. C.P. SHARMA	1,30,600			
13	87	SH. ANWAR ALI	53,600			
14	102	SH. DEVENDER PRASAD KOTHARI	52,000			
15	104	SH. BIRENDER SINGH RAWAT	52,000			
16	108	SH. KISHAN SINGH	52,000			
17	109	SH. RAJENDER SINGH RAWAT	52,000			
18	111	SH. NARENDER SINGH ASWAL	50,500			
19	113	SH. KHEEMA NAND BHATT	49,600			
20	121	SH. JABBAR SINGH RAWAT	49,600			
21	131	MRS. ANJU RAWAT	26,000			
22	133	SH. RAMPAL MAURYA	45,400			
23	135	SH. RAMU KUMAR	42,800			
24	137	DR. BHUPENDRA SINGH ADHIKARI	2,05,600			
25	139	Dr. BIVASH PANDAV	1,93,800			
26	148	SH. DEVESHWAR PRASAD CHAMOLI	38,100			
27	149	SH. RAKESH SUNDRIYAL	53,600			
28	152	SH. DINESH SINGH PUNDIR	93,800			
29	153	MS. ALKA AGGARWAL	93,800			
30	154	SH. NARINDER SINGH BIST	93,800			
31	156	SH. HARENDRA KUMAR	83,300			
32	157	MS. SUNITA AGGARWAL	78,500			
33	158	SH. MADAN MOHAN UNIYAL	78,500			
34	159	MS. VIKRESHWARI DANGWAL BHATT	76,200			
35	160	SH. PADAM SINGH DHAMANDA	56,900			
36	163	Ms. SARITA RANI	36,100			
37	164	SH. VINOD SINGH BISHT	42,800			
38	165	SH. DHARAM SINGH	41,600			
39	167	DR. KRISHNAMURTHY K RAMESH	1,61,300			
40	168	DR. BILAL HABIB	1,61,300			
41	169	DR. JEYARAJ ANTONY JOHNSON	1,61,300			
42	170	DR. SANDEEP KUMAR GUPTA	1,61,300			
43	171	SH. R. SURESH KUMAR	1,61,300			


वित्त अधिकारी / Finance Officer
भारतीय वन्यजीव संस्थान
Wildlife Institute of India
देहरादून / Dehradun

WILDLIFE INSTITUTE OF INDIA, CHANDRABANI, DEHRADUN - 248001
SALARY DETAILS AS ON 01 MARCH 2025

Ser No	Employee ID	NAME	Basic Pay	Training Allowance	Deputation Allowance	NPA
44	172	Dr. GOPI G.V.	1,61,300			
45	189	DR. GAUTAM H. TALUKDAR	1,56,600			
46	198	SH.JITENDER SINGH RAWAT	35,000			
47	199	SH SALVADOR LYGDOH	1,34,500			
48	200	Dr ABHIJIT DASS	1,34,500			
49	201	SH. A MADHANRAJ	57,800			
50	204	SH.HIRA LAL SHARMA	35,000			
51	205	Dr. SAMRAT MONDOL	1,52,000			
52	206	Sh RAMESH CHINASWAMY	1,30,600			
53	210	SH.ISHWAR BAHADUR RANA	32,400			
54	211	SH.NIRANJAN PRASAD	32,400			
55	212	SH.OM PRAKASH PUN	32,400			
56	216	Dr. SUTRITHA DUTTA	1,34,500			
57	217	SH.VASU DEV	32,400			
58	218	SH.SUNIL SUNDRIYAL	34,000			
59	219	Dr.VISHNUPRIYA KOLIPAKKAM	86,100			
60	220	Dr. AMIT KUMAR	86,100			
61	221	Dr. LALLIANPUII KAWALNI	86,100			
62	224	SH. RAM SINGH GURUNG	32,400			
63	227	PRAKASH BARDEVA	32,400			
64	228	ANITA DEVI	20,300			
65	229	LALIT SINGH	32,400			
66	230	KISHAN SINGH	32,400			
67	231	POROMA BORO	32,400			
68	233	CHITRA PAL SINGH BISHT	32,400			
69	234	RAJNISH SHARMA	90,000		9,000	
70	235	NEHRU PRABHAKARAN	86,100			
71	236	VIRENDRA KUMAR SHARMA	76,500			
72	237	SHASHI BALA UNIYAL	62,200			
73	238	G MUTHU VEERAPPAN	53,500			
74	239	VINAY KUMAR SHARMA	72,100			
75	240	GYANESH CHHIBBER	65,900			
76	241	KULDEEP CHAUHAN	56,800			
77	242	NEERAJ KUMAR GUPTA	62,200			
78	243	UMMED SINGH	39,800			
79	244	HARI KRISHAN GUPTA	39,800			
80	245	PYAR CHAND SINGH ASWAL	39,800			
81	246	SANJAY CHOUNIYAL	36,500			
82	248	VIRENDRA R. TIWARI	2,24,400	26,928		
83	249	NARENDRA SINGH CHAUHAN	80,000		8,000	
84	250	SHRICHHA PATHAK	19,100			
85	251	GANESHWARI DEVI	19,100			
86	252	ANUKUL NATH	69,700			
87	253	VARUN SHRINIWAS	69,700			


 वित्त अधिकारी / Finance Officer
 भारतीय वन्यजीव संस्थान
 Wildlife Institute of India
 देहरादून / Dehradun

WILDLIFE INSTITUTE OF INDIA, CHANDRABANI, DEHRADUN - 248001
SALARY DETAILS AS ON 01 MARCH 2025

Ser No	Employee ID	NAME	Basic Pay	Training Allowance	Deputation Allowance	NPA
88	254	RITESH KUMAR	69,700			
89	255	Ms. CHINMAYA DEEPAK GANEKAR	69,700			
90	258	ANUSHKA UNIYAL	36,500			
91	259	NAVED ALI	20,500			
92	260	ASHU	20,500			
93	261	MOHIT KUMAR GUPTA	57,800			
94	262	NITIN	20,500			
95	263	DEEPAK KAVI	20,500			
96	265	OMPAL SINGH	20,500			
97	266	MANOHAR PATHAK	69,700			
98	267	VIJAY BHASKAR	50,500		5,050	
99	268	AMIT KUMAR PRAJAPATI	58,600		5,860	
100	269	NITIKA SAINI	26,300			
101	270	Ms. AMARJEET KAUR	69,700			
102	271	Dr. TANVEER AHMED	69,700			
103	272	SUBHAM DEORARI	18,000			
104	273	VINAYAK	18,000			
105	274	AMIT KUMAR	19,900			
106	275	PRADEEP CHAUDHARY	19,900			
107	276	Ms. RITU	18,000			
108	277	ANIKET GUPTA	35,400			
109	278	RAJIV GUPTA	47,100			
110	279	Dr. JAGAT SINGH KATHAYAT	83,600			
111	280	RAJEEV THAPA	51,500			
112	281	JYOTI PRASAD	50,000			
113	282	KAMAL KUMAR VERMA	36,500			
114	283	SANTOSH KUMAR	32,400			
115	284	GOVIND SINGH ASWAL	41,800			


 वित्त अधिकारी / Finance Officer
 भारतीय वन्यजीव संस्थान
 Wildlife Institute of India
 देहरादून / Dehradun

Outdoor Duty Report From 01-Apr-24 To 31-Mar-25

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Print Date:23/07/2025 11:22 AM

Sr.No.	Employee Code	Employee Name	Designation	ApplyDate	FromDate	To Date	Intime	OutTime	OD hrs	Days	Tour Details	Advance Taken	Source Of Fund	Project Name	Dealing Person	Tour Type
1	0102	Shri Virendra R. Tiwari	Director	03/04/2024	03/04/2024	06/04/2024	00:00	00:00	00:00	4	To attend meeting at NTCA Office, New Delhi and to review the project activities of Jalaj under NMCG	3200	Others	Others	Narender Singh Aswal	Domestic
2	0102	Shri Virendra R. Tiwari	Director	09/04/2024	09/04/2024	09/04/2024	05:00	20:00	15:00	1	72nd Governing Body Meeting of WII at MoEF&CC, New Delhi	800	Grant IA	Grant IA	Narendra Singh Chauhan	Domestic
3	0102	Shri Virendra R. Tiwari	Director	10/04/2024	10/04/2024	13/04/2024	00:00	00:00	00:00	4	To participate in 19th Meeting of RAMC for ZSI at Pachhmari, Madhya Pradesh	3200	Grant IA	Grant IA	Narendra Singh Chauhan	Domestic
4	0102	Shri Virendra R. Tiwari	Director	13/06/2024	13/06/2024	13/06/2024	05:30	20:00	14:30	1	NIRANTAR Meeting at MoEFCC.	1200	Grant IA	Grant IA	Narendra Singh Chauhan	Domestic
5	0102	Shri Virendra R. Tiwari	Director	01/07/2024	30/06/2024	03/07/2024	00:00	00:00	00:00	4	To attend Expert Committee Meeting for GIB matters to Jaisalmer, Rajasthan	3200	Grant IA	Grant IA	Narendra Singh Chauhan	Domestic

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Sr.No.	Employee Code	Employee Name	Designation	ApplyDate	FromDate	To Date	Intime	OutTime	OD hrs	Days	Tour Details	Advance Taken	Source Of Fund	Project Name	Dealing Person	Tour Type
1	0114	Ruchi Badola	Dean	08/04/2024	05/04/2024	07/04/2024	00:00	00:00	00:00	3	Meeting and NMCG and supervision of Jalaj Naula, Dilli Haat	10000	NMCG	NMCG	Narendra Singh Chauhan	Domestic
2	0114	Ruchi Badola	Dean	12/04/2024	09/04/2024	12/04/2024	00:00	00:00	00:00	4	Stakeholder meeting in Mahanadi river at Odisha	30000	Grant in Aid	Grant in Aid	Narendra Singh Chauhan	Domestic
3	0114	Ruchi Badola	Dean	21/05/2024	19/05/2024	21/05/2024	00:00	00:00	00:00	2	Meeting with Secretary, MoJS and meeting at NRCD office	10000	NMCG	NMCG	Narendra Singh Chauhan	Domestic
4	0114	Ruchi Badola	Dean	27/05/2024	26/05/2024	28/05/2024	00:00	00:00	00:00	2.5	Review meeting of NMCG and Jalaj projects at New Delhi	15000	NMCG	NMCG	Narendra Singh Chauhan	Domestic
5	0114	Ruchi Badola	Dean	19/06/2024	19/06/2024	21/06/2024	00:00	00:00	00:00	3	Meeting regarding NMCG and Jalaj Projects	12000	NMCG	NMCG	Narendra Singh Chauhan	Domestic
6	0114	Ruchi Badola	Dean	24/06/2024	25/06/2024	27/06/2024	00:00	00:00	00:00	3	To attend workshop at Lucknow and sign MoU with UPETDB	20000	NMCG	NMCG	Narendra Singh Chauhan	Domestic
7	0114	Ruchi Badola	Dean	02/07/2024	02/07/2024	03/07/2024	00:00	00:00	00:00	2	To attend infrashakti awards at New Delhi	10000	NMCG	NMCG	Narendra Singh Chauhan	Domestic
8	0114	Ruchi Badola	Dean	10/07/2024	04/07/2024	06/07/2024	00:00	00:00	00:00	2.5	Review meeting of NRCD project with Secretary, MoJS	15000	NMCG	NMCG	Narendra Singh Chauhan	Domestic
9	0114	Ruchi Badola	Dean	30/07/2024	24/07/2024	27/07/2024	00:00	00:00	00:00	4	To attend UNESCO world heritage committee and meetings at NMCG and NRCD office, New Delhi	20000	NMCG	NMCG	Narendra Singh Chauhan	Domestic
10	0114	Ruchi Badola	Dean	31/07/2024	01/08/2024	02/08/2024	00:00	00:00	00:00	2	to attend meeting at NMCG office and to attend WII-Society meeting	10000	NMCG	NMCG	Narendra Singh Chauhan	Domestic
11	0114	Ruchi Badola	Dean	21/08/2024	14/08/2024	20/08/2024	00:00	00:00	00:00	7	Stakeholder meeting at Bangalore and meetings at Mysore	30000	NRCD	NRCD	Narendra Singh Chauhan	Domestic
12	0114	Ruchi Badola	Dean	04/09/2024	03/09/2024	03/09/2024	08:00	22:00	14:00	1	To attend GB meeting at New Delhi	10000	NMCG	NMCG	Narendra Singh Chauhan	Domestic
13	0114	Ruchi Badola	Dean	26/12/2024	17/12/2024	19/12/2024	00:00	00:00	00:00	3	Visit to IIT Roorkee and NMCG New Delhi	0	NMCG	NMCG	Gaurav Verma	Domestic

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Sr.No.	Employee Code	Employee Name	Designation	ApplyDate	FromDate	To Date	Intime	OutTime	OD hrs	Days	Tour Details	Advance Taken	Source Of Fund	Project Name	Dealing Person	Tour Type
14	0114	Ruchi Badola	Dean	26/12/2024	26/12/2024	28/12/2024	00:00	00:00	00:00	2.5	Meeting at Lucknow	0	NMCG	NMCG	Gaurav Verma	Domestic
15	0114	Ruchi Badola	Dean	16/01/2025	10/01/2025	19/01/2025	00:00	00:00	00:00	10	Wildlife Management tour to Srilanka with certificate course	50000	Others	Others	Narendra Singh Chauhan	Domestic
16	0114	Ruchi Badola	Dean	04/02/2025	03/02/2025	07/02/2025	00:00	00:00	00:00	5	Visit to Imphal for supervision of Conservation breeding centre work	30000	Others	Others	Narendra Singh Chauhan	Domestic

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Sr.No.	Employee Code	Employee Name	Designation	ApplyDate	FromDate	To Date	Intime	OutTime	OD hrs	Days	Tour Details	Advance Taken	Source Of Fund	Project Name	Dealing Person	Tour Type
1	0118	B S Adhikari	Faculty	11/11/2024	04/11/2024	10/11/2024	00:00	00:00	00:00	7	High Altitude tour with 45th Diploma Trainees	25000	Grant IA	Grant IA	Narendra Singh Chauhan	Domestic
2	0118	B S Adhikari	Faculty	21/03/2025	18/03/2025	19/03/2025	00:00	00:00	00:00	2	To attend the meeting (NAP & Delhi 2047) at Delhi	8000	Grant IA	Grant IA	Narendra Singh Chauhan	Domestic

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Sr.No.	Employee Code	Employee Name	Designation	ApplyDate	FromDate	To Date	Intime	OutTime	OD hrs	Days	Tour Details	Advance Taken	Source Of Fund	Project Name	Dealing Person	Tour Type
1	0120	Bivash Pandav	Faculty	01/05/2024	02/05/2024	10/05/2024	00:00	00:00	00:00	8.5	To visit Simlipal TR for deployment of AI based camera traps and to visit Satkosia TR as part of a	0	Others	Others	Shilpi	Domestic
2	0120	Bivash Pandav	Faculty	30/05/2024	03/06/2024	21/06/2024	00:00	00:00	00:00	19	To conduct the management planning exercise of XLIV PG Diploma class in Corbett TR	0	Grant IA	Grant IA	Shilpi	Domestic
3	0120	Bivash Pandav	Faculty	03/07/2024	03/07/2024	07/07/2024	00:00	00:00	00:00	4.5	To attend meetings with the PCCF(WL) and CCF (WL), Govt. of Odisha on 04 and 05 July 2024	0	Others	Others	Shilpi	Domestic
4	0120	Bivash Pandav	Faculty	16/07/2024	18/07/2024	19/07/2024	00:00	00:00	00:00	2	To chair a meeting convened by ICMR regarding review of proposals for bird flu and to attend a meeti	0	Grant IA	Grant IA	Shilpi	Domestic
5	0120	Bivash Pandav	Faculty	23/07/2024	24/07/2024	02/08/2024	00:00	00:00	00:00	9.5	To conduct the capacity building workshop for veterinarians and officials of Odisha FD to deal with	30000	Others	Others	Shilpi	Domestic
6	0120	Bivash Pandav	Faculty	24/07/2024	05/08/2024	09/08/2024	00:00	00:00	00:00	5	To supervise Ph.D. field work of Shri Niazul Khan on brown bear in Drass and Kargil region of Ladakh	0	Grant IA	Grant IA	Shilpi	Domestic
7	0120	Bivash Pandav	Faculty	16/09/2024	17/09/2024	21/09/2024	00:00	00:00	00:00	5	Orientation tour of XX M.Sc. students to Lansdowne Forest Division	0	Grant IA	Grant IA	Shilpi	Domestic
8	0120	Bivash Pandav	Faculty	26/09/2024	26/09/2024	29/09/2024	00:00	00:00	00:00	3.5	To participate in the Stake holder workshop for river Mahanadi	0	Others	Others	Shilpi	Domestic

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Sr.No.	Employee Code	Employee Name	Designation	ApplyDate	FromDate	To Date	Intime	OutTime	OD hrs	Days	Tour Details	Advance Taken	Source Of Fund	Project Name	Dealing Person	Tour Type
9	0120	Bivash Pandav	Faculty	23/10/2024	24/10/2024	27/10/2024	00:00	00:00	00:00	3.5	To inspect a wild elephant in captivity as part of the committee constituted by the CWLW, Government	0	Others	Others	Shilpi	Domestic
10	0120	Bivash Pandav	Faculty	21/11/2024	21/11/2024	01/12/2024	00:00	00:00	00:00	11	To conduct the orientation cum techniques tour of 39 Certificate course in Rajaji Tiger Reserve.	0	Grant IA	Grant IA	Shilpi	Domestic
11	0120	Bivash Pandav	Faculty	02/12/2024	03/12/2024	13/12/2024	00:00	00:00	00:00	11	To supervise M.Sc. dissertation of Ayush Chauhan in Ramnagar FD, to supervise Ph.D. field work of Sh	25000	Others	Others	Shilpi	Domestic
12	0120	Bivash Pandav	Faculty	30/12/2024	31/12/2024	31/12/2024	05:00	21:00	16:00	1	To participate in the NIRANTAR meeting in MoEF&CC	5000	Grant IA	Grant IA	Shilpi	Domestic
13	0120	Bivash Pandav	Faculty	02/01/2025	02/01/2025	04/01/2025	00:00	00:00	00:00	2.5	To retrieve data from camera traps deployed in Chilla Range of Rajaji TR as part of techniques tour	5000	Grant IA	Grant IA	Shilpi	Domestic
14	0120	Bivash Pandav	Faculty	09/01/2025	14/01/2025	19/01/2025	00:00	00:00	00:00	6	To meet the CWLW, Govt. of Odisha and initiate modalities to start the reserach project "Long term r	20000	Others	Others	Shilpi	Domestic

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Sr.No.	Employee Code	Employee Name	Designation	ApplyDate	FromDate	To Date	Intime	OutTime	OD hrs	Days	Tour Details	Advance Taken	Source Of Fund	Project Name	Dealing Person	Tour Type
1	0121	Parag Nigam	Faculty	01/04/2024	03/04/2024	14/04/2024	00:00	00:00	00:00	12	Field tour to Jabalpur, Kanha and Sanjay TR for gaur capture and translocation	40000	Others	Others	Narendra Singh Chauhan	Domestic
2	0121	Parag Nigam	Faculty	21/05/2024	27/05/2024	01/06/2024	00:00	00:00	00:00	6	Tour to Andhra Pradesh to carry out Field Work under "A pilot study on - The feasibility of Gaur Bos	40000	Others	Others	Shricha Pathak	Domestic
3	0121	Parag Nigam	Faculty	21/05/2024	02/06/2024	04/06/2024	00:00	00:00	00:00	2	Tour to New Delhi to participate in Workshop on "One Health and Agroecology: Building Synergies" as	0	Others	Others	Narendra Singh Chauhan	Domestic
4	0121	Parag Nigam	Faculty	22/05/2024	27/06/2024	29/06/2024	00:00	00:00	00:00	3	Tour to Kochi to participate in the International Dairy Federation Conference Asia Pacific 2024 as p	0	Others	Others	Narendra Singh Chauhan	Domestic
5	0121	Parag Nigam	Faculty	24/06/2024	20/06/2024	24/06/2024	00:00	00:00	00:00	5	providing inputs in the workshop on "CELEBRATING CONSERVATION EFFORTS GAUR REINTRODUCTION IN SANJAY	40000	Others	Others	Shricha Pathak	Domestic
6	0121	Parag Nigam	Faculty	23/07/2024	24/07/2024	01/08/2024	00:00	00:00	00:00	9	Inputs in workshop on Wild animal capture at Nandankanan ZOO	3000	Others	Others	Narendra Singh Chauhan	Domestic
7	0121	Parag Nigam	Faculty	07/08/2024	04/08/2024	05/08/2024	00:00	00:00	00:00	2	Meeting with PE Division official (Elephnat day celebration) and CZA (111 Technical Committee meetin	3000	Others	Others	Rahul Kumar Gupta	Domestic

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Sr.No.	Employee Code	Employee Name	Designation	ApplyDate	FromDate	To Date	Intime	OutTime	OD hrs	Days	Tour Details	Advance Taken	Source Of Fund	Project Name	Dealing Person	Tour Type
8	0121	Parag Nigam	Faculty	07/08/2024	08/08/2024	10/08/2024	00:00	00:00	00:00	3	Meeting with officials of Kerala Devasom Board/ regarding the upcoming Regional Planning workshop a	30000	Others	Others	Rahul Kumar Gupta	Domestic
9	0121	Parag Nigam	Faculty	07/08/2024	11/08/2024	13/08/2024	00:00	00:00	00:00	3	Participation in the Elephant Day Celebration at Raipur	40000	Others	Others	Rahul Kumar Gupta	Domestic
10	0121	Parag Nigam	Faculty	03/09/2024	04/09/2024	07/09/2024	00:00	00:00	00:00	4	Participate in Regionla Action Plan meeting cum Elephant Custodian workshop , Coimbatore	0	Others	Others	Rahul Kumar Gupta	Domestic
11	0121	Parag Nigam	Faculty	11/09/2024	13/09/2024	17/09/2024	00:00	00:00	00:00	5	Meeting with expert for developing draft documents for PE and meeting with faculty of SWFH	0	Others	Others	Rahul Kumar Gupta	Domestic
12	0121	Parag Nigam	Faculty	11/09/2024	26/08/2024	30/08/2024	00:00	00:00	00:00	5	Inputs in MSc Elective paper of WHM at Agra and Haridwar	0	Others	Others	Naved Ali	Domestic
13	0121	Parag Nigam	Faculty	11/09/2024	22/08/2024	24/08/2024	00:00	00:00	00:00	3	participating in the Kashmir Science Vision-2024 Summit as a Panellist for the session Biodiversity C	0	Others	Others	Narendra Singh Chauhan	Domestic
14	0121	Parag Nigam	Faculty	10/10/2024	11/10/2024	16/10/2024	00:00	00:00	00:00	6	Organising Inception cum training workshop on Gaur Supplementation in Bandhavgarh Tiger Reserve / Me	20000	Others	Others	Kamlinder Singh	Domestic
15	0121	Parag Nigam	Faculty	23/10/2024	24/10/2024	29/10/2024	00:00	00:00	00:00	6	MPFD Training and and recollaring of Gaur in Sanjay Tiger Reserve	30000	Others	Others	Rahul Kumar Gupta	Domestic

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Sr.No.	Employee Code	Employee Name	Designation	ApplyDate	FromDate	To Date	Intime	OutTime	OD hrs	Days	Tour Details	Advance Taken	Source Of Fund	Project Name	Dealing Person	Tour Type
16	0121	Parag Nigam	Faculty	11/11/2024	23/09/2024	24/09/2024	00:00	00:00	00:00	2	appearing before the Court of Judicial Magistrate as a witness in a tiger mortality case of 2018	5000	Others	Others	Narendra Singh Chauhan	Domestic
17	0121	Parag Nigam	Faculty	11/11/2024	25/09/2024	28/09/2024	00:00	00:00	00:00	4	provide inputs in the workshop on 'ADVANCED DIAGNOSTICS, CRITICAL CARE AND CLINICAL PROCEDURES IN WI	0	Grant IA	Grant IA	Narendra Singh Chauhan	Domestic
18	0121	Parag Nigam	Faculty	29/11/2024	29/11/2024	02/12/2024	00:00	00:00	00:00	4	meeting the officials of Cochin Devasom Board and Elephant Study Centre	30000	Others	Others	Rahul Kumar Gupta	Domestic
19	0121	Parag Nigam	Faculty	15/12/2024	05/12/2024	10/12/2024	00:00	00:00	00:00	6	Visit to Bandhavgarh for a preparedness meeting on gaur capture/Review project activities	30000	Others	Others	Kamlinder Singh	Domestic
20	0121	Parag Nigam	Faculty	15/12/2024	17/12/2024	22/12/2024	00:00	00:00	00:00	6	Meeting with officials of Assam Forest Department, Aaranyak, regarding the Regional Action Plan mee	40000	Others	Others	Rahul Kumar Gupta	Domestic
21	0121	Parag Nigam	Faculty	24/12/2024	25/12/2024	26/12/2024	00:00	00:00	00:00	2	Inputs in Techniques Tour of PG Diploma Course	0	Grant IA	Grant IA	Narendra Singh Chauhan	Domestic
22	0121	Parag Nigam	Faculty	14/01/2025	15/01/2025	18/01/2025	00:00	00:00	00:00	4	Planning meeting for upcoming veterinary workshop at Sariska and Meeting with forest officials at	30000	Others	Others	Kamlinder Singh	Domestic
23	0121	Parag Nigam	Faculty	19/01/2025	20/01/2025	23/01/2025	00:00	00:00	00:00	4	Participation in the Regional Action Plan meeting and Elephant custodian workshop at Guwahati (PE	40000	Others	Others	Rahul Kumar Gupta	Domestic

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Sr.No.	Employee Code	Employee Name	Designation	ApplyDate	FromDate	To Date	Intime	OutTime	OD hrs	Days	Tour Details	Advance Taken	Source Of Fund	Project Name	Dealing Person	Tour Type
24	0121	Parag Nigam	Faculty	19/01/2025	24/01/2025	28/01/2025	00:00	00:00	00:00	5	Meeting with officials of Madhya Pradesh Forest Dept. at Bhopal and meeting with Field Director Sat	40000	Others	Others	Kamlinder Singh	Domestic
25	0121	Parag Nigam	Faculty	07/02/2025	08/02/2025	13/02/2025	00:00	00:00	00:00	6	Provide inputs in the field component of the 10 day orientation workshop on 'Wildlife & Health Mana	0	Others	Others	Kamlinder Singh	Domestic
26	0121	Parag Nigam	Faculty	07/02/2025	06/02/2025	06/02/2025	06:00	20:00	14:00	1	Inputs in the field tour of the WHM workshop for Assam Veterinary Officers	0	Grant IA	Grant IA	Kamlinder Singh	Domestic
27	0121	Parag Nigam	Faculty	17/02/2025	18/02/2025	26/02/2025	00:00	00:00	00:00	9	Capture and Translocation of Gaur in Satpura	40000	Others	Others	Kamlinder Singh	Domestic
28	0121	Parag Nigam	Faculty	09/03/2025	28/02/2025	08/03/2025	00:00	00:00	00:00	9	Teaching inputs in the IWAH 2025 at Kenya (Approval accorded by Secretary MoEFCC, GoI	0	Grant IA	Grant IA	Rajiv Gupta	Domestic
29	0121	Parag Nigam	Faculty	12/03/2025	12/03/2025	19/03/2025	00:00	00:00	00:00	7.5	proceeding to Bandhavgarh , Rattapani, Nauradehi on 12th March 2025 for supervising project field ac	30000	Others	Others	Kamlinder Singh	Domestic
30	0121	Parag Nigam	Faculty	21/03/2025	21/03/2025	23/03/2025	00:00	00:00	00:00	2.5	Participate in the National Workshop on 'Wildlife management in India-Visioning ahead'	20000	Others	Others	Rahul Kumar Gupta	Domestic

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Sr.No.	Employee Code	Employee Name	Designation	ApplyDate	FromDate	To Date	Intime	OutTime	OD hrs	Days	Tour Details	Advance Taken	Source Of Fund	Project Name	Dealing Person	Tour Type
1	0126	J A Johnson	Faculty	17/04/2024	17/04/2024	17/04/2024	04:30	21:00	16:30	1	To Delhi for getting Visa to Geneva, Switzerland	0	Others	Others	J A Johnson	Domestic
2	0126	J A Johnson	Faculty	18/04/2024	19/04/2024	20/04/2024	00:00	00:00	00:00	2	Tour to attend Freshwater Ecology Symposium in Kolkata	0	Others	Others	J A Johnson	Domestic
3	0126	J A Johnson	Faculty	22/04/2024	22/04/2024	22/04/2024	09:00	18:00	09:00	1	tour to MoEFCC, New Delhi	0	Others	Others	J A Johnson	Domestic
4	0126	J A Johnson	Faculty	01/05/2024	01/05/2024	01/05/2024	05:30	18:00	12:30	1	Tour to Delhi to attend meeting at MoEFCC	0	Others	Others	J A Johnson	Domestic
5	0126	J A Johnson	Faculty	19/05/2024	20/05/2024	20/05/2024	05:30	18:00	12:30	1	on tour to delhi	0	Grant IA	Grant IA	J A Johnson	Domestic
6	0126	J A Johnson	Faculty	08/10/2024	08/10/2024	11/10/2024	00:00	00:00	00:00	3.5	tour to BNHS & ZSI	0	Grant IA	Grant IA	J A Johnson	Domestic
7	0126	J A Johnson	Faculty	08/10/2024	14/10/2024	20/10/2024	00:00	00:00	00:00	7	Tour to Gulf of Mannar & Palk Bay	0	Grant IA	Grant IA	J A Johnson	Domestic
8	0126	J A Johnson	Faculty	03/11/2024	03/11/2024	10/11/2024	00:00	00:00	00:00	7.5	tour to Gulf of Mannar Marine National Park, Tamil Nadu	0	Grant IA	Grant IA	J A Johnson	Domestic
9	0126	J A Johnson	Faculty	05/12/2024	05/12/2024	06/12/2024	00:00	00:00	00:00	1.5	official tour to New Delhi	0	Grant IA	Grant IA	J A Johnson	Domestic



Annual Report of RTI, First Appeal & CIC for the year 01.04.2024 to 31.03.2025

RTI Cases	Opening balance as on 1 st April 2024	No. of new applications directly received from Indian Citizens during 2024-2025	No. of new applications received as transferred from other Public Authorities during 2024-2025	No. of applications transferred to other Public Authorities during 2024-2025	No. of applications as on 31.03.2025	No. of Applications rejected during 2024-2025	No. of applications disposed of during 2024-2025	No. of applications not disposed of/ rejected and hence carried forward to next year.
(a)	(b)	(c)	(d)	(e)	(f) (b+c+d)-(e)	(g)	(h)	(i) (f-(g+h))
RTI Application	3	141	6	10	140	3	137	0
First Appeal	0	11	0	0	12	0	12	0
CIC Cases	0	3	0	0	3	0	3	0

CPIO, WII (RTI)
